

Memorandum

TO: Chairman Ronnie Maez and the Archuleta County Board of Commissioners
DATE: February 19, 2019
FROM: Terry Schaaf
RE: Approval to amend the Archuleta County CSU Extension Advisory Board Bylaws

BACKGROUND

The Archuleta County CSU Extension Advisory Board's regularly scheduled meetings have been held quarterly (February, May, August and November). The Advisory Board members have asked to move the quarterly meetings to March, June, September and December, with March being their annual meeting. The change was presented to the Extension Advisory Board at their meeting on September 17, 2018, the Advisory Board moved, seconded and approved the change.

The Extension Advisory Board asked to remove Section 7 and replace it in to Article III Section 1 g. Section 7 instructed the support committee as a standing subcommittee to complete tasks. The Advisory Board already adheres to these tasks and a subcommittee isn't needed. These changes were presented to the Extension Advisory Board at their meeting on December 10, 2018, The Advisory Board moved, seconded and approved the change.

CSU asked that all Extension Advisory Boards replace their diversity statement with this one. These changes were presented to the Extension Advisory Board at their meeting on December 10, 2018, The Advisory Board moved, seconded and approved the change.

CONCLUSIONS

The Archuleta County CSU Extension Advisory Board would appreciate the Board of County Commissioners' approval of the amendments (changes are highlighted in yellow).

Article III ROLE

Section 1 - The role of the Archuleta County CSU Extension Advisory Committee is to cooperate with the Colorado State University Extension – Archuleta County Extension staff in attainment of the above purpose. This includes:

- g. Shall keep county commissioners, area legislators, and key community leaders informed of the scope and breadth of Colorado State University Extension - Archuleta County programs in an effort to maintain sufficient resources for Extension work in Archuleta County.
- h. Will provide feedback to Extension about concerns, expectations, and opportunities expressed by elected officials.
- i. Are to acquaint, on a continuing basis, appropriate elected county, state and federal officials, as well as key community leaders, about the nature and importance of Extension educational programs.

Article V
ORGANIZATION

- Section 1 - The Advisory Committee shall meet quarterly (March, June, September, and December).
- a. Calendar to be established by the Officers.
 - b. Special meetings may be called by the President or by four members of the committee.
 - c. Committee members must receive notification of a special meeting at least 24 hours prior to the meeting.

Section 2 - The annual meeting shall be held in March.

Article VI
DIVERSITY STATEMENT

Section 1 -

The purpose of this policy is to state and affirm the university's commitment to equal opportunity and non-discrimination.

Colorado State University does not discriminate on the basis of race, age, creed, color, religion, national origin or ancestry, sex, gender, disability, veteran status, genetic information, sexual orientation, gender identity or expression, or pregnancy and will not discharge or in any other manner discriminate against employees or applicants because they have inquired about, discussed, or disclosed their own pay or the pay of another employee or applicant. The University complies with Titles VI and VII of the Civil Rights Act of 1964, as amended, related Executive Orders 11246 and 11375, Title IX of the Education Amendments Act of 1972, Sections 503 and 504 of the Rehabilitation Act of 1973, Section 402 of the Vietnam Era Veterans' Readjustment Assistance Act of 1974, as amended, the Age Discrimination in Employment Act of 1967, as amended, the Pregnancy Discrimination Act of 1978, the Americans with Disabilities Act of 1990, the Civil Rights Act of 1991, the ADA Amendments Act of 2008, the Genetic Information Nondiscrimination Act of 2008, and all civil rights laws of the State of Colorado. Accordingly, equal access and opportunity in treatment, employment, admissions, programs and activities shall be extended to all persons. The University shall promote equal opportunity and treatment in employment through a positive and continuing affirmative action program for ethnic minorities, women, persons with disabilities, and veterans. The Office of Equal Opportunity is located in 101 Student Services Building.

RECOMMENDATION

Motion to accept the amendment changes.

ATTACHMENTS

- Attachment 1: Copy of the 2018 Archuleta County CSU Extension Advisory Bylaws with changes indicated.
Attachment 2: Copy of the 2019 Proposed Bylaws for the Archuleta County CSU Extension Advisory Bylaws ready for signatures.