

**ARCHULETA COUNTY PROCEEDINGS
BOARD OF COUNTY COMMISSIONERS**

The Board of County Commissioners held a Regular Meeting on September 6, 2022 noting County Commissioners Alvin Schaaf, Ronnie Maez and Warren Brown, County Manager Derek Woodman, County Attorney Todd Weaver, County Clerk & Recorder Kristy Archuleta and Deputy Clerk & Recorder Hazel Wedemeyer present.

Chairman Schaaf called the meeting to order at 1:31 p.m. with the Pledge of Allegiance and a moment of silence.

Chairman Schaaf explained the policy for Public Comments. He stated the Board would hear public comments on any topic during the Public Comment portion of the regular meeting. Public comments would no longer be heard at the end of each meeting. A Request for Public Comment form must be completed and handed to an Administrative Staff member before the meeting begins.

Disclosures and/or Conflicts of Interest

There was none.

Approval or Adjustments to Agenda

Executive Session per C.R.S. 24-6-402(4) the Board reserves the right to meet in executive session for any purpose allowed and announced prior to voting. **Commissioner Maez moved to approve the agenda as amended. Commissioner Brown seconded the motion and it carried unanimously.**

Public Comments

Bill Hudson, 446 Loma St., Pagosa Springs, CO 81147 encouraged two of the three Board of County Commissioners to delay the proposed tax increase until the county had a two-year community process.

Proclamation

A. Proclamation Declaring Warren Grams Day

Ronnie Maez, County Commissioner, presented a Proclamation declaring September 6, 2022 as Warren Grams Day in Archuleta County. **Commissioner Brown moved to proclaim September 6, 2022 as Warren Grams Day in Archuleta County as presented. Commissioner Maez seconded the motion and it carried unanimously.**

Chairman Schaaf recessed the Regular Meeting and convened the Board of Adjustment Hearing at 1:43 p.m.

Board of Adjustment

Chairman Schaaf swore in Brandon Wolff, Planning Technician, for testimony.

A. Public Hearing Regarding a Request for General Variance from Property Front Setback for Erik Foss at 323 Piper Place

Brandon Wolff, Planning Technician, stated Erik Foss applied for a variance on property he owns at

323 Piper Place, Pagosa Springs, CO (PLN22-102). The property was zoned for Agricultural Estate. The variance was to allow construction of a detached garage ten feet beyond the property front setback of twenty-five feet.

Chairman Schaaf opened the floor for comments in favor of the application.

Chairman Schaaf opened the floor for comments opposed to the application.

Chairman Schaaf closed public comment.

Commissioner Maez moved to approve the Foss Front Setback Variance as presented and instruct staff to draft a resolution stating these findings. Commissioner Brown seconded the motion and it carried unanimously.

Chairman Schaaf adjourned the Board of Adjustment and convened the Liquor Board at 1:49 p.m.

Liquor Board

Chairman Schaaf swore in Jamie Jones, Administrative Assistant, for testimony.

A. Consideration of a Special Events Permit for Ruby M. Sission Memorial Library Foundation

Jamie Jones, Administrative Assistant, presented an application for Ruby M. Sission Memorial Library Foundation to sell Malt, Vinous and Spirituous Liquor at 230 Port Ave., Pagosa Springs, CO for the Ruby M. Sission Memorial Library Foundation Fundraiser on September 10, 2022. The Sheriff had been notified of this event. The proper fees had been paid and the premises was posted for the required 10 days prior to today's hearing. **Commissioner Brown moved to approve the Special Events Permit for the Ruby M. Sission Memorial Library Foundation's event on September 10, 2022 as presented. Commissioner Maez seconded the motion and it carried unanimously.**

Chairman Schaaf adjourned the Liquor Board and reconvened the Regular Meeting at 1:51 p.m.

Consent Agenda

- A. Payable Warrants and Purchase Cards

Payable Warrants for dates of Aug 17 to Sept 5, 2022:	
General Fund Payable	\$ 155,535.74
Road and Bridge Fund Payable	\$ 1,026,676.95
Department of Human Services Fund Payable	\$ 9,745.39
1A Fund	\$ 125.00
All Combined Dispatch Fund Payable	\$ 1,301.67
Conservation Trust	\$ 12,183.00
Justice System Capital Fund	
Solid Waste Fund Payable	\$ 23,687.80
Airport Fund Payable	\$ 81,986.42
Fleet Fund Payable	\$ 59,837.21
Total	\$ 1,371,079.18

Payable Wire Transfers for dates of Aug 17 to Sept 5, 2022:	
General Fund Payable	
Road and Bridge Fund Payable	
Department of Human Services Fund Payable	
1A Fund	
All Combined Dispatch Fund Payable	
Conservation Trust	
Justice System Capital Fund	
Solid Waste Fund Payable	
Airport Fund Payable	
Fleet Fund Payable	
Total	

