



**ARCHULETA COUNTY  
BOARD OF COUNTY COMMISSIONERS**

**CALL TO ORDER THE REGULAR MEETING OF THE BOARD OF COUNTY  
COMMISSIONERS OF JUNE 18, 2019 AT 1:30 P.M.**

**PLEDGE OF ALLEGIANCE**

**MOMENT OF SILENCE**

**DISCLOSURES AND/OR CONFLICT OF INTEREST**

**APPROVAL OR ADJUSTMENTS TO AGENDA**

\* Executive Session - Specific Agenda Topic

**PUBLIC COMMENTS FROM THE FLOOR\***

This is an opportunity during the session for the public to address the Commissioner. Please step up to the podium, **STATE YOUR NAME AND ADDRESS FOR THE RECORD** and keep your comments to 3 minutes (the Board is not required to discuss your comment or make a decision regarding your comment, under this section).

**LAND USE REGULATION HEARING**

**A. Public Hearing Of Pagosa Meadows Unit 2 Amendment 2019-01, A Replat Of Lot 83X Creating Lots 82X & 83XZ.**

Betsy C. Tidwell of Scottsdale, AZ, represented by Murrey Land Surveying, has applied for final plat approval of the Pagosa Meadows Unit 2 Amendment 2019-01, a replat of Lot 83X Pagosa Meadows Unit 2 Amendment No. 2, reversing that consolidation and creating Lots 82Z and 83XZ, and relocating unused utility easements (PLN19-191). The property at 2066 Meadows Dr., Pagosa Springs, is zoned Planned Unit Development (PUD). The Planning Commission recommended approval at their meeting on May 22, 2019.

Presenter	John Shepard, AICP
Presenter's Title	Planning Manager

Documents:

[PLN19-191 PM2\\_AMEND\\_2019-01\\_BOCC-20190618\\_STAFFREPORT.PDF](#)  
[A1-PLN19-191 AREAMAPS.PDF](#)  
[A2-REVIEW\\_COMMENTS.PDF](#)  
[A3-PLN19-191 PM2\\_AMEND\\_2019-01-NARRATIVE\\_AND\\_PLPOA\\_OK.PDF](#)  
[A4-PLN19-191 PM2\\_AMEND\\_2019-01-PLAT\\_20190523.PDF](#)

**B. Public Hearing Of The Last Resort RV Park & Campground Conditional Use Permit (CUP) Amendment, Tract 1 Hudson's Rio Blanco Sub #8**

TJ and Stacey Fitzwater, The Last Resort RV Park & Campground Inc., have applied for a Conditional Use Permit (CUP) amendment to a Limited Impact Use, on Tract 1 of Hudson's Rio

Blanco Subdivision #8 at 256 County Rd 339, Pagosa Springs, CO (PLN19-170). The proposal will add 8 new RV sites to the existing 20 RV and campground sites. The property is zoned Agricultural Estates (AE).

The Planning Commission held a public hearing on May 22, 2019, and recommended conditional approval.

Presenter John Shepard, AICP

Presenter's Title Planning Manager

Documents:

[PLN19-170 LASTRESORT\\_CUP\\_BOCC-20190618\\_STAFFREPORT.PDF](#)

[A1-AREAMAPS.PDF](#)

[A2-SEC\\_5\\_5\\_5 -RV\\_PARK\\_CAMPGROUND\\_DEV\\_STANDARDS\\_AMEND\\_2018-07.PDF](#)

[A3-REVIEWS\\_BOCC.PDF](#)

[A4-PLN19-170 LAST\\_RESORT\\_RV\\_PARK\\_CUP-NARRATIVE\\_20190607.PDF](#)

[A5-PLN19-170 LAST\\_RESORT\\_RV\\_PARK\\_CUP-PLAN\\_SET\\_20190419.PDF](#)

## LIQUOR BOARD

### A. Consideration Of A Special Events Permit For Pagosa Rotary Community Assistance Fund, Inc.

This is an application for a Special Events Permit for the Pagosa Rotary Community Assistance Fund, Inc., to serve malt, vinous, spirituous liquor at the PLPOA Clubhouse located at 230 Port Ave. for a fundraiser on June 21, 2019. The Sheriff has been notified of this event. The proper fees were collected and the premises was posted for the required ten (10) days prior to today's hearing. The financial impact to the County is the fees paid per the County Fee schedule and I move to approve this Special Events Permit.

