

**ARCHULETA COUNTY PROCEEDINGS
BOARD OF COUNTY COMMISSIONERS**

The Board of County Commissioners held a Regular Meeting July 06, 2021 noting County Commissioners Alvin Schaaf, Ronnie Maez and Warren Brown, County Administrator Scott Wall, County Attorney Todd Weaver and Deputy Clerk and Recorder Tomi Bliss present.

Chairman Schaaf called the meeting to order at 1:30 p.m. with the Pledge of Allegiance and a moment of silence.

Chairman Schaaf provided notice of the policy for Public Comments. He stated the Board would hear public comments on any topic during the Public Comment portion of the regular meeting. Public comments would no longer be heard at the end of each meeting. A Request for Public Comment form must be completed and handed to an Administrative Staff member before the meeting begins.

Disclosures and/or Conflicts of Interest

Chairman Schaaf asked for any disclosures or conflicts of interest between the Board and the agenda. There was none.

Approval or Adjustments to Agenda

Executive Session per C.R.S. 24-6-402(4) the Board reserves the right to meet in executive session for any purpose allowed and announced prior to voting. **Commissioner Maez moved to approve the agenda as presented. Commissioner Brown seconded the motion and it carried unanimously.**

Public Comments

Darcy DeGuise, 226 Lewis St., Board Member of Pagosa Housing Partners, commented on the group's ideas to help solve or alleviate the County's workforce housing crisis. The group recently adopted an ambitious 10-year goal for workforce housing developing and managing 300 workforce housing units. Ms. DeGuise stated they believe funding could be provided by federal grants and loans such as the USDA 538 Grant. In addition, other possible suggestions were to reallocate a portion of the lodger's tax and/or a creation of an excise tax.

Proclamations

A. Recognition of Laura Lewis-Marchino, Executive Director of Region 9

Archuleta County recognized Laura Lewis-Marchino, Executive Director of Region 9, for her dedicated work for the benefit of the citizens of Archuleta County.

Chairman Schaaf recessed the Regular Meeting and convened the Board of Equalization at 1:40 p.m.

Board of Equalization

2021 Assessor's Report of Valuation

Johanna Tully-Elliott, Statistician/Assessor Appointee, presented the Assessor's 2021 Report of Valuation. Ms. Tully-Elliott advised the Real Estate Valuation had an assessed value of

\$366,396,580. In addition, the Assessor’s Office received 408 Protests for 2021 with, 191 being approved, 208 were denied, 5 voided, 3 withdrawn, and 1 satisfied.

Chairman Schaaf adjourned the Board of Equalization and convened the Liquor Board at 1:42 p.m.

Liquor Board

Chairman Schaaf swore in Jamie Jones, Administrative Assistant, for testimony.

A. Special Events Permit for the Colorado Council on Problem Gambling

Jamie Jones, Administrative Assistant, presented an application for a Special Events Permit for the Colorado Council on Problem Gambling to sell Fermented Malt Beverage at the Western Heritage Event Center Rodeo Grounds located at 344 Hwy 84 in Pagosa Springs, CO for the Pagosa Night Rodeo on July 15th, 22nd and 29th, 2021. The Sheriff has been notified of this event, the proper fees were collected and the premises was posted for the required 10 days prior to the hearing. **Commissioner Brown moved to approve the Special Events Permit for the Special Events Permit for the Colorado Council on Problem Gambling for their rodeo events on July 15th, 22nd and 29th, 2021 as presented. Commissioner Maez seconded the motion and it carried unanimously.**

Liquor Board Consent Agenda

A. Special Event of a Beer & Wine License Renewal for Parelli Natural Horsemanship

Scott Wall, County Administrator, read the Liquor Board Consent Agenda for the record.

Commissioner Maez moved to approve the consent agenda as presented. Commissioner Brown seconded the motion and it carried unanimously.

Chairman Schaaf adjourned the Liquor Board and reconvened the Regular Meeting at 1:45 p.m.

