

**ARCHULETA COUNTY PROCEEDINGS  
BOARD OF COUNTY COMMISSIONERS**

The Board of County Commissioners held a Regular Meeting on February 21, 2023, noting County Commissioners Ronnie Maez, Warren Brown and Veronica Medina, County Manager Derek Woodman, County Attorney Todd Weaver and County Clerk and Recorder Kristy Archuleta present.

Chairman Maez called the meeting to order at 1:30 p.m. with the Pledge of Allegiance and a moment of silence.

Chairman Maez explained the policy for Public Comments. He stated the Board would hear public comments on any topic during the Public Comment portion of the regular meeting. Public comments would no longer be heard at the end of each meeting. A Request for Public Comment form must be completed and handed to an Administrative Staff member before the meeting begins.

**Disclosures and/or Conflicts of Interest**

There were none.

**Approval or Adjustments to Agenda**

Executive Session per C.R.S. 24-6-402(4) the Board reserves the right to meet in executive session for any purpose allowed and announced prior to voting. **Commissioner Medina moved to approve the agenda as presented. Commissioner Brown seconded the motion and it carried unanimously.**

**Public Comments**

Tony Baker, 62 Alpine Dr., stated there had been numerous objections to the proposed gravel pit and he agreed with them. He did not agree with the process and how the three locations for a proposed gravel pit were selected. He stated the attempt to put a gravel pit in San Juan River Resort Subdivision would fail. Mr. Baker believed the process should be assessed and ranked more accordingly to be more appropriate for the neighborhoods. Transparency was key to finding the right location.

David O'Keefe, 841 Harmon Ave., is the President of the San Juan River Allies, stated he did not believe the location selected for the proposed gravel pit was reasonable. He stated a response was filed with the US Forest Service in regards to the application. The proposed gravel pit was less than 600 feet from residential homes. Mr. O'Keefe believed a broader examination of the process to select locations for a proposed gravel pit.

**Reports**

**A. Archuleta County Treasurer's Semi-Annual Report**

Derek Woodman, County Manager, presented a report on behalf of Elsa White, County Treasurer, to the Board of County Commissioners pursuant to C.R.S. 30-10-709. This report was for July 1, 2022 through December 31, 2022.

Chairman Maez recessed the Regular Meeting and convened the Land Use Regulations Hearing at 1:40 p.m.

**Land Use Regulations**

Chairman Maez swore in Pamela Flowers, Development Director, for testimony.

**A. Consideration and Approval of Amendment to Land Use Regulations**

Pamela Flowers, Development Director, presented an Amendment to the Land Use Regulations regarding the addition of an Event Center Use.

Chairman Maez opened the floor in favor of this Amendment.

Candace Jones, 758 Rainbow Dr., stated when people are bringing a business to the county they should be responsible and avoid havoc later down the road.

Chairman Maez opened the floor opposed to the Amendment.

Miriam Horn, 14101 County Rd 326, stated she has lived on County Road 326 for years and she stated she has had to listen to loud music and people that do not know how to drive on mountain roads. The road was supposed to be upgraded to accommodate an Events Center and it still has not been. She did not agree with the administrative process and did not believe the neighbors had any public input and she did not feel comfortable these standards would be upheld.

Chairman Maez closed public comment.

**Commissioner Brown moved to adopt Resolution 2023-16 amending Sections 3, 5 and 11 of the Archuleta County Land Use Regulations to include the addition of mandatory functioning noise monitors, an advance request for traffic counter and an annual schedule of events to Community Development before their first event. Commissioner Brown amended his motion to adopt Resolution 2023-16 amending Sections 3, 5 and 11 of the Archuleta County Land Use Regulations to include the mandatory use of functioning noise monitors, and the purchase and installation of traffic counters for the event center and an annual schedule of events to Community Development for ninety days in advance of their event. Commissioner Medina seconded the motion. Commissioner Brown amended his motion to remove the traffic counter and update the event calendar monthly. The motion passed unanimously.**

Chairman Maez adjourned the Land Use Hearing and convened the Liquor Board at 2:29 p.m.

**Liquor Board Consent Agenda**

- A. Consideration and Approval of a Hotel and Restaurant License Renewal for Chavolo's Mexican Restaurant of Pagosa Springs, Inc., dba Chavolo's Mexican Restaurant
- B. Consideration and Approval of a Hotel and Restaurant License Renewal for Ho's Shanghai Corp. dba Shang Hai Restaurant

Derek Woodman, County Manager, read the Liquor Board Consent Agenda for the record.