Presenter Flora Goheen

Presenter's Title Planning Technician

Documents:

[PAGOSA COMMUNITY ASSIST 6-21-19.PDF](#)

### B. Consideration Of A Special Events Permit For The Humane Society Of Pagosa Springs, Inc.

This is an application for a Special Events Permit for the Humane Society of Pagosa Springs, Inc. , to serve malt, vinous, spirituous liquor at the PLPOA Clubhouse located at 230 Port Ave. for a fundraiser on June 29, 2019. The Sheriff has been notified of this event. The proper fees were collected and the premises was posted for the required ten (10) days prior to today's hearing. The financial impact to the County is the fees paid per the County Fee schedule and I move to approve this Special Events Permit.

Presenter Flora Goheen

Presenter's Title Planning Technician

Documents:

[HUMANE SOCIETY SP APP 6-29-19.PDF](#)

### C. Consideration Of A Special Events Permit For Pagosa Mountain Morning Rotary

## Club

This is an application for a Special Events Permit for the Pagosa Mountain Morning Rotary Club, to serve malt, vinous, spirituous liquor at the PLPOA Clubhouse located at 230 Port Ave. for a fundraiser on July 1, 2019. The Sheriff has been notified of this event. The proper fees were collected and the premises was posted for the required ten (10) days prior to today's hearing. The financial impact to the County is the fees paid per the County Fee schedule and I move to approve this Special Events Permit.

Presenter                      Flora Goheen  
Presenter's Title              Planning Technician

Documents:

[PAGOSAMTN ROTARY CLUB SP 7-1-19.PDF](#)

### D. **Consideration Of A Special Events Permit For Our Savior Lutheran Church Of Pagosa Springs, Co.**

This is an application for a Special Events Permit for the Our Savior Lutheran Church of Pagosa Springs, Co. to serve malt, vinous, spirituous liquor at the Western Heritage Events Center located at 344A Hwy 84 for the Red Ryder Rodeo on July 4, 5, 6, 2019. The Sheriff has been notified of this event. The proper fees were collected and the premises was posted for the required ten (10) days prior to today's hearing. The financial impact to the County is the fees paid per the County Fee schedule and I move to approve this Special Events Permit.

Presenter                      Flora Goheen  
Presenter's Title              Planning Technician

Documents:

[OSLC SP APP JULY RODEO.PDF](#)

### E. **Consideration And Approval Of A Temporary Beer & Wine Liquor Permit For Parelli Natural Horse-Man-Ship, Inc. DBA Parelli's**

This is a request for a ninety (90) day Temporary Beer & Wine Liquor Permit for Parelli Natural Horse-Man-Ship, Inc. DBA Parelli's located at 7110 Hwy 160 Pagosa Springs, Colorado. The Application is complete and the proper fees have been submitted. The Building Department has inspected the premises for changes and the Sheriff's Office has completed their background check. Fingerprints were submitted to the Colorado Bureau of Investigations for the purpose of conducting fingerprints-based criminal history records check. There is no financial impact to the County and I move to approve this Temporary Permit for Parelli's.

Presenter                      Flora Goheen  
Presenter's Title              Planning Technician

Documents:

[PARELLIS TEMP APP.PDF](#)

### F. **Consideration Of A Beer And Wine Liquor License For Parelli Natural Horse-**

## **Man-Ship, Inc. DBA Parelli's**

This is a request for a Beer and Wine Liquor License for Parelli Natural Horse-Man-Ship, Inc. DBA Parelli's located at 7110 Hwy 160 Pagosa Springs, Colorado. This includes no changes to the premises. The application is complete and the proper fees have been submitted. The Sheriff's Office has completed their background check and the Building Department has inspected the premises for changes. The financial impact to the County would be the fees collected per the Fee schedule and I move to approve the Beer & Wine License for Parelli Natural Horse-Man-Ship, Inc. DBA Parelli's.

Presenter                      Flora Goheen  
Presenter's Title              Planning Technician

Documents:

[PARELLIS NEW APP.PDF](#)

## **CONSENT AGENDA BY BOCC/BOARD OF ADJUSTMENT**

### **A. BoA Consideration Of Resolution 2019-03BOA Approving Variance From The Archuleta County Land Use Regulations For Clifford On Lot 9X Block 16 Pagosa In The Pines**

Request to consider and approve a Resolution of the Board of Adjustment stating Findings and Conditions of Approval for the Clifford Front & Golf Course Variances in the PUD Zone for Lot 9X Block 16 Pagosa in the Pines, at 128 Divot Pl. Variance approved May 21, 2019.