Consent Agenda

A. Payable Warrants and Purchase Cards
Ratification of the June 29, 2021 Check Run

Payable Warrants for dates of June 29, 2021 thru June 29, 2021.	
General Fund Payable	21,618.56
Road and Bridge Fund Payable	
Department of Human Services Fund Payable	
1A Fund	
All Combined Dispatch Fund Payable	
Conservation Trust	
Justice System Capital Fund	
Solid Waste Fund Payable	
Airport Fund Payable	
Fleet Fund Payable	
Total	21,618.56

Payable Warrants for dates of June 16th, 2021 thru July 6, 2021	
General Fund Payable	260,574.82
Road and Bridge Fund Payable	161,696.22
Department of Human Services Fund Payable	48,930.10
1A Fund	
All Combined Dispatch Fund Payable	665.32
Conservation Trust	
Justice System Capital Fund	
Solid Waste Fund Payable	12,971.23
Airport Fund Payable	2,380.33
Fleet Fund Payable	42,645.73
Total	529,863.75
Payable Wire Transfers for dates of June 16th, 2021 thru July 6, 2021	
General Fund Payable	1,391.27
Road and Bridge Fund Payable	
Department of Human Services Fund Payable	
1A Fund	
All Combined Dispatch Fund Payable	
Conservation Trust	
Justice System Capital Fund	
Solid Waste Fund Payable	
Airport Fund Payable	
Fleet Fund Payable	
Total	1,391.27
Payable Purchase Card Items for dates of June 16th, 2021 thru July 6, 2021	
General Fund Payable	12440.21
Road and Bridge Fund Payable	200.00
Department of Human Services Fund Payable	2452.25
1A Fund	
All Combined Dispatch Fund Payable	1175.42
Conservation Trust	
Justice System Capital Fund	
Solid Waste Fund Payable	7758.16
Airport Fund Payable	
Fleet Fund Payable	310.11
Total	24,336.15

B. Regular Meeting Minutes

06/15/2021

C. Approval of ACDHS and 50-JT School District Collaborative Management Program Contract

D. Approval of ACDHS and Cheryl Wilmer DHS Accounting Contract

E. Approval of Contract with San Juan Area Agency on Aging Inc.

- F. Approval of Ground Lease Agreement for Hangar 500 N
- G. Resolution 2021-44 Lot Consolidation in Martinez Mountain Estates Owned by Rebecca Murdock and Charles A. Tyson
- H. Resolution 2021-45 Lot Consolidation in Aspen Springs Subdivision No. 4 Owned by Barbara Sargent
- I. Resolution 2021-46 to Un-Consolidate Lot in Lakewood Village Owned by Carmen Hubbs and Darren Lewis
- J. Ratification of the Chairman's Signature on a Letter of Support for Todd Weaver's Application To the SW Colorado Resource Advisory Council
- K. Ratification of the Chairman's Signature on US Forest Service Agreement for Weed Control 2021

Scott Wall, County Administrator, read the Consent Agenda for the record.

Commissioner Brown moved to approve the consent agenda as presented. Commissioner Maez seconded the motion and it carried unanimously.

New Business

A. Approval of Resolution 2021-47 Authorizing the Archuleta County Assessor to Settle Abatements or Refunds due to Administrative Reasons up to \$10,000 and Assessor Initiated and Tax Bill/Property Owner Initiated Abatements in Amount up to \$5,000

Johanna Elliott, Statistician/Assessor Appointee, presented a Resolution to the Board of County Commissioners of Archuleta County authorizing the County Assessor to settle abatements or refunds due to administrative reasons up to \$10,000, Assessor initiated, and tax bill/property owner initiated abatements in amounts up to \$5,000. **Commissioner Maez moved to adopt Resolution 2021-47 authorizing the Archuleta County Assessor to settle abatements or refunds due to administrative reasons up to \$10,000, Assessor initiated, and tax bill/property owner initiated abatements in amounts up to \$5,000 as presented. Commissioner Brown seconded the motion and it carried unanimously.**

B. Approval of Letter of Support for Habitat for Humanity to be Re-Designated as an Enterprise Zone Contribution Project

Scott Wall, County Administrator, presented a letter of support to the Colorado Economic Development Commission provided the Board of County Commissioners support to re-designate Habitat for Humanity of Archuleta County as an Enterprise Zone Contribution Project. Lori Henricksen, Executive Director with Habitat for Humanity, expressed her appreciation for the Board's lot donations, which allowed a concise and aggressive plan to provide workforce housing. **Commissioner Brown moved to sign a letter of support the Habitat for Humanity of Archuleta County Enterprise Zone Contribution Project as presented. Commissioner Maez seconded the motion and it carried unanimously.**

C. Update to Classification Pay Scale

Robert Smith, Human Resources Administrator, stated the Position Classification Pay Scale contained a listing of all budget-approved positions for Archuleta County. He stated it was periodically necessary for it to be updated to reflect changes to a positions classification and add newly approved positions. **Commissioner Maez moved to update the Position Classification**

Pay Scale to 1) change the Human Resources Generalist position from a part-time to a full-time position, 2) reclassify the DHS Administrative Assistant I pay grade to 106, 3) reclassify the Appraiser I pay grade to 105, and 4) add an additional Road & Bridge Supervisor position as presented. Commissioner Brown seconded the motion and it carried unanimously.

