

**ARCHULETA COUNTY PROCEEDINGS
BOARD OF COUNTY COMMISSIONERS**

The Board of County Commissioners held a Regular Meeting on June 20, 2023, noting County Commissioners Ronnie Maez, Warren Brown and Veronica Medina, County Manager Derek Woodman, County Attorney Todd Weaver and County Clerk and Recorder Kristy Archuleta present.

Chairman Maez called the meeting to order at 1:30 p.m. with the Pledge of Allegiance and a moment of silence.

Chairman Maez explained the policy for Public Comments. He stated the Board would hear public comments on any topic during the Public Comment portion of the regular meeting. Public comments would no longer be heard at the end of each meeting. A Request for Public Comment form must be completed and handed to an Administrative Staff member before the meeting begins.

Disclosures and/or Conflicts of Interest

There were none.

Approval or Adjustments to Agenda

Executive Session per C.R.S. 24-6-402(4) the Board reserves the right to meet in executive session for any purpose allowed and announced prior to voting. **Commissioner Brown moved to approve the agenda as presented. Commissioner Medina seconded the motion and it carried unanimously.**

Public Comments

Stephen Keno, 1020 Hurt Dr., came here today to try to be the voice of reason. He stated the County Treasurer was elected by the people and the Treasurer falls under state guidelines. Mr. Keno encouraged the Board of County Commissioner's to support Proposition HH that will be on the ballot in November. He stated he is mad by the taxes he is required to pay now.

Bill Hudson, 446 Loma St., stated he was here on his own behalf and not with the PAWS Board which he is a member of. Mr. Hudson presented a layout with possible solutions to the potential water shortage.

Tim Brown, 275 Oxbow Cir., stated he is the owner of Tim Brown Construction. He stated for every custom home he builds he then builds an affordable house. Mr. Brown stated he was shutdown to build another home in Chris Mountain Village because he was told the road would need to be upgraded before he can build another home and received a Certificate of Occupancy and sell the house.

Greg Geihl, 351 S, 7th St., wanted to add to what Mr. Keno talked about. He believed there was fraud by the former County Attorney, Todd Starr and the case had never been heard by the courts. He stated the jail was shot down twice by the voters and was still forced through. He believed the valuations that were provided with the calculation from the state is incorrect.

Chairman Maez recessed the Regular Meeting at 1:47 p.m.

Chairman Maez reconvened the Regular Meeting at 1:47 p.m.

Chairman Maez recessed the Regular Meeting and convened the Liquor Board at 1:47 p.m.

Liquor Board

Chairman Maez swore in Ashley Springs, Administrative Assistant, for testimony.

A. Consideration and Approval of a Special Events Permit for the Humane Society of Pagosa Springs Auction for Animals

Ashley Springs, Administrative Assistant, presented an application for a Special Events Permit for the Humane Society of Pagosa Springs to serve Malt, Vinous and Spirituous Liquor at 279 S. Pagosa Blvd, Pagosa Springs, CO for the Auction of Animals event on June 30th and July 1st, 2023. The Sheriff had been notified on this event and the premises was posted for the required ten days prior to today's hearing. **Commissioner Medina moved to approve a Special Events Permit for the Humane Society of Pagosa Springs fundraiser on June 30th and July 1st, 2023 as presented. Commissioner Brown seconded the motion and it carried unanimously.**

B. Consideration and Approval of a Special Events Permit for Our Savior Lutheran Church and School of Pagosa Springs, Red Ryder Rodeo

Ashley Springer, Administrative Assistant, presented an application for a Special Events Permit for Our Savior Lutheran Church and School of Pagosa Springs to sell Fermented Malt Beverages at 344 Hwy 84 in Pagosa Springs, CO for the Red Ryder Rodeo July 2nd-4th, 2023. The Sheriff had been notified of this event and the premises was posted for the required ten days prior to today's hearing. Staff recommended approval of this application and to waive the fees. **Commissioner Brown moved to approve a Special Events Permit for Our Savior Lutheran Church School's event on July 2, 3 and 4, 2023 as presented. Commissioner Medina seconded the motion and it carried unanimously.**

Chairman Maez swore in Mary Helminski, Liquor Licensing Clerk, for testimony.

