

## March 6, 2023, TAC committee meeting notes

Susanne Bryant, Kathy Campbell, Sally Kennedy, Andrea Phillips, John Ranson, Rhonda Webb and Ashley Wilson, Derek Woodman present.

Called to order by chair Kathy Campbell at 9:03

### Disclosures and/or Conflicts of Interest

There were none.

### Approval or Adjustments to Agenda

After a few procedural questions, Rhonda Webb moved to approve the agenda as presented. John Ranson seconded the motion and it carried unanimously.

### Public comments from the floor

None for those present or on Zoom.

### Reports

Committee member John Ranson discussed the results of his meeting with the County Manager and Finance Director. He reviewed a handout of his meeting notes with the committee, clarifying items and responding to questions from the committee. He provided an overview of existing funds and those projected for January 2024 that will help committee members determine the feasibility for services, both required by state statues as well as those beneficial to the community.

### Consent

- A. Review and Approve Meeting Minutes from February 27, 2023.  
Committee Member Andrea Phillips moved to approve the consent agenda as presented. Committee Member Rhonda Webb seconded the motion and it carried unanimously.

### New Business

- A. Consideration and Approval of Job Descriptions for Executive Director  
Committee member Andrea Phillips moved to approve both the Transitional Executive Director and the Executive Director job descriptions with minor edits to recommended changes from committee members to be done by committee member Sally Kennedy who will then send them to Mary Helminski. Committee members Suzanne Bryant and Kathy Campbell seconded the motion and it carried unanimously.
- B. Review of Health Investigative Committee Reports with Members of the Investigative Committee

Three community members joined the meeting to review the results of the Health Investigative Committee from 2021. Marybeth Snyder, LPN, a member of the investigation committee, gave a presentation on the gaps in health care services that she and a cadre of dedicated community members were faced with during the pandemic in late 2021. Mozhdeh Bruss PhD, the chairman of the investigative committee, joined the group to answer questions, clarify information in the documents previously provided to the committee members, and offer guidance on additional avenues to research. Joining on Zoom was Leslie Davis, RN, a former community health nurse in Archuleta County who offered information on her work and thoughts and suggestions for consideration.

#### Additional Committee Member Comments

- A. Committee member Ashley Wilson mentioned that she had compiled the questions used on various questionnaires that might help the committee members focus their individual research. She asked for someone on the committee to assist in reviewing those questions for applicability to public health. Committee member Sally Kennedy agreed to do so.
- B. Committee member Sally Kennedy reviewed yet to be completed items on the Q1 timeline for consideration to add to the individual committee members' individual research. Topics considered were:
  1. if statutory requirements were in place for the services or if the services were deemed beneficial to the community.
  2. Recommendations as to whether specific services should be considered in Archuleta County or if additional data were required as to community needs before such a recommendation could be made.

#### Upcoming meetings will include:

March 13th

- Rhonda has contacted San Juan Basin Public Health to come for a Q&A and Liane Jollon will join us. Not sure if this will occur in person or on Zoom.
- Other item for discussion - structure of Board of Health.

With no further business coming before the committee, Chairperson Kathy Campbell adjourned the meeting at 10:56

Approved this 13th day of March, 2023.

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Kathy Campbell, Chairperson