Documents:

[BOA RESOLUTION 2019-03BOA\\_CLIFFORD\\_FRONT\\_GOLF\\_COURSE\\_VARS.PDF](#)

## **CONSENT AGENDA BY BOCC/LIQUOR BOARD**

### **A. Consideration And Approval Of A Tavern Liquor License Renewal For San Marcial Holdings, LLC DBA Lone Wolf Bar & Grill**

This is a renewal for a Tavern Liquor License for San Marcial Holdings, LLC DBA Lone Wolf Bar & Grill located at 20 Sunset Trail Arboles, Colorado. This renewal includes no changes. The application is complete and the proper fees have been submitted. The Sheriff's Office has completed their background check and the Building Department has inspected the premises for changes.

Responsible Staff: Flora Goheen, Administrative Assistant

Documents:

[LONE WOLF BAR AND GRILL RENEWAL 19.PDF](#)

## **CONSENT AGENDA**

### **A. PAYROLL, PAYABLE WARRANTS AND PURCHASE CARDS**

**Approval of June 5, 2019 - June 18, 2019**

**Ratify Payables from March 22, 2019**

The purchase of the Harman Park property on March 22, 2019 was done by wire transfer rather than through accounts payable, so the payables from that date need to be ratified by \$51,536.20.

**Ratification of May 22, 2019 - June 4, 2019**

**B. REGULAR MEETING MINUTES**

**Regular Meeting Minutes from May 21, 2019**

Draft of the Regular Meeting Minutes from May 21, 2019 for approval.

Documents:

[05-21-19R.PDF](#)

**C. SPECIAL MEETING MINUTES**

**Special Meeting Minutes from May 28, 2019**

Draft of the Special Meeting Minutes from May 28, 2019 for approval.

Documents:

[05-28-19S.PDF](#)

**D. Ratification Of The Signatures Of The Board Of Commissioners On The LPEA Round Up Foundation Application For The TARA Historical Society**

The TARA Community Center is presenting a grant request to the LPEA Round-Up Foundation to update the emergency lighting system at the Community Center. Commissioners Maez and Wadley signed the application as supporters.

Documents:

[LPEA ROUNDUP GRANT.PDF](#)

**E. Ratify The Chairman's Signature On The 2019 Annual Operating And Financial Plan Between The Archuleta County Sheriff's Department And The USDA, Forest Service, San Juan National Forest**

This Annual Financial and Operating Plan outlines the cooperative efforts between the Sheriff's Department and the Forest Service and is part of the Cooperative Law Enforcement Annual Operating Plan and Financial Plan.

Documents:

[2019 OPERATING FINANCIAL PLAN - SHERIFFS OFFICE.PDF](#)

**F. Resolution 2019- \_\_\_\_ To Consolidate 3 Lots Into 1 Aspen Springs Subdivision No. 1 Block 7 Owned By Rodney D. Quam And Janice K. Quam**

This request is to consider a Resolution authorizing the consolidation of Lots 12, 29 and 30 Aspen Springs Subdivision No. 1 Block 7 to become Lot 561X owned by Rodney D. Quam and Janice K. Quam. This consolidation has been reviewed and is recommended for approval by Development Services Planning Technician, Sherrie Vick. The impact to the County budget includes fees paid per the County Fee Schedule, generally balanced by reduction in property taxes.

Documents:

[QUAM LC RESOLUTION 2019.DOC](#)  
[QUAM TITLE WORK.PDF](#)

**G. Resolution 2019- \_\_\_\_ To Consolidate 3 Lots Into 1 Lake Forest Estates Owned By**

**Frank M. Estes And Carolyn A. Estes**

This request is to consider a Resolution authorizing the consolidation of Lots 509, 510 and 511 Lake Forest Estates to become Lot 510X owned by Frank M. Estes and Carolyn A. Estes. This consolidation has been reviewed and is recommended for approval by Development Services Planning Technician, Sherrie Vick. The impact to the County budget includes fees paid per the County Fee Schedule, generally balanced by reduction in property taxes.

Documents:

[ESTES LC RESOLUTION 2019.DOC](#)  
[ESTES TITLE REPORT.PDF](#)

**H. Consideration Of Resolution 2019-\_\_\_ Affirming Legal Lot Status For JCC/MCC Living Trust**

Consideration to affirm Planning Manager's Certificate of Designation of Legal Lot Status of property owned by JCC/MCC Living Trust, an approx. 20.0-acre tract of land, in the S½SW¼NW¼, SECTION 36-TOWNSHIP 36N RANGE 2W, NMPM. (IDP19-115). No net fiscal impact is expected.

