

July 16, 2019

**ARCHULETA COUNTY PROCEEDINGS
BOARD OF COUNTY COMMISSIONERS**

The Board of County Commissioners held a Regular Meeting July 16, 2019 noting County Commissioners Ronnie Maez, Steve Wadley and Alvin Schaaf, County Administrator Scott Wall, County Attorney Todd Weaver, by phone and Deputy County Clerk and Recorder Tomi Bliss present.

Chairman Maez called the meeting to order at 1:30 p.m. with the Pledge of Allegiance and a moment of silence.

Disclosures and/or Conflicts of Interest

Chairman Maez asked for any disclosures or conflicts of interest between the Board and the agenda. There were none.

Approval or Adjustments to Agenda

Executive Session per C.R.S. 24-6-402(4) the Board reserves the right to meet in executive session for any purposes allowed and announced prior to voting. **Commissioner Wadley moved to amend Item E on the Consent Agenda to be titled “Consideration and Approval of Resolution 2019-61 correcting Resolution 2019-50 for a Lot Consolidation for Rodney D. and Janice K. Quam.” Commissioner Schaaf seconded the motion and it carried unanimously.**

Public Comments

Chairman Maez stated he was opening the floor for public comments for those wanting to comment on items not on this agenda. Comments were asked to be held to 3 minutes for each person desiring to speak. No response from the Board would be given.

Acknowledgements

A. 2019 Archuleta County Fair Royalty

Chairman Maez introduced the 2019 Archuleta County Fair Royalty. The Fair Queen was DeAnn Schaaf, Fair Princess was Halle Munyon and Fair Junior Princess was Cheyenne Behold. Fair Queen Schaaf invited everyone to the Fair and presented the Board with attendance bands.

Reports

A. Semiannual Report by Archuleta County Treasurer

County Treasurer, Elsa White, presented the first 2019 semiannual report to the Board.

Chairman Maez recessed the regular meeting and convened the Board of Adjustment Hearing at 1:39 p.m.

Board of Adjustments

Chairman Maez swore in John Shepard, Planning Manager, for testimony.

A. Western Refining Request for Speedway Sign Variance, Pt. Tr. 1 Village Center, at 25 N. Pagosa Blvd.

John Shepard, Planning Manager, advised Allen Industries of Clearwater, FL, represented by San

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Juan Signs of Farmington, NM, had applied for a Variance for the Speedway Gas Station located on pt. Tr. 1 Village Center north of US Hwy 160, at 25 N. Pagosa Blvd, Pagosa Springs, CO (PLN19-273). The property is owned by Western Refining Retail, LLC, of San Antonio, TX. The applicant was requesting a variance from the Corner Sight Triangle to permit a change in business name for the existing, non-conforming monument sign.

Chairman Maez opened the floor for comments “In Favor of the Variance.”

Chairman Maez closed comments “In Favor of the Variance” and opened the floor for comments “Opposed to the Variance.”

Commissioner Schaaf moved to approve the Speedway Sign Variance with Findings A and B of the staff report as presented, and instruct staff to draft a Resolution stating these Findings and Conditions of Approval. Commissioner Wadley seconded the motion and it carried unanimously.

Chairman Maez adjourned the Board of Adjustment Hearing at 1:44 p.m. and convened the Local Licensing Authority at 1:45 p.m.

Local Licensing Authority

Chairman Maez swore in Mary Helminski, Executive Assistant/Paralegal, for testimony.

A. San Juan Strains, Inc. Retail Marijuana-Infused Product Manufacturer License

Mary Helminski, Executive Assistant, presented a new application for a Retail Marijuana-Infused Product Manufacturing License for San Juan Strains, Inc. located at 95 Industrial Circle in Pagosa Springs, CO. The license will allow the facility to manufacturer products such as edibles, concentrates or tinctures. San Juan Strains had to modify the premises in order to realign the facilities prior to applying for this license. The applicable fees had been paid and the modification was approved in May. The application is complete and the proper fees were collected. The Sheriff’s Office completed the background checks and the Building, Planning and Fire Departments have inspected the premises with no objections.

Chairman Maez open the floor for comments “In Favor of the Retail Marijuana-Infused Product Manufacturer License.”

Chairman Maez closed comments “In Favor of the Retail Marijuana-Infused Product Manufacturer License” and opened the floor for comments “Opposed to the Retail Marijuana-Infused Product Manufacturer License.”

Commissioner Wadley moved to conditionally approve the application for a Retail Marijuana-Infused Product Manufacturing License for San Juan Strains, Inc. pending approval of the State license as presented. Commissioner Schaaf seconded the motion and it carried unanimously.

Chairman Maez adjourned the Local Licensing Authority and convened the Liquor Board at 1:47 p.m.

Liquor Board

Chairman Maez swore in Flora Goheen, Planning Technician, for testimony.

