

**ARCHULETA COUNTY PROCEEDINGS
BOARD OF COUNTY COMMISSIONERS**

The Board of County Commissioners held a Regular Meeting on June 21, 2022 noting County Commissioners Alvin Schaaf, Ronnie Maez and Warren Brown, County Manager Derek Woodman, County Attorney Todd Weaver and County Clerk and Recorder Kristy Archuleta present.

Chairman Schaaf called the meeting to order at 1:32 p.m. with the Pledge of Allegiance and a moment of silence.

Chairman Schaaf explained the policy for Public Comments. He stated the Board would hear public comments on any topic during the Public Comment portion of the regular meeting. Public comments would no longer be heard at the end of each meeting. A Request for Public Comment form must be completed and handed to an Administrative Staff member before the meeting begins.

Disclosures and/or Conflicts of Interest

There was none.

Approval or Adjustments to Agenda

Executive Session per C.R.S. 24-6-402(4) the Board reserves the right to meet in executive session for any purpose allowed and announced prior to voting. Commissioner Schaaf recused himself from New Business Item D because it was a conflict that may affect his wife's pay. **Commissioner Brown moved to approve the agenda as amended. Commissioner Maez seconded the motion and it carried unanimously.**

Public Comments

Wayne Bryant, 235 Rim View CT. referenced C.R.S. 1-5-607 to require a hand count during the upcoming election. He believed it would be in the best interest to restore the faith in elections.

Abatement Hearing

Chairman Schaaf swore in Johanna Tully-Elliott, County Assessor, for testimony.

A. Petition for Abatement or Refund of Taxes – Tammy M. Reid

Johanna Tully-Elliott, County Assessor, stated Tammy M. Reid of 828 Dichoso Street Pagosa Springs, CO had petitioned for Abatement or Refund of her 2021 taxes for Account R012288. The petitioner estimated the value of her parcel of \$85,000 as opposed to the Assessor's valuation of \$107,720.

Commissioner Maez moved to agree with the recommendation of the County Assessor, and that the petition be denied for Account R012288 for Tammy M. Reid. Commissioner Brown seconded the motion and it carried unanimously.

Chairman Schaaf recessed the Regular Meeting and convened the Liquor Board at 1:42 p.m.

Liquor Board

Chairman Schaaf swore in Jamie Jones, Administrative Assistant, for testimony.

A. Consideration of a Special Events Permit for the Red Ryder Rodeo

Jamie Jones, Administrative Assistant, presented a Special Events Permit for Our Savior Lutheran Church of Pagosa Springs, CO to sell Fermented Malt Beverage at the Western Heritage Event Center located at 344 Highway 84 Pagosa Springs, CO 81147 for the Red Ryder Rodeo on July 2nd, 3rd and 4th, 2022. The Sheriff had been notified of this event. The proper fees had been paid and the premises was posted for the required 10 days prior to the event. Staff recommended approval of this Special Events Permit. **Commissioner Brown moved to approve the Special Events Permit for Our Savior Lutheran Church of Pagosa Springs for their rodeo events on July 2, 4 and 4, 2022 as presented. Commissioner Maez seconded the motion and it carried unanimously.**

Liquor Board Consent Agenda

- A. Consideration and Approval of a Tavern License Renewal for San Marcial Holdings LLC dba Lone Wolf Bar & Grill
- B. Consideration of a Liquor Store License Renewal for David C. Olsen dba Turkey Springs Trading Post
- C. Consideration and Approval of a Lodging & Entertainment License Renewal for Ghost Pines Properties LLC dba Tennyson Building Event Center

Derek Woodman, County Manager, read the Consent Agenda for the record.

Commissioner Maez moved to approve the Liquor Board Consent Agenda as presented providing the Tennyson Building receives additional permits as presented. Commissioner Brown seconded the motion and it carried unanimously.

Consent Agenda

- A. Payable Warrants and Purchase Card

Payable Warrants for dates of June 8 - June 21:	
General Fund Payable	375532.38
Road and Bridge Fund Payable	13670.34
Department of Human Services Fund Payable	44608.39
1A Fund	125.00
All Combined Dispatch Fund Payable	15102.90
Conservation Trust	
Justice System Capital Fund	34529.45
Solid Waste Fund Payable	66715.34
Airport Fund Payable	8.50
Fleet Fund Payable	67858.30
Total	618150.60

Payable Wire Transfer for dates of June 8 - June 21:	
General Fund Payable	1498.97
Road and Bridge Fund Payable	
Department of Human Services Fund Payable	
1A Fund	
All Combined Dispatch Fund Payable	
Conservation Trust	
Justice System Capital Fund	
Solid Waste Fund Payable	
Airport Fund Payable	
Fleet Fund Payable	
Total	1498.97

Payable Purchase Card Items for dates :	
General Fund Payable	
Road and Bridge Fund Payable	
Department of Human Services Fund Payable	
1A Fund	
All Combined Dispatch Fund Payable	
Conservation Trust	
Justice System Capital Fund	
Solid Waste Fund Payable	
Airport Fund Payable	
Fleet Fund Payable	
Total	

