



**ARCHULETA COUNTY  
BOARD OF COUNTY COMMISSIONERS**

**MEETINGS ARE CONDUCTED IN PERSON AND WILL BE BROADCAST VIA  
ZOOM.**

**PUBLIC COMMENT WILL BE ALLOWED THROUGH THE ZOOM PORTAL IF A  
PUBLIC COMMENT REQUEST FORM IS SUBMITTED PRIOR TO THE  
MEETING.**

**VIEW THE ZOOM MEETING AT [https://zoom.us/j/91609048375?](https://zoom.us/j/91609048375?pwd=dIFFV0J1cGVKa1NHWHFsa2taeGxtZz09)  
pwd=dIFFV0J1cGVKa1NHWHFsa2taeGxtZz09 -  
Meeting ID 916 0904 8375 - Passcode 4141885**

**CALL TO ORDER THE REGULAR MEETING OF THE BOARD OF COUNTY  
COMMISSIONERS OF AUGUST 1, 2023 AT 1:30 P.M.**

**PLEDGE OF ALLEGIANCE**

**MOMENT OF SILENCE**

**DISCLOSURES AND/OR CONFLICT OF INTEREST**

**APPROVAL OR ADJUSTMENTS TO AGENDA**

\* Executive Session - Specific Agenda Topic

**EXECUTIVE SESSION**

Pursuant to C.R.S. 24-6-402(4): The Board reserves the right to meet in executive session for any purposes allowed and announced prior to voting to enter into executive session.

**PUBLIC COMMENTS FROM THE FLOOR**

This is an opportunity during the session for the public to address the Commissioners. Please complete the Public Comment Request Form and submit to an Administrative Staff member prior to the beginning of the meeting. Please keep your comments to three (3) minutes. The Board is not required to discuss or reply to your comment.

Documents:

[PUBLIC COMMENT REQUEST FORM\\_\\_REV2023.PDF](#)

**REPORTS**

**A. Treasurer's Semi Annual Report 1/1/23 To 6/30/23**

This semi-annual report for the first half of 2023 provided by the County Treasurer was tabled at the meeting on July 18, 2023.

Presenter Elsa White  
Presenter's Title County Treasurer

Documents:

[TREASURERS REPORT.PDF](#)

## LAND USE REGULATION HEARING

### A. **Public Hearing For Review And Approval Of PLN23-116, The Theiss Minor Subdivision Final Plat**

Eric Spors, representing Greg and Carol Theiss, has applied for APPROVAL of **(PLN23-116) the Theiss Minor Subdivision Final Plat**. The purpose of this action is to subdivide the approximate seventy-four (74) acre parcel at 800 Divide View Place into two (2) lots of approximately sixty-four (64) and ten (10) acres in size. The existing parcel is zoned Agricultural Ranching (AR).

The Planning Commission reviewed this proposal at the July 26, 2023 Regular Meeting.

Presenter Pamela Flowers  
Presenter's Title Development Director

Documents:

[23-116 BOCC STAFF REPORT, SPORS, THEISS MIN SUB, FINAL PLAT, 230727.PDF](#)

## LOCAL LICENSING AUTHORITY

### A. **Consideration And Approval Of A Retail Marijuana-Infused Product Manufacturer License Renewal For San Juan Strains, Inc.**

This is a renewal of a Retail Marijuana-Infused Product Manufacturer license for San Juan Strains, Inc. located at 95 Industrial Circle in Pagosa Springs, Colorado. This renewal includes no changes. The application is complete and the proper fees have been paid. The Sheriff's Office, Fire District and County Building Department have completed their inspections and found no issues. The financial impact to the County is the fees paid per the County Fee Schedule and staff recommends approval of this marijuana license renewal.

Presenter Mary Helminski  
Presenter's Title Executive Assistant/Paralegal

Documents:

[SAN JUAN STRAINS MIP.PDF](#)

## LIQUOR BOARD

### A. **Consideration And Approval Of A Special Events Permit For Pagosa Mountain Morning Rotary Archuleta County Fair**

This is an application for a Special Events Permit for Pagosa Mountain Rotary to sell Malt, Vinous and

Spiritous Liquor at 344 US HWY 84 in Pagosa Springs, CO for the Archuleta County Fair on August 3rd, 4th, 5th and 6th, 2023. The Sheriff has been notified of this event. The proper fees were collected. The premises was posted for the required ten (10) days prior to the event. Staff recommends approval of this Special Event Permit.

