

**ARCHULETA COUNTY PROCEEDINGS
BOARD OF COUNTY COMMISSIONERS**

The Board of County Commissioners held a Regular Meeting on April 19, 2022 noting County Commissioners Alvin Schaaf, Ronnie Maez and Warren Brown, County Manager Derek Woodman, County Attorney Todd Weaver and County Clerk and Recorder Kristy Archuleta present.

Chairman Schaaf called the meeting to order at 1:30 p.m. with the Pledge of Allegiance and a moment of silence.

Chairman Schaaf explained the policy for Public Comments. He stated the Board would hear public comments on any topic during the Public Comment portion of the regular meeting. Public comments would no longer be heard at the end of each meeting. A Request for Public Comment form must be completed and handed to an Administrative Staff member before the meeting begins.

Disclosures and/or Conflicts of Interest

Approval or Adjustments to Agenda

Executive Session per C.R.S. 24-6-402(4) the Board reserves the right to meet in executive session for any purpose allowed and announced prior to voting. **Commissioner Maez moved to approve the agenda as presented. Commissioner Brown seconded the motion and it carried unanimously.**

Public Comments

Proclamations

A. Child Abuse and Neglect Prevention Awareness Month

Isabel Vita, Director of Department of Human Services, presented a proclamation to declare the month of April 2022 a Child Abuse and Neglect Prevention Awareness Month in Archuleta County. **Commissioner Brown moved to proclaim the month of April 2022 as Child Abuse and Neglect Prevention Awareness Month in Archuleta County as presented. Commissioner Maez seconded the motion and it carried unanimously.**

Reports

A. Archuleta County Financial Report for 4th Quarter 2021 and 1st Quarter 2022

Louise Woods, Finance Director, presented the quarterly reports for the fourth quarter of 2021 and the first quarter of 2022 for Archuleta County.

Consent Agenda

A. Payable Warrants and Purchase Cards

Payable Warrants for dates of April 6th thru April 19th:	
General Fund Payable	280,803.90
Road and Bridge Fund Payable	146,513.04
Department of Human Services Fund Payable	25,450.15
1A Fund	120.00
All Combined Dispatch Fund Payable	12,030.46
Conservation Trust	20,000.00
Justice System Capital Fund	323,914.54
Solid Waste Fund Payable	8,500.46
Airport Fund Payable	1,561.28
Fleet Fund Payable	79,048.88
Total	897,942.71

Payable Wire Transfers for dates of April 6th thru April 19th:	
General Fund Payable	1,761.06
Road and Bridge Fund Payable	
Department of Human Services Fund Payable	
1A Fund	
All Combined Dispatch Fund Payable	
Conservation Trust	
Justice System Capital Fund	
Solid Waste Fund Payable	
Airport Fund Payable	
Fleet Fund Payable	
Total	1,761.06

Payable Purchase Card Items for dates of April 6th thru April 19th:	
General Fund Payable	
Road and Bridge Fund Payable	
Department of Human Services Fund Payable	
1A Fund	
All Combined Dispatch Fund Payable	
Conservation Trust	
Justice System Capital Fund	
Solid Waste Fund Payable	
Airport Fund Payable	
Fleet Fund Payable	
Total	-

B. Regular Meeting Minutes

04/05/2022

C. Resolution 2022-28 Lot Consolidation in Aspen Springs Subdivision No. 2 Owned by Rosa & Ruben Catano

D. Resolution 2022-29 Lot Consolidation in Lake Pagosa Park Owned by Don & Paula Tennant

- E. Resolution 2022-30 Lot Consolidation in Piedra Park Subdivision No. 7 Owned by Joseph & Bonnie Lucero
- F. Approval of Modification of Grant of Agreement with the U.S. Forest Service
- G. Approval of Assignment of Hangar Ground Lease for Hangar B-6
- H. Ratification of the Chairman's Signature on a Letter of Support for Habitat for Humanity

Derek Woodman, County Manager, read the Consent Agenda for the record.

Commissioner Maez moved to approve the consent agenda as presented. Commissioner Brown seconded the motion and it carried unanimously.