Documents:

[RESOLUTION AFFIRMING LEGAL LOT STATUS IDP19-115.PDF](#)  
[IDP19-115 CERTIFICATE.PDF](#)

**I. Consideration And Approval Of Meade Request For Extension Of Lake Hatcher Park Amendment 2018-01 Final Plat**

Sean & Pamela Meade have requested a one-year extension of the Lake Hatcher Park Amendment 2018-01 Final Plat, at 81 Laguna Pl., approved by the Board of County Commissioners on 6/19/2018. There should be no net fiscal impact on the County.

Presenter                      John Shepard, AICP  
Presenter's Title              Planning Manager

Documents:

[PLN19-238 LHP\\_AMEND\\_EXTENSION-BOCC\\_20190618\\_STAFFREPORT.PDF](#)  
[A1-PLN19-238 LHP\\_AMEND\\_2018-01\\_REQUEST\\_EXTENSION-20190605.PDF](#)

**J. Consideration And Approval Of First Amendment To Fixed Base Operator (FBO) Agreement And Hangar Lease**

This Amendment allows the Archuleta County Airport to allow 24-hour operations for the Classic Air Medical Company. Staff recommends approval of this First Amendment. Responsible Staff: Chris Torres, Airport Manager

Documents:

[FBO AMENDMENT STAFF REPORT.PDF](#)  
[FIRST AMENDMENT TO FBO AGREEMENT.PDF](#)

**K. ACDHS SFY 2019/20 Contracts (Multiple)**

ACDHS is desirous of renewing the contracts with a term of July 1, 2019 through

June 30th, 2020 for Aspire, CSU Extension Office, LaPlata County Family Center Coalition, San Juan Basin Public Health, SUCAP/The Training Advantage and the Town of Pagosa Springs/Ross Aragon Community Center. Staff recommends approval of these renewal contracts.

Responsible Staff Member: Matt Dodson

Documents:

[DHS CONTRACT RENEWALS STAFF REPORT.PDF](#)  
[ASPIRE CONTRACT 19-20.PDF](#)  
[CSU EXTENSION OFFICE CONTRACT 19-20 \(1\).PDF](#)  
[FAMILY CENTER COALITION CONTRACT 19-20.PDF](#)  
[RISE CONTRACT 19-20.PDF](#)  
[SAN JUAN BASIN HEALTH CONTRACT 19-20.PDF](#)  
[SUCAP TTA CONTRACT 19-20.PDF](#)  
[ROSS ARAGON COMMUNITY CENTER CONTRACT 19-20 \(1\).PDF](#)

**L. Approval Of The Upper San Juan Hospital District Emergency Medical Services Ambulance Licenses**

Pursuant to CRS 25-3.5-301, Upper San Juan Health Services District is requesting a license to provide ambulance service in Archuleta County. The areas to be served include Archuleta County and portions of Mineral and Hinsdale Counties.

Documents:

[UPPER SAN JUAN HEALTH - AMBULANCE PERMITS.PDF](#)

**M. Consideration And Approval Of Resolution 2019-\_\_\_ Establishing Alternative Voter Service Polling Center Locations**

This resolution identifies the County Administration building and the County Emergency Operations Management Building as alternate polling locations for county elections in the event that the existing voter service polling center is deemed unusable. Staff recommends approval of this resolution.

Documents:

[RESOLUTION 2019-\\_\\_\\_ DESIGNATING ALTERNATIVE VOTING LOCATIONS.PDF](#)

**NEW BUSINESS**

**A. Consideration And Approval Of A Grant Related To Weed Treatment Of Forest Service Roads**

Consideration of a \$6,000 grant agreement offered to the County by the USDA Forest Service, in consideration of weed treatment of various Forest Service roads.

Presenter	Ethan Proud
Presenter's Title	Weed & Pest Supervisor

Documents:

[AGENDA ITEM REPORT FORM - US FOREST SERVICE GRANT FOR WEED AND PEST.PDF](#)

**B. Action Item: Archuleta County Department Of Human Services Citizen Review Panel**

I. A Citizen Review Panel is hereby created in this county/city and county. Pursuant to Section 19-3-211, C.R.S.:

A. The members of the Citizen Review Panel shall be appointed by the governing body without influence from the state department or the county department.