C. Consideration and Approval of a Hotel and Restaurant License Parkoreum Entertainment, Inc. dba Coyote Moon Lounge

Mary Helminski, Liquor Licensing Clerk, presented a new application for a Hotel and Restaurant license for Parkoreum Entertainment, Inc. dba Coyote Moon Lounge located at 120 County Rd 600, Pagosa Springs, CO. This application was complete and the proper fees had been paid. The Sheriff's Office, County Building Department and the Fire District had all completed their inspections and found no issues. This agenda item included the approval of a temporary county license to allow the applicant to operate while the state completed their approval process. **Commissioner Medina moved to approve a new and a temporary 90-day Hotel & Restaurant Liquor License for Parkoreum Entertainment, Inc. dba Coyote Moon Lounge as presented. Commissioner Brown seconded the motion and it carried unanimously.**

Liquor Board Consent Agenda

A. Consideration and Approval of a Liquor Store Renewal for David C. Olsen dba Turkey Springs Trading Post

B. Consideration and Approval of a Hotel and Restaurant with Optional Premises Renewal for PSGC, LLC dba Pagosa Springs Golf Club

Derek Woodman, County Manager, read the Liquor Board Consent Agenda for the record.

Commissioner Brown moved to approve the Liquor Board Consent Agenda as presented. Commissioner Medina seconded the motion and it carried unanimously.

Chairman Maez adjourned the Liquor Board and reconvened the Regular Meeting at 1:54 p.m.

Consent Agenda

A. Payable Warrants and Purchase Cards

Payable Warrants for dates OF JUNE 7, 2023-JUNE 20, 2023	
General Fund Payable	\$ 555,979.31
Road and Bridge Fund Payable	\$ 148,669.05
Department of Human Services Fund Payable	\$ 31,230.20
Public Health	
1A Fund	
All Combined Dispatch Fund Payable	\$ 9,572.92
Conservation Trust	
Justice System Capital Fund	\$ 1,500.00
Solid Waste Fund Payable	\$ 16,027.68
Airport Fund Payable	\$ 64,841.28
Fleet Fund Payable	\$ 211,892.87
Total	\$ 1,039,713.31
Payable Wire Transfers for dates of JUNE 7,2023- JUNE 20,2023	
General Fund Payable	
Road and Bridge Fund Payable	
Department of Human Services Fund Payable	
1A Fund	
All Combined Dispatch Fund Payable	
Conservation Trust	
Justice System Capital Fund	
Solid Waste Fund Payable	
Airport Fund Payable	
Fleet Fund Payable	
Total	\$ -

Payable Purchase Card Items for dates of	
General Fund Payable	
Road and Bridge Fund Payable	
Department of Human Services Fund Payable	
Public Health	
1A Fund	
All Combined Dispatch Fund Payable	
Conservation Trust	
Justice System Capital Fund	
Solid Waste Fund Payable	
Airport Fund Payable	
Fleet Fund Payable	
Total	\$ -