A. Special Events Permit for The Aspen House

Flora Goheen, Planning Technician, presented an application for a Special Events Permit for The Aspen House, to sell malt, vinous, spirituous liquor at the Keyah Grande Guest House located at 13211 W. Hwy 160 for a fundraiser on July 27, 2019. The Sheriff has been notified of the event. The proper fees were collected and the premises was posted the required ten (10) days prior to the hearing.

Chairman Maez opened the floor for comments “In Favor of the Permit.”

Chairman Maez closed comments “In Favor of the Permit” and opened the floor for comments “Opposed to the Permit.”

Commissioner Schaaf moved to approve the Special Events Permit for Aspen House for a fundraiser at the Keyah Grande Guest House on July 27, 2019 as presented. Commissioner Wadley seconded the motion and it carried unanimously.

Chairman Maez adjourned the Liquor Board and reconvened the Regular Meeting at 1:49 p.m.

Consent Agenda

A. Payroll, Payable Warrants with Purchase Cards July 3, 2019 – July 16, 2019

Payable Warrants for dates of July 3, 2019-July 16, 2019	
General Fund Payable	114,108.53
Road and Bridge Fund Payable	293,776.57
Department of Human Services Fund Payable	10,379.47
1A Fund	115.00
All Combined Dispatch Fund Payable	7,939.45
Conservation Trust	-
Justice System Capital Fund	4,052.90
Solid Waste Fund Payable	627.41
Airport Fund Payable	880.35
Fleet Fund Payable	13,306.55
Total	445,186.23
Payroll Warrants for dates of July 3, 2019-July 16, 2019	
General Fund Payroll	187,707.89
Road and Bridge Fund Payroll	37,492.99
Department of Human Services Fund Payroll	37,576.95
All Combined Dispatch Fund Payroll	22,351.80
Solid Waste Fund Payroll	7,871.98
Airport Fund Payroll	4,602.80
Fleet Fund Payroll	8,091.88
Total	305,696.29

B. Regular Meeting Minutes
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C. Ratification of the Chairman’s Signature Supporting an Application for The Colorado Broadband Fund Grant

D. Resolution 2019-60 Consolidate 2 Lots into 1 Powder Horn Subdivision owned by Cynthia B. Mitchell Trust Date August 2, 2001

E. Resolution 2019-61 Correction to Resolution 2019-50 Recorded June 20, 2019 as Reception No. 201903419, to add Block 7 to the consolidation for Rodney D. and Janice K. Quam

F. Resolution 2019-62 Affirming Legal Lot Status for Ciepiela

G. Resolution 2019-63 Affirming Legal Lot Status for Hansen

H. SFY 2019-2020 Core Services Program Allocation and Plan

I. Public Trail Easement

J. Base Agreement for Professional Consulting Services with Jviation, Inc.

K. Resolution 2019-64 Requesting Assistance from The Colorado Aeronautics Board and The Division of Aeronautics in the form of a State Aviation System Grant

County Administrator Scott Wall read the Consent Agenda for the record. **Commissioner Wadley moved to approve the consent agenda as presented. Commissioner Schaaf seconded the motion and it carried unanimously.**

New Business

A. ACDHS Contract for Legal Services

Matthew Dodson, Director of Human Services, presented an agreement with Attorney Rachel Brock, to provide legal services and representation to DHS in child welfare matters, child support matters, adult protection matters, and benefits matter. The term of the contract shall commence as of 12:00 a.m. on July 16, 2019 and terminate at 11:59 p.m. on June 30, 2020. The total for the contract shall not exceed \$65,000.00. **Commissioner Schaaf moved to approve a contract agreement with Rachel Brock for legal services and representation to Archuleta County's Department of Human Services as presented. Commissioner Wadley seconded the motion.** Chairman Maez asked for public comment. **The motion carried unanimously.**

B. Resolution 2019-65 Adopting The Economic Development Incentives Policy Statement

Scott Wall, County Administrator, presented a resolution adopting the Economic Development Incentives Policy Statement, which provides incentives for the expansion of existing business within Archuleta County and/or the Town of Pagosa Springs and to encourage the location of new businesses within the County and Town. **Commissioner Wadley moved to approve Resolution 2019-65 adopting the Economic Development Incentives Policy Statement as presented. Commissioner Schaaf seconded the motion.** Chairman Maez asked for public comment. **The motion carried unanimously.**

Public Comments

Chairman Maez stated he was opening the floor for public comments for those wanting to comment on items not on this agenda. Comments were asked to be held to 3 minutes for each person desiring to speak. No response from the Board would be given.

Commissioner Comments

With no further business coming before the Board, the meeting was adjourned at 2:01 p.m.

Tomi Bliss
Deputy County Clerk & Recorder

Approved this 6th day of August, 2019.

Ronnie Maez, Chairman