Old Business

A. Proposals to Purchase 449 San Juan Street Building

Derek Woodman, County Manager, advised the Board of County Commissioners received multiple offers to purchase the 449 San Juan Street Building and at the regular meeting on April 5, 2022 the Board gave the five bidders until 5:00 p.m. on April 8th to provide their final offers or clarify prior bids. **Commissioner Brown moved to accept the bid from Urbanczyk for the purchase of the 449 San Juan Street building for a price of \$550,000 as presented and to enter into negotiations. Commissioner Maez seconded the motion and it carried unanimously.**

New Business

A. Consideration of a Special Events Park Use Permit for Dynamic Discs/Aztec Municipal School District

Jamie Jones, Administrative Assistant, presented an application for a Special Park Use Permit for Dynamic Discs and Aztec Municipal School District use of Cloman Park for the 5th Annual Big Picture Classic Disc Golf Tournament on May 14th and 15th from 8:00 a.m. to 6:00 p.m. Dynamic Discs and Aztec Municipal School District requested a fee waiver of application fees because this was a fund raising event for Pagosa Peak Open School and Vista Nueva High School. Staff recommended approval of the park permit contingent on the applicant providing proper insurance and a Damage/Clean-up Deposit. **Commissioner Maez moved to approve a Special Events Park Permit for Dynamic Discs/Aztec Municipal School District for their event on May 14th and 15th, 2022 and to approve the waiver of park use fees in the amount of \$400.00 as presented. Commissioner Brown seconded the motion and it carried unanimously.**

B. Consideration of Resolution 2022-31 Approving Donation and Transfer of Title of County Property to Habitat for Humanity

Todd Weaver, County Attorney, stated in 2021 the County received a request to transfer vacant lots owned by the County through foreclosure of delinquent tax liens to Habitat for Humanity.

Commissioner Brown moved to adopt Resolution 2022-31 to donate eleven county-owned vacant lots to Habitat for Humanity as presented. Commissioner Maez seconded the motion and it carried unanimously.

C. Consideration and Approval of 6 Applications for Treasurer Deeds

Todd Weaver, County Attorney, stated at the April 5, 2022 work session, the Board of County Commissioners were given a proposal for putting certain county-held lien properties through the process of Treasurer's Deed and quiet title in order to auction the parcels to the highest bidder.

Phase I of the proposal was for 6 properties in the Chris Mountain Village II and Trails Subdivision. The first step in the process was to apply for a Treasurers Deed. **Commissioner Maez moved to approve six separate Applications for Treasurers Deeds as presented. Commissioner Brown seconded the motion and it carried unanimously.**

D. Consideration and Acceptance of Community Marijuana Offset Impact Fund Grant Award Recipient Recommendations

Mary Helminski, Executive Assistant/Paralegal, stated the Community Marijuana Offset Impact Fund was created in 2018 and provided grant awards to eligible organizations that provide programs that allow positive alternatives to doing drugs and to graduating high school students that are furthering their education. A total of ten students and no non-profit organization applications were received and the selection committee reviewed and made their award selections. **Commissioner Brown moved to accept the recommendations given by the selection committee for the 2022 Community Marijuana Offset Impact Fund grant awards as presented. Commissioner Maez seconded the motion and it carried unanimously.**

E. Consideration and Approval of the 2022 Asphalt Maintenance Project Contract

Tim Hatch, Chief Building Official, stated on March 31, 2022, Davis Engineering received one qualified low bidder for the 2022 Asphalt Maintenance Project. Strohecker Asphalt & Paving, Inc. was the low bidder at \$243,541.26. **Commissioner Maez moved to award the 2022 Asphalt Maintenance Contract to Strohecker Asphalt & Paving in an amount not to exceed \$243,541.26 as presented. Commissioner Brown seconded the motion and it carried unanimously.**

F. Consideration and Approval of a Contract for Services with the Pagosa Springs Community Development Corporation

Todd Weaver, County Attorney, presented a contract describing the relationship between the CDC and Archuleta County. The contract outlined the services the Community Development Corporation would perform to support the REDI grant to fund the Economic Development and Diversification Coordinator. **Commissioner Brown moved to approve the Contract for Services with the Pagosa Springs Community Development Corporation as presented. Commissioner Maez seconded the motion and it carried unanimously.**

Commissioner Comments

With no further business coming before the Board, the meeting adjourned at 2:15 p.m.

Kristy Archuleta
Archuleta County Clerk & Recorder

Approved this 3rd day of May 2022.

Alvin Schaaf, Chairman