- B. Regular Meeting Minutes
June 6, 2023
- C. Consideration of Resolution 2023-57 Lot Consolidation in Martinez Mountain Estates, Owned by Burton Warren Adams and Anlaug Elizabeth Adams
- D. Consideration of Resolution 2023-58 Lot Consolidation in Aspen Springs Subdivision No. 5, Owned by William Aspin
- E. Consideration of Resolution 2023-59 Lot Consolidation in Pagosa Trails, Owned by Thomas Edward Hennessy and Nina Jones-Hennessy
- F. Consideration of Resolution 2023-60 Lot Consolidation in Piedra Park Subdivision No. 10A, Owned by Donald E. Mix
- G. Consideration of Resolution 2023-61 Lot Consolidation in Pagosa Trails, Owned by Richard D. Baldwin and Eilda C. Baldwin
- H. Consideration of Resolution 2023-62 Lot Consolidation in Lake Forest Estates, Owned by Gregory V. Emanuelson and Mary Linda Ukanis
- I. Consideration of Resolution 2023-63 Lot Consolidation in Lakewood Village, Owned by Linda S. Anderson
- J. Consideration of Resolution 2023-64 Lot Consolidation in Pagosa Meadows Unit Two, Owned by Dick CB Living Trust
- K. Consideration of Resolution 2023-65 Lot Consolidation in Aspen Springs Subdivision No. 1, Owned by William A. Gowan and Carol A. Gowan
- L. Consideration of Resolution 2023-66 Lot Consolidation in Pagosa Vista, Owned by Lana Jo Chapin
- M. Consideration of Resolution 2023-67 Lot Consolidation in Twincreek Village, Owned by Carolyn E. Schorie
- N. Consideration and Approval of a Letter of Support for Enterprise Zone Contribution Project Design
- O. Ratification of the Vice Chairs Signature on the Right of Way Fiber Access Letter to CDOT ITS
- P. Ratification of the Chairman’s Signature on an Application for Work Order with LPEA

Derek Woodman, County Manager, read the Consent Agenda for the record.

Commissioner Medina moved to approve the Consent Agenda as presented. Commissioner Brown seconded the motion and it carried unanimously.

New Business

A. Consideration of Resolution 2023-68 Amending the Office Hours for the County Clerk & Recorder's and Treasurer's Offices for July Through December 2023

Kristy Archuleta, County Clerk & Recorder, presented a resolution to amend the hours for the County Clerk & Recorder's and Treasurer's Offices for July through December 2023. The offices will be open for county business during the hours of 7:00 a.m. and 5:00 p.m. Monday through Thursday and be closed to the public on Friday through Sunday. **Commissioner Brown moved to adopt Resolution 2023-68 to revise office hours for the Clerk & Recorder and Treasurer's Office as presented. Commissioner Medina seconded the motion and it carried unanimously.**

B. Consideration of Resolution 2023-69 Amending the County Paid Holidays for All County Employees

Mitzi Bowman, HR Director, stated this resolution amends the benefits for full-time eligible employees as part of their benefit package, who receive annual paid holidays. Holiday hours will accrue and be used on the date of said holiday. Hours will no longer carry over to a future date. Days observed as Official County holidays are designated each year at the beginning of the budget year by the Board of County Commissioners. **Commissioner Medina moved to adopt Resolution 2023-69 amending the county paid holidays for all county employees as presented. Commissioner Brown seconded the motion and it carried unanimously.**

C. Consideration and Approval to Allocate Secure Rural Schools Funding to Public Schools

Chad Eaton, Finance Director, stated on May 3, 2023, the State of Colorado disbursed \$262,703.19 to Archuleta County, being the County's share of 2023 Secure Rural Schools (SRS) funding. The funding has two potential uses/distributions to schools teaching students who reside within Archuleta County, or distribution to the County's own Road and Bridge fund. Each year, a decision must be made regarding how much of the funding will be retained by the County, versus give to the public schools. Current rules require that a minimum of 25% be given to the public schools. **Commissioner Brown moved to allocate 100% of the Secure Rural Schools Funding to the Pagosa Springs Public Schools as presented. Commissioner Medina seconded the motion and it carried unanimously.**

D. Consideration and Designation of Commissioner Representation on Combined Parks and Recreation Advisory Board

Todd Weaver, County Attorney, stated this item was to designate which of the commissioners will sit on the Combined Parks and Recreation Advisory Board. **Commissioner Medina moved to appoint Commissioner Medina to the Combined Parks and Recreation Advisory Board as presented. Commissioner Brown seconded the motion and it carried unanimously.**

E. Consideration of Resolution 2023-70 Appointing John Musser to the Planning Commission

Derek Woodman, County Manager, stated the Archuleta County Planning Commission approved the appointment of John Musser to the Planning Commission. Pursuant to the by-laws of the Planning Commission, all appointees must be approved by the Board of County Commissioners.

