

**ARCHULETA COUNTY PROCEEDINGS
BOARD OF COUNTY COMMISSIONERS**

The Board of County Commissioners held a Regular Meeting on February 7, 2023, noting County Commissioners Ronnie Maez, Warren Brown and Veronica Medina, County Manager Derek Woodman, County Attorney Todd Weaver and County Clerk and Recorder Kristy Archuleta present.

Chairman Maez called the meeting to order at 1:31 p.m. with the Pledge of Allegiance and a moment of silence.

Chairman Maez explained the policy for Public Comments. He stated the Board would hear public comments on any topic during the Public Comment portion of the regular meeting. Public comments would no longer be heard at the end of each meeting. A Request for Public Comment form must be completed and handed to an Administrative Staff member before the meeting begins.

Disclosures and/or Conflicts of Interest

There were none.

Approval or Adjustments to Agenda

Executive Session per C.R.S. 24-6-402(4) the Board reserves the right to meet in executive session for any purpose allowed and announced prior to voting. **Commissioner Brown moved to approve the agenda as presented. Commissioner Medina seconded the motion and it carried unanimously.**

Public Comments

Recognition

Derek Woodman, County Manager, gave a shout-out to the County Road & Bridge Crew for their outstanding efforts on snow removal over the holidays.

Chairman Maez recessed the Regular Meeting and convened the Liquor Board at 1:40 p.m.

Liquor Board

Chairman Maez swore in Jamie Jones for testimony.

A. Consideration of a Special Events Permit for the Pagosa Fire Auxiliary, Inc.

Jamie Jones, Administrative Assistant, presented an application for a Special Events Permit for the Pagosa Fire Auxiliary, Inc. to sell Malt, Vinous, and Spirituous Liquor at the PLPOA Clubhouse located at 230 Port Ave., Pagosa Springs, CO 81147 for the Volunteer Appreciation Dinner on February 18, 2023. The Sheriff had been notified of this event. The proper fees had been paid and the premises was posted for the required 10 days prior to today's hearing. **Commissioner Medina moved to approve the Special Events Permit for the Pagosa Fire Auxiliary, Inc. for their event on February 18, 2023 as presented. Commissioner Brown seconded the motion and it carried unanimously.**

Chairman Maez adjourned the Liquor Board and reconvened the Regular Meeting at 1:41 p.m.

Consent Agenda

A. Payable Warrants and Purchase Cards

Payable Warrants for dates of JANUARY 18 to FEBRUARY 7 2023:	
General Fund Payable	388,673.71
Road and Bridge Fund Payable	79,685.03
Department of Human Services Fund Payable	26,111.19
1A Fund	
All Combined Dispatch Fund Payable	70,798.83
Conservation Trust	
Justice System Capital Fund	\$ 500.00
Solid Waste Fund Payable	55,275.21
Airport Fund Payable	44,401.69
Fleet Fund Payable	194,302.13
Total	\$ 859,747.79
Payable Wire Transfers for dates of JANUARY 18 TO FEBRUARY 7 2023	
General Fund Payable	
Road and Bridge Fund Payable	
Department of Human Services Fund Payable	
1A Fund	
All Combined Dispatch Fund Payable	
Conservation Trust	
Justice System Capital Fund	
Solid Waste Fund Payable	
Airport Fund Payable	
Fleet Fund Payable	
Total	
Payable Purchase Card Items for dates of JANUARY 18 TO FEBRUARY 7 2023	
General Fund Payable	\$ 19,276.61
Road and Bridge Fund Payable	\$ 899.20
Department of Human Services Fund Payable	\$ 243.13
1A Fund	
All Combined Dispatch Fund Payable	\$ 1,062.41
Conservation Trust	
Justice System Capital Fund	
Solid Waste Fund Payable	\$ 1,688.40
Airport Fund Payable	\$ 427.32
Fleet Fund Payable	\$ -
Total	\$ 23,597.07

**B. Regular Meeting Minutes
01/17/2023**

- C. Consideration of Resolution 2023-9 Appointing Alexa Martinez and Bobby McMeens Jr to the Archuleta County Fair Board
- D. Consideration and Approval of Updated Bylaws of the Archuleta County Local Weed Advisory Board
- E. Resolution 2023-10 Lot Consolidation in Lake Forest Estates, Owned by Gregory V. Emanuelson and Mary Linda Ukanis
- F. Resolution 2023-11 Lot Consolidation in Pagosa in the Pines 2, Owned by Bard I. and Linda K. Bennett
- G. Resolution 2023-12 Lot Consolidation in Lake Forest Estates, Owned by Gollihugh Lois R. Trust
- H. Resolution 2023-13 Lot Consolidation in Lake Pagosa Park, Owned by Brisa Caraveo-Chavez and Ramon Chavez
- I. Ratification of the Chairman's Signature on a Letter of Support for Build Pagosa
- J. Ratification of the Chairman's Signature on a Purchase Order for a Snow Truck

Derek Woodman, County Manager, read the Consent Agenda for the record.

Commissioner Brown moved to approve the Consent Agenda as presented. Commissioner Medina seconded the motion and it carried unanimously.