B. The members shall represent the community, have demonstrable personal or professional knowledge and experience with children, and not be employees or agents of the state department or any county department.

C. At least one member of the Citizen Review Panel in each county and city and county shall be the parent of a minor child at the time of his or her appointment to serve on such panel.

The county department will maintain a list of the Citizen Review Panel members. The list of members will be provided to the state with the annual submission.

There is no financial impact to the County budget.

Staff recommends that the following individuals be appointed to the Archuleta County Department of Human Services Citizen Review Panel by the Board of Commissioners:

Codie Wilson  
Carmen Hubbs  
Erik Foss

Presenter                      Matthew A. Dodson, LCSW  
Presenter's Title              Director, Archuleta County Department of Human Services

**C. Archuleta County Incentives Contract Amendment**

The County Incentives Program was implemented in FY 2014-15 through a contract with each county department of human/social services. Each year, the Department updates the performance benchmarks and deliverables in the Statement of Work to align with Department priorities and to address audit findings. This Amendment to the above-referenced Original Agreement is entered into by and between the STATE OF COLORADO, acting by and through the Department of Health Care Policy and Financing, 1570 Grant Street, Denver, Colorado 80203 and Archuleta County. Staff recommends approval of this Amendment.

Presenter                      Matthew A. Dodson, LCSW  
Presenter's Title              Director, Archuleta County Department of Human Services

Documents:

[DHS AMENDMENT TO AGREEMENT STAFF REPORT.PDF](#)  
[ARCHULETA COUNTY INCENTIVES CONTRACT 19-20.PDF](#)

**D. Award Contract For The 2019 Asphalt Preservation Project**

On May 9th, we received bids for the 2019 Asphalt Preservation Project. We received three



bids for the Project, with PAP, LLC being the low bidder with the total being \$227,018.00.

The Other Bids were:

Strohecker Asphalt & Paving, Inc.	\$232,174.00
Kilgore Companies LLC DBA Elam Construction	\$265,546.00

Staff is requesting that we award the contract to PAP, LLC for the amount not to exceed \$227,018.00.

Presenter	Robert Perry
Presenter's Title	Public Works Director

Documents:

[20190605093722.PDF](#)

**E. Direct Staff To Draft Letter To Forest Service In Support Of Keeping FS477 Open**

A local citizen has requested a letter from the Board of County Commissioners to the United States Forest Service to keep Forest Service Road 477 open. This agenda item is to direct Staff to draft a letter in support of keeping the road open.

Presenter	Todd Weaver
Presenter's Title	County Attorney

**F. Resolution 2019-\_\_\_\_ Revising The Effective Date Of Adoption Of The 2015 Building Codes**

The effective date for adoption of the 2015 building and residential codes was set for July 1, 2019 by Resolution 2019-21. Additional time is now required in order to mirror the county building codes to the codes adopted by the Town of Pagosa Springs with the exception of the fee schedule. This resolution revises the effective date to be September 1, 2019.

Presenter	Todd Weaver
Presenter's Title	County Attorney

Documents:

[RESOLUTION 2019-\\_\\_ REVISING THE EFFECTIVE DATE OF THE 2015 BUILDING CODES 2ND.PDF](#)

**EXECUTIVE SESSION**

Pursuant to C.R.S. 24-6-402(4): The Board reserves the right to meet in executive session for any purposes allowed and announced prior to voting to enter into executive session.

**A. Executive Session**

Pursuant to C.R.S. 24-6-402(4)(a) concerning the purchase, acquisition, lease, transfer or sale of any real, personal, or other property interest in connection with the property located at 85 Harman Park Drive in Pagosa Springs, CO and pursuant to C.R.S. 24-6-402(4)(b) for the purpose of receiving legal advice regarding the dispute over whether Bristlecone Drive is a public or private road and possible options regarding same.

Presenter	Scott Wall
Presenter's Title	County Administrator

## **PUBLIC COMMENTS FROM THE FLOOR**

This is an opportunity during the session for the public to address the Commissioners on a subject not covered on the agenda. Please step up to the podium, **STATE YOUR NAME AND ADDRESS FOR THE RECORD** and keep your comments to 3 minutes (**the Board is not required to discuss your comment or make a decision regarding your comment, under this section**).

## **COMMISSIONER COMMENTS**

## **ADJOURNMENT OF THE REGULAR BOCC MEETING**

All meetings to be held in the Archuleta County Administration Offices  
398 Lewis Street, unless otherwise stated.  
All Regular and Special BoCC Meetings are recorded.