Presenter Ashley Springer  
Presenter's Title Administrative Assistant

Documents:

[PGMROTARY EVENT.PDF](#)

**B. Consideration And Approval Of A Special Events Permit For Our Savior Lutheran Church And School Archuleta County Fair**

This is an application for a Special Events Permit for Our Savior Lutheran Church to sell Malt, Vinous and Spiritous Liquor at 344 US HWY 84 in Pagosa Springs, CO for the Archuleta County Fair on August 4th and 5th, 2023. The Sheriff has been notified of this event. The proper fees were collected. The premises was posted for the required ten (10) days prior to the event. Staff recommends approval of this Special Event Permit.

Presenter Ashley Springer  
Presenter's Title Administrative Assistant

Documents:

[OSLSCHOOL EVENT.PDF](#)

**CONSENT AGENDA BY BOCC/LIQUOR BOARD**

**A. Consideration And Approval Of A Hotel & Restaurant License Renewal For The Buck Stops Hre LLC DbA The Buck Stops Here Market & Eatery**

This is a renewal of a Hotel & Restaurant liquor license for The Buck Stops Here LLC dba The Buck Stops Here Market & Eatery located at 19 Navajo Trail in Pagosa Springs, Colorado. This renewal includes no changes. The application is complete and the proper fees have been paid. The Sheriff's Office and the County Building Department have completed their inspections and found no issues. The financial impact to the County is the fees paid per the County Fee Schedule and staff recommends approval of this liquor license renewal. Responsible Staff: Mary Helminski, Liquor Licensing Agent.

Documents:

[THE BUCK STOPS HERE RENEWAL.PDF](#)

**CONSENT AGENDA**

**A. PAYABLE WARRANTS AND PURCHASE CARDS**

**July 19, 2023 - August 1, 2023**

**B. REGULAR MEETING MINUTES**

**Regular Meeting Minutes - July 18, 2023**

Draft of the Regular Meeting Minutes from July 18, 2023 for approval.

Documents:

[07-18-2023R.PDF](#)

**C. Consideration Of Resolution 2023-\_\_\_\_ To Consolidate 2 Lots Into 1 Lot In Pagosa Meadows Unit Four, Owned By Arnold Ybarra And Amanda G. Ybarra**

This request it to consider a Resolution authorizing the consolidation of Lots 214 and 215 of Pagosa Meadows Unit Four, to become Lot 214X, owned by Arnold Ybarra and Amanda G. Ybarra. The impact to the county budget includes fees paid per the County Fee Schedule, generally balanced by a reduction in property taxes. This consolidation has been reviewed and is recommended for approval. Responsible Staff: Stephen Slade, Planner.

Documents:

[LOT CONSOLIDATE RESOLUTION, ARNOLD YBARRA AND AMANDA G. YBARRA, PLN23-127.DOCX](#)

**D. Consideration Of Resolution 2023-\_\_\_\_ To Consolidate 5 Lots Into 1 Lot In Chris Mountain Village At Pagosa Unit Two Owned By Michael L. Magne And Patricia P. Spiva**

This request it to consider a Resolution authorizing the consolidation of Lots 347, 348, 349, 350 and 351 of Chris Mountain Village at Pagosa Unit Two, to become Lot 347X, owned by Michael L. Magne and Patricia P. Spiva. The impact to the county budget includes fees paid per the County Fee Schedule, generally balanced by a reduction in property taxes. This consolidation has been reviewed and is recommended for approval. Responsible Staff: Stephen Slade, Planner.

Documents:

[LOT CONSOLIDATE RESOLUTION, MICHAEL L. MAGNE AND PATRICIA P. SPIVA, PLN23-131.DOCX](#)

**E. Consideration Of Resolution 2023-\_\_\_\_ To Consolidate 2 Lots Into 1 Lot In Herman Subdivision, Owned By Heather A. Miller**

This request it to consider a Resolution authorizing the consolidation of Lots 190A and 191A of Herman Subdivision, to become Lot 190AX, owned by Heather A. Miller. The impact to the county budget includes fees paid per the County Fee Schedule, generally balanced by a reduction in property taxes. This consolidation has been reviewed and is recommended for approval. Responsible Staff: Stephen Slade, Planner.

Documents:

[LOT CONSOLIDATE RESOLUTION, HEATHER A. MILLER, PLN23-086.DOCX](#)

**F. Consideration Of Resolution 2023-\_\_\_\_ To Consolidate 2 Lots Into 1 Lot In Pagosa Highlands Estates, Owned By Earl D. Eliason**

This request it to consider a Resolution authorizing the consolidation of Lots 9 and 10 of Pagosa Highlands Estates, to become Lot 9X, owned by Earl D. Eliason. The impact to the county budget includes fees paid per the County Fee Schedule, generally balanced by a reduction in property taxes. This consolidation has been reviewed and is recommended for approval. Responsible Staff: Stephen Slade, Planner.