**Commissioner Medina move to approve the Liquor Board Consent Agenda as presented. Commissioner seconded the motion and it carried unanimously. Commissioner Brown seconded the motion and it carried unanimously.**

Chairman Maez adjourned the Liquor Board and reconvened the Regular Meeting at 2:31 p.m.

**Consent Agenda**

A. Payable Warrants and Purchase Cards

Payable Warrants for dates of FEBRUARY 8, 2023- FEBRUARY 21,2023	
General Fund Payable	346,260.70
Road and Bridge Fund Payable	21,667.02
Department of Human Services Fund Payable	16,488.14
1A Fund	\$ 130.00
All Combined Dispatch Fund Payable	4,891.46
Conservation Trust	\$ 15,000.00
Justice System Capital Fund	
Solid Waste Fund Payable	13,439.01
Airport Fund Payable	1,598.04
Fleet Fund Payable	148,950.12
Total	\$ 568,424.49
Payable Wire Transfers for dates of FEBRUARY 8 - FEBRUARY 21,2023	
General Fund Payable	
Road and Bridge Fund Payable	
Department of Human Services Fund Payable	
1A Fund	
All Combined Dispatch Fund Payable	
Conservation Trust	
Justice System Capital Fund	
Solid Waste Fund Payable	
Airport Fund Payable	
Fleet Fund Payable	
Total	

Payable Purchase Card for dates of FEBRUARY 8 - FEBRUARY 21 2023	
General Fund Payable	
Road and Bridge Fund Payable	
Department of Human Services Fund Payable	
1A Fund	
All Combined Dispatch Fund Payable	
Conservation Trust	
Justice System Capital Fund	
Solid Waste Fund Payable	
Airport Fund Payable	
Fleet Fund Payable	
Total	\$ -

- B. Regular Meeting Minutes  
02/07/2023
- C. Special Meeting Minutes  
02/07/2023  
02/08/2023
- D. Consideration of Resolution 2023-17 Appointing Bridget Mattingly to the Archuleta County Fair Board
- E. Ratification of the Chairman’s Signature on a Corrected Sales Agreement with Comtech Solacom Technologies, Inc.
- F. Ratification of the Chairman’s Signature on a Corrected Letter of Support for Build Pagosa, Inc.
- G. Ratification of the Chairman’s Signature on Letters of Support for HB23-1139

Derek Woodman, County Manager, read the Consent Agenda for the record.

**Commissioner Brown moved to approve the Consent Agenda as presented. Commissioner Medina seconded the motion and it carried unanimously.**

**New Business**

**A. Consideration of Resolution 2023-18 Designating Institutions in Which County Invests Money**

Derek Woodman, County Manager, presented this item for Elsa White, County Treasurer, each year requests the Board of County Commissioners to approve and designate the institutions in which the County Treasurer may deposit county funds. **Commissioner Medina moved to adopt Resolution 2023-18 designating institutions which the County Treasurer may deposit funds as presented. Commissioner Brown seconded the motion and it carried unanimously.**

**B. Consideration of Resolution 2023-19 Amending the Meeting Dates for March 2023**

Derek Woodman, County Manager, stated this resolution was to move the March 7, 2023 Board of County Commissioners Regular Meeting to the following Tuesday, March 14, 2023. **Commissioner Brown moved to adopt Resolution 2023-19 moving the Regular Meeting of the Board of County Commissioners from March 7, 2023 to March 14, 2023 as presented. Commissioner Medina seconded the motion and it carried unanimously.**

**Executive Session**

**A. Commissioner Medina moved to go into Executive Session pursuant to C.R.S. 24-6-402(4)(f) to discuss personnel matters related to the performance evaluations of the County Manager and County Attorney. Commissioner Brown seconded the motion and it carried unanimously.**

Chairman Maez announced that Commissioners Brown, Maez and Medina will be going into Executive Session. County Manager, Derek Woodman and County Attorney, Todd Weaver would be called into Executive Session at separate times.

No decisions would be made during Executive Session.

Chairman Maez recessed the Regular Meeting and convened the Executive Session at 2:37 p.m.

Chairman Maez adjourned the Executive Session and reconvened the Regular Meeting at 3:16 p.m.

**Commissioner Comments**

With no further business coming before the Board, the meeting adjourned at 3:17 p.m.

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Kristy Archuleta  
Archuleta County Clerk & Recorder

Approved this 14<sup>th</sup> day of March 2023.

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Ronnie Maez, Chairman