Payable Purchase Card Items for dates of July 24 to August 23, 2022:	
General Fund Payable	\$ 13,854.31
Road and Bridge Fund Payable	\$ 1,843.99
Department of Human Services Fund Payable	\$ 2,573.55
1A Fund	
All Combined Dispatch Fund Payable	\$ 1,538.59
Conservation Trust	
Justice System Capital Fund	
Solid Waste Fund Payable	\$ 990.96
Airport Fund Payable	
Fleet Fund Payable	\$ 37.99
Total	\$ 20,839.39

- B. Regular Meeting Minutes
08/16/2022
- C. Ratification of Joint Letter of Interest to Xcel Energy
- D. Ratification of the Chairman’s Signature on an Intergovernmental Agreement with the County Clerk & Recorder
- E. Resolution 2022-89 Lot Consolidation in Amended Rio Blanco Valley Subdivision Unit 3, Owned by Betty Rhea Lee

- F. Resolution 2022-90 Lot Consolidation in Aspen Springs Subdivision No. 6, Owned by Dennis Morris
- G. Resolution 2022-91 Lot Consolidation in Pagosa Meadows Unit 3, Owned by Gerald and Kay McKee
- H. Resolution 2022-92 Lot Consolidation in Pagosa Meadows Unit Four, Owned by George and Mary Dougherty
- I. Resolution 2022-93 Lot Consolidation in Piedra Park Subdivision No. 1, Owned by Catherine and Richard Rodriguez
- J. Resolution 2022-94 Lot Consolidation in Piedra Park Subdivision No. 2A, Owned by Jared and Josephine Thompson
- K. Resolution 2022-95 Lot Consolidation in Piedra Park Subdivision No. 2A, Owned by Jared and Josephine Thompson
- L. Resolution 2022-96 Appointing Shane Lucero to the Pagosa Springs Area Tourism Board
- M. Approval of an Assignment of Hangar Ground Lease
- N. Approval of Two Letters of Support for Transportation-Related Projects
- O. Approval of Letter of Commitment for Region 9 Middle Mile Broadband Project

Derek Woodman, County Manager, read the Consent Agenda for the record.

Commissioner Maez moved to approve the consent agenda as presented. Commissioner Brown seconded the motion and it carried unanimously.

New Business

A. Selection of Archuleta County’s Employee of the Month for September 2022

Tina Woodman, Human Resources Director, stated the Employee of the Month program was created as a way to show county employee’s how much they are appreciated. All county employees were invited to nominate a co-worker who provides service above and beyond the call of duty and/or exhibits core values that other employees observe and aspire to emulate. **Commissioner Brown moved to select Mary Helminski as Archuleta County’s Employee of the Month for September 2022. Commissioner Maez seconded the motion and it carried unanimously.**

B. Approval of Integrated Pest Management Plan

Ethan Proud, Weed and Pest Supervisor, stated the Colorado Noxious Weed Act 35.5-5 requires each county to review and update their Integrated Pest Management Plan at regular intervals of 3 years. The Local Weed Advisory Board and the Weed and Pest Supervisor updated the Archuleta County Integrated Pest Management Plan and provided the Board of County Commissioner’s with the final draft. **Commissioner Maez moved to approve the Archuleta County Integrated Pest Management Plan as presented. Commissioner Brown seconded the motion and it carried unanimously.**

C. Consideration of Resolution 2022-97 Amending the County Office Hours for September 23, 2022

Derek Woodman, County Manager, presented a resolution to allow for a closure of all county offices on September 23, 2022 at 2:30 p.m. for the remainder of the day so all county employees may attend the County Staff Appreciation Picnic. **Commissioner Brown moved to adopt Resolution 2022-97 amending the County Office Hours for September 23, 2022 as presented.**

Commissioner Maez seconded the motion and it carried unanimously.

D. Consideration of Resolution 2022-98 to Approve and Authorize a Ballot Question for the November 8, 2022 General Election for the Purpose of Proposing an Increase of 1.5% to the Existing Countywide Sales Tax Rate

Todd Weaver, County Attorney, presented a resolution to authorize a ballot question to increase the countywide sales tax rate to address critical and urgent needs of Archuleta County, sharing of the revenues with the Town of Pagosa Springs and a voter-approved revenue change. **Commissioner Maez moved to adopt Resolution 2022-98 approving and authorizing a ballot question for the November 8, 2022 General Election related to a 1.5% countywide sales tax increase as presented. Commissioner Brown seconded the motion and it carried unanimously.**

Commissioner Comments

With no further business coming before the Board, the meeting adjourned at 2:14 p.m.

Kristy Archuleta
Archuleta County Clerk & Recorder

Approved this 20th day of September 2022.

Alvin Schaaf, Chairman