This resolution approves the appointment of John Musser to a three-year term commencing on June 20th, 2023. **Commissioner Brown moved to adopt Resolution 2023-70 appointing John Musser to the Planning Commission as presented. Commissioner Medina seconded the motion and it carried unanimously.**

F. Consideration and Approval of Fee Waiver for Affordable Housing at 311 S. 7th Street-Peter Hurley

Derek Woodman, County Manager, presented a fee waiver for affordable housing and landfill fees at 311 S. 7th Street in Pagosa Springs, CO. **Commissioner Medina moved to approve a fee waiver for landfill fees in an amount not to exceed \$1000 for 311 S. 7th Street as presented with the funds coming from the STR funds for work force housing and he may come back to the Commissioners if further fees are needed for 311 S. 7th St. Commissioner Brown seconded the motion and it carried unanimously.**

G. Consideration and Approval of a Sunland Asphalt Proposal for Road Asphalt Patching & Crack Sealing at North Pagosa Boulevard and Cloud Cap Avenue

Derek Woodman, County Manager, presented a proposal with Sunland Asphalt for the 2023 chip and fog seal project for various roads throughout Archuleta County. The proposed price for the project was \$72,940.78. **Commissioner Brown moved to approve a road contract with Sunland Asphalt for North Pagosa Blvd. and Cloud Cap, not to exceed \$72,940.78 as presented. Commissioner Medina seconded the motion and it carried unanimously.**

H. Consideration and Approval of Sunland Asphalt Proposal for Chip and Fog Seal Project

Derek Woodman, County Manager, presented a proposal with Sunland Asphalt for the 2023 chip and fog seal project for various roads throughout Archuleta County. This was a budgeted item not to exceed \$595,728.00. **Commissioner Medina moved to approve a road contract with Sunland Asphalt for various locations not to exceed \$595,728.00 as presented. Commissioner Brown seconded the motion and it carried unanimously.**

I. Consideration and Approval of EnviARoad for Paving Work

Derek Woodman, County Manager, presented a proposal with EnviARoad for paving work on various roads throughout Archuleta County. This item was budgeted not to exceed \$1,568,000.00. **Commissioner Brown moved to approve a road work contract with EnviARoad not to exceed \$1,568,000.00 with an amendment to contract item number 20 to read the venue of any legal proceedings be Archuleta County, Colorado. Commissioner Medina seconded the motion and it carried unanimously.**

J. Consideration and Approval of Specialty Applicators LLC Proposal for Road Resurfacing

Derek Woodman, County Manager, presented a proposal with Specialty Applicators LLC for road resurfacing on various sections of County Road 500, Lake Forest Circle, Vista Boulevard, Cloud Cap Avenue and Park Avenue. This was a budgeted item not to exceed \$487,912.50. **Commissioner Medina moved to approve a road work contract with Specialty Applicators not to exceed \$487,912.50 with an amendment paragraph 20 changing the venue of any legal proceedings to Archuleta County, Colorado. Commissioner Medina seconded the motion and it carried unanimously.**

K. Consideration and Approval for the Lease of Two Motor Graders

Mike Torres, Fleet Manager, stated as per discussion at the work session on June 13, 2023, consideration and approval of the lease of two motor graders for a dollar amount not to exceed \$137,095.75. **Commissioner Brown moved to approve two separate leases for John Deere 772G Motor Graders for a combined cost not to exceed \$137,095.75 as presented. Commissioner Medina seconded the motion and it carried unanimously.**

Commissioner Comments

There were none.

With no further business coming before the Board, the meeting adjourned at 2:27 p.m.

Kristy Archuleta
Archuleta County Clerk & Recorder

Approved this 5th day of July 2023.

Ronnie Maez, Chairman

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