Old Business

A. Reconsideration and Designation of Commissioner Appointment to San Juan Basin Public Health Board of Health

Todd Weaver, County Attorney, stated at the January 17, 2023 Regular Meeting, the Board of County Commissioners appointed Commissioners Brown and Medina to jointly serve on the Board of Health. The Board of Health Bylaws only allows for one commissioner to serve. **Commissioner Medina moved to revise the 2023 Boards and Committees list to show Commissioner Brown as the sole board member on San Juan Basin Public Health. Commissioner Brown seconded the motion and it carried unanimously**

B. Consideration of Resolution 2023-14 Revising the County Residential Property Tax Incentive Policy

Todd Weaver, County Attorney, stated this policy was established on September 21, 2021 and revised on March 1, 2022 to provide a residential property tax incentive to eligible property owners. It was determined that certain provisions of the policy were difficult to enforce, specifically requiring applications to be submitted before commencement of construction or before renting the property. This resolution further revised the policy to allow for better usability. **Commissioner Brown moved to adopt Resolution 2023-14 to revise the County Residential Property Tax Incentive Policy as presented. Commissioner Medina seconded the motion and it carried unanimously.**

New Business

A. Consideration and Selection of Archuleta County's Employee of the Month for February 2023

Ronnie Maez, Chairman, stated the Employee of the Month program was created as a way to show county employee's how much they are appreciated. All county employees were invited to

nominate a co-worker who provides service above and beyond the call of duty and/or exhibits core values that other employees observe and aspire to emulate. **Commissioner Medina moved to select Daniel Matyniak as the Archuleta County Employee of the Month for February 2023. Commissioner Brown seconded the motion and it carried unanimously.**

B. Consideration and Approval of Sales Agreement with Comtech Solacom Technologies, Inc.

Derek Woodman, County Manager, presented an Agreement with the terms and conditions for the design and installation of a Guardian Next Generation 9-1-1 system at the County Dispatch Center. **Commissioner Brown moved to approve a Sales Agreement with Comtech Solacom Technologies, Inc. for a Guardian Next Generation 9-1-1 system at a cost not to exceed \$164,791.00 as presented. Commissioner Medina seconded the motion and it carried unanimously.**

C. Consideration and Approval of Amendment to Archuleta County Operating Plan

Derek Woodman, County Manager, stated the Archuleta County Operating Plan was approved in 2021 and was valid for five years with an annual review. This Amendment changed the Reciprocal Fire Assistance to be county-wide between all jurisdictions. **Commissioner Medina moved to approve an Amendment to the Archuleta County Operating Plan as presented. Commissioner Brown seconded the motion and it carried unanimously.**

D. Consideration of Resolution 2023-15 to Approve and Establish Terms for the Transfer of Certificates of Purchase for Specific Real Estate

Todd Weaver, County Attorney, presented a resolution to provide terms for the sale of two Certificates of Purchase for two parcels of land to Julian Caler. **Commissioner Brown moved to adopt Resolution 2023-15 to approve and establish terms for the transfer of Certificates of Purchase for specific real estate to Julian Caler as presented. Commissioner Medina seconded the motion and it carried unanimously**

E. Consideration and Approval of Easement from CR 337 to the Blanco River

Todd Weaver, County Attorney, presented an easement between the Board of County Commissioners and Sawmill Creek Ranch Timber & Cattle Company, LLC granting access from County Road 337 to the Blanco Basin River. **Commissioner Medina moved to approve a 20' wide access easement for Sawmill Creek Ranch Timber & Cattle Company, LLC from County Road 337 to the Blanco River as presented. Commissioner Brown seconded the motion and it carried unanimously**

F. Consideration and Approval of Road Access Easement

Derek Woodman, County Manager, presented a Road Access Easement providing the terms and conditions for an easement on a portion of County Road 139 which would allow the portion of the road to be maintained by the County. **Commissioner Brown moved to approve a Road Access Easement with Wilderness Estates LLC, John Todd Pitcher and Lvyonne Denise Wilson on a specific portion of County Road 139 as presented. Commissioner Medina seconded the motion and it carried unanimously.**

G. Consideration of Willingness to Serve a Applicant/Fiscal Agent for Infrastructure Share of Opioid Settlement Funds

Todd Weaver, County Attorney, stated at the January 17, 2023 Work Session, the Commissioners discussed additional funding opportunities from the Opioid settlement. The Statewide Infrastructure Share of funds were recently made available to regional opioid councils and local governments. Totals were approximately \$10.5 million over the next three years. Funds would be awarded for regional projects such as Region 9, not to individual counties. La Plata County had offered to be the applicant/fiscal agent for the funding application. This item is in support of La Plata County’s offer. **Commissioner Medina moved to advise Region 9 that the Archuleta County Board of County Commissioners would like to be the applicant/fiscal agent for the Statewide Infrastructure Share of Funds as presented. Commissioner Brown seconded the motion and it carried unanimously.**

H. Consideration and Approval of Deeding Parcel of Land to Wings Early Childhood Center

Todd Weaver, County Attorney, stated at the January 17, 2023 Work Session, the Board of County Commissioners discussed deeding an approximate 0.31 acre portion of a parcel of land at X County Road 600 owned by Archuleta County to Wings Early Childhood Center. There was currently a Land Lease Agreement between both parties for a five-year term at \$12.00 per year. **Commissioner Brown moved to transfer an approximate 0.31 acre portion of county-owned land at X County Road 600 to Wings Early Childhood Center and to direct the County Attorney to draft the document needed for the transfer. Commissioner Medina seconded the motion and it carried unanimously**

Commissioner Comments

With no further business coming before the Board, the meeting adjourned at 2:11 p.m.

Kristy Archuleta
Archuleta County Clerk & Recorder

Approved this 21st day of February 2023.

Ronnie Maez, Chairman