D. Approval of Underground Utility Easement

Todd Weaver, County Attorney, presented an Underground Utility Easement between La Plata Electric Association, Inc. and Archuleta County. The easement was for distribution of electricity under and across the property at 500 Condor Drive, Pagosa Springs, CO. **Commissioner Brown moved to approve a La Plata Electric Association Underground Utility Easement at 500 Condor Drive as presented. Commissioner Maez seconded the motion and it carried unanimously.**

E. Special Use Park Permit and Reservation of Cloman Park for Wilderness Journeys Pagosa, Inc.

Jamie Jones, Administrative Assistant, presented an application for a Special Use Park Permit and Reservation of Cloman Park on September 18th and 19th, 2021 for Wilderness Journeys Pagosa, Inc. for the Colorado State Doubles a Disc Golf Tournament. The applicant has turned in all of the required documents. The appropriate emergency services will be notified two weeks prior to the event. The financial impact to the County is the fees paid per the County Fee Schedule and Staff recommends approval of this Special Use Park Permit. **Commissioner Maez moved to approve the Special Use Park Permit for Wilderness Journeys Pagosa, Inc. for a disc golf tournament on September 18th and 19th, 2021 as presented. Commissioner Brown seconded the motion and it carried unanimously.**

F. Approval of Artistic Display License Agreement with Pagosa Arts Initiative

Todd Weaver, County Attorney, stated this License Agreement provides the terms and conditions for Pagosa Arts Initiative, as agent for selected local student artists, to display artwork on the west side exterior wall of the county building located at 449 San Juan Street. **Commissioner Brown moved to approve an Artistic Display License Agreement with Pagosa Arts Initiative as presented. Commissioner Maez seconded the motion and it carried unanimously.**

G. Approval of Revising Previously Approved Funding from Conservation Trust Fund for DUST2

Scott Wall, County Administrator, stated on January 5, 2021, the Board of County Commissioners approved grant funding from the Conservation Trust Fund for a NEPA Analysis of the DUST2 Jackson Mountain Trial System in the amount not to exceed \$35,000. Due to changes to the budgeting process, the Forest Service will now cover these costs. DUST2 has requested to use the approved \$35,000 to pay the International Mountain Bike Association (IMBA) to complete a conceptual design for the Jackson Mountain Destination Trail System, which is a crucial component of the NEPA process. **Commissioner Maez moved to approve revising the previously approved \$35,000 funding for DUST2 to be used to contract with IMBA for a conceptual design plan as presented. Commissioner Brown seconded the motion and it carried unanimously.**

H. Public Trail Easement with Town of Pagosa Springs

Scott Wall, County Administrator, advised the Town of Pagosa Springs requested a trail easement for the existing pedestrian trail located between the 449 San Juan Street building and Jim Smith Realty that extends from Hwy 160 sidewalk south to the Town's Riverwalk Trail. **Commissioner Brown moved to approve a Public Trail Easement with the Town of Pagosa Springs as presented. Commissioner Maez seconded the motion and it carried unanimously.**

Executive Session

Commissioner Maez moved to go into Executive Session pursuant to C.R.S. 24-6-402(4)(b) for the purposes of receiving legal advice on specific legal questions in connection with property acquisitions. Commissioner Brown seconded the motion and it carried unanimously.

Chairman Schaaf announced Commissioners Maez, Brown and Schaaf, Administrator Scott Wall, and Attorney Weaver would be going into Executive Session.

Chairman Schaaf announced that no decisions would be made in the Executive Session and that motions may be entertained after the session.

Chairman Schaaf recessed the Regular Meeting and convened the Executive Session at 2:09 p.m.

Chairman Schaaf reconvened the Regular Meeting at 2:24 p.m.

Commissioner Comments

With no further business coming before the Board, the meeting was adjourned at 2:24 p.m.

_____ Approved this 20th day of July 2021.

Tomi Bliss
Archuleta County Deputy Clerk & Recorder

Alvin Schaaf, Chairman