Documents:

[LOT CONSOLIDATE RESOLUTION, EARL D. ELIASON, PLN23-109.DOCX](#)

**G. Consideration Of Resolution 2023-\_\_\_\_ To Consolidate 2 Lots Into 1 Lot In Twincreek Village, Owned By Carl W. Christensen And Kathleen E. Christensen**

This request it to consider a Resolution authorizing the consolidation of Lots 856 and 857 of Twincreek Village, to become Lot 857X, owned by Carl W. Christensen and Kathleen E. Christensen. The impact to the county budget includes fees paid per the County Fee Schedule, generally balanced by a reduction in property taxes. This consolidation has been reviewed and is recommended for approval. Responsible Staff: Stephen Slade, Planner.

Documents:

[LOT CONSOLIDATE RESOLUTION, CARL W. CHRISTENSEN AND KATHLEEN E. CHRISTENSEN, PLN23-126.DOCX](#)

**H. Consideration Of Resolution 2023-\_\_\_\_ To Consolidate 2 Lots Into 1 Lot In Loma Linda 5, Owned By Hulvey Revocable Trust, Dated January 29, 2009**

This request it to consider a Resolution authorizing the consolidation of Lots 189 and 188 of Loma Linda 5, to become Lot 189X, owned by Hulvey Revocable Trust, dated January 29, 2009. The impact to the county budget includes fees paid per the County Fee Schedule, generally balanced by a reduction in property taxes. This consolidation has been reviewed and is recommended for approval. Responsible Staff: Stephen Slade, Planner.

Documents:

[LOT CONSOLIDATE RESOLUTION, HULVEY REVOCABLE TRUST, DATED JANUARY 29, 2009, PLN23-082.DOCX](#)

**I. Consideration And Approval Of A Public Contract For Services With The Town Of Pagosa Springs**

This annual contract with the town is for the TANF-Child Care program through the Archuleta County Department of Human Services.

Documents:

[TOWN OF PAGOSA SPRINGS CONTRACT.PDF](#)

**J. Consideration And Approval Of A Public Contract For Services With 50-JT School District**

This annual contract with the Archuleta County school district is for CORE service programs through the Archuleta County Department of Human Services.

Documents:

[SCHOOL DISTRICT CONTRACT.PDF](#)

**K. Consideration And Approval Of Cooperative Forest Road Agreement**

This annual agreement between Archuleta County and the USDA, Forest Service San Juan National Forest provides the terms and conditions for the county to maintain certain forest service roads.

Presenter

Presenter's Title

Documents:

[COOPERATIVE FOREST ROAD AGREEMENT.PDF](#)

## **BOARD OF HEALTH**

### **A. Consideration And Approval Of Recommended Programs For 2024**

At their work session on July 25, 2023, the Board of County Commissioners were provided with a memo from the Transitional Advisory Committee providing the committee's recommendations for the programs to be offered when the county public health department opens in January 2024. This agenda item is to approve the recommendations and to direct staff to begin creating the programs and hiring the required staff so that everything is in place on January 1, 2024.

Presenter	Ashley Wilson
Presenter's Title	Public Health Director

Documents:

[FINAL RECOMMENDATION MEMO TO BOH 7-25-23.PDF](#)

## **NEW BUSINESS**

### **A. Consideration And Approval Of Cancellation Of Tax Liens**

Pursuant to C.R.S. 39-11-142(6), the Board of County Commissioners ("BoCC") may cancel a lien that is thirty years old or take the property to deed. Property owner Gary Brown purchased the property in 2003 and the property had outstanding liens from 1993. The BoCC may cancel the 1993 lien only, cancel all the liens from 1993 through 2002 (total amount of \$7,186.02) or take the property to deed.

Presenter	Elsa White
Presenter's Title	County Treasurer

Documents:

[CANCELLATION OF LIEN.PDF](#)

### **B. Consideration And Approval Of An Extension Request To File The 2022 Audit**

This request to the Office of the State Auditor requests an extension of time to file the audit for the year ended December 31, 2022 for sixty days.

Presenter	Chad Eaton
Presenter's Title	Finance Director

Documents:

[AUDIT EXTENSION.PDF](#)

## **COMMISSIONER COMMENTS**

## **ADJOURNMENT OF THE REGULAR BOCC MEETING**

All meetings to be held in the Archuleta County Administration Offices  
398 Lewis Street, unless otherwise stated.

All Regular and Special BoCC Meetings are recorded.