- B. Regular Meeting Minutes
06/07/2022
- C. Consideration of Resolution 2022-51 Lot Consolidation in Amended Aspen Springs Subdivision No. 6 Owned by Maura Woodwell
- D. Consideration of Resolution 2022-52 Lot Consolidation Aspen Springs Subdivision No. 3 Owned by Shanta Tucker and Zhena
- E. Consideration of Resolution 2022-53 Lot Consolidation Aspen Springs Subdivision No. 3 Owned by Shanta Tucker and Zhena
- F. Consideration of Resolution 2022-54 Lot Consolidation in Holiday Acres Subdivision Owned By Mark Delaney
- G. Consideration of Resolution 2022-55 Lot Consolidation in Pagosa Vista Owned by Mary Christine Marin and Mary Jane Conger
- H. Consideration of Resolution 2022-56 Lot Consolidation in Wildflower Owned by Steve and Laurie Taub
- I. Consideration of Resolution 2022-57 Lot Consolidation in The Ranch Community Owned by Jean and Sydney Landreneau
- J. Consideration and Approval of Amendment to Contract for ACDHS Legal Services
- K. Consideration and Approval of Annual Contracts for County Department of Human Services (Multiple Vendors)
- L. Consideration and Approval of Memorandum of Understanding with Colorado Department of

Human Services for Colorado Works Program

- M. Consideration and Approval of Memorandum of Understanding with Colorado Department of Early Childhood
- N. Ratification of the Chairman's Signature on a Notice of Non-Renewal of MUNIREVS, Inc. Service Agreement

Derek Woodman, County Manager, read the Consent Agenda for the record.

Commissioner Brown moved to approve the consent agenda with the amendment to the Ross Aragon Community Center amount of \$14,025.00. Commissioner Maez seconded the motion and it carried unanimously.

Old Business

A. Consideration and Approval of Resolution 2022-58 Approving the Archuleta County Fee Schedule

Derek Woodman, County Manager, stated as per C.R.S. 30-11-108, the Board of County Commissioners are charged with establishing fees charged for county services. This resolution updates certain fees. **Commissioner Maez moved to adopt 2022-58 amending fees for county services and information as presented. Commissioner Brown seconded the motion and it carried unanimously.**

New Business

A. Consideration and Approval of Reimbursement for Trenching & Backfilling in Chris Mountain Village

Todd Weaver, County Attorney, stated this item was for approval of a disbursement in the amount of \$10,563.75 from the Fairfield Settlement Fund to reimburse Blake Harper for trenching and backfilling electrical service for four lots in Chris Mountain Village 2. **Commissioner Brown moved to approve a reimbursement from the Fairfield Settlement Fund to Blake Harper in the amount of \$10,563.75 for trenching and backfilling electrical service for four parcels in Chris Mountain Village II as presented. Commissioner Maez seconded the motion and it carried unanimously.**

B. Consideration and Approval of Public Hearing/Meeting Rules for Board of County Commissioner Meetings

Todd Weaver, County Attorney, stated this policy provides rules of decorum to be followed by all persons attending Board of County Commissioners public hearings and meetings. **Commissioner Brown moved to approve the County Rules for Public Hearing/Meetings as presented amending 2.0 to read outbursts and interruptions from any persons in the hearing room are prohibited and amend 3.0 all comments from the public who have been recognized by the Board and shall only be made by the Chair (no comment or question should be directed toward staff, at applicant or presenter, or the public). Commissioner Schaaf seconded the motion and it passed with Commissioners Brown and Schaaf voting Aye and Commissioner Maez voting Nay.**

C. Consideration and Approval of 6 Applications for Treasurer Deeds

Todd Weaver, County Attorney, stated at the April 5, 2022 work session, the Board of County Commissioners was given a proposal for putting certain county-held lien properties through the process of Treasurer's Deed and quiet title in order to auction the parcels to the highest bidder. Phase III of the proposal was for six properties in the Trails Subdivision. The first step in the process was to apply for a Treasurer's Deed. **Commissioner Maez moved to approve 6 separate Applications for Treasurer's Deeds as presented. Commissioner Brown seconded the motion and it carried unanimously.**

D. Consideration and Approval of New Market Adjusted Pay Scale and New Market Adjusted Pay Rates

Tina Woodman, Human Resources Administrator, stated at the work session on June 14th the Board of County Commissioners were presented with the results of a Market Survey done by an outside survey group. The results of the survey indicated that Archuleta County was well under market of pay in several positions. This agenda item seeks to adjust the pay scale to bring the positions up to a more equitable amount as well as correcting certain positions pay rate for the remainder of 2022 and beyond. Staff recommended the adjustments to become effective as of August 1, 2022. **Commissioner Maez moved to approve adjusting the County Pay Scale and to approve an adjustment for the remainder of 2022 pay for certain positions effective August 1, 2022 as presented. Commissioner Brown seconded the motion and it carried.**

E. Consideration of Resolution 2022-59 Revising the Personnel Policy and Procedures Handbook for County Employees

Tina Woodman, Human Resources Administrator, presented a resolution to revise Section 400 of the County Personnel Policy and Procedures Handbook to provide a new policy for Paid Time Off (PRO). **Commissioner Brown moved to adopt Resolution 2022-59 revising the personal policy and procedures handbook for county employees effective January 1, 2023. Commissioner Maez seconded the motion and it carried unanimously.**

Commissioner Comments

With no further business coming before the Board, the meeting adjourned at 2:20 p.m.

Kristy Archuleta
Archuleta County Clerk & Recorder

Approved this 5th day of July 2022.

Alvin Schaaf, Chairman