



ARCHULETA COUNTY

BOARD OF COUNTY COMMISSIONERS

MEETINGS ARE CONDUCTED IN PERSON, BUT WILL CONTINUE TO BE BROADCAST VIA ZOOM FOR OBSERVATION PURPOSES ONLY. NO PUBLIC INPUT WILL BE ALLOWED THRU THE ZOOM PORTAL. VIEW THE ZOOM MEETING AT <https://zoom.us/j/91609048375?pwd=dIFFV0J1cGVKa1NHWHFsa2taeGxtZz09> - Meeting ID 916 0904 8375 - Passcode 4141885

CALL TO ORDER THE REGULAR MEETING OF THE BOARD OF COUNTY COMMISSIONERS OF AUGUST 3, 2021 AT 1:30 P.M.

PLEDGE OF ALLEGIANCE

MOMENT OF SILENCE

DISCLOSURES AND/OR CONFLICT OF INTEREST

APPROVAL OR ADJUSTMENTS TO AGENDA

* Executive Session - Specific Agenda Topic

PUBLIC COMMENTS FROM THE FLOOR

This is an opportunity during the session for the public to address the Commissioners. Please complete the Public Comment Request Form and submit to an Administrative Staff member prior to the beginning of the meeting. Please keep your comments to three (3) minutes. The Board is not required to discuss or reply to your comment.

Documents:

[PUBLIC COMMENT REQUEST FORM.PDF](#)

LOCAL LICENSING AUTHORITY

A. Consideration And Approval Of A Retail Marijuana Center License Renewal For HGS LLC DbA High Grade Specialists

This is a renewal of a Retail Marijuana Center License for HGS, LLC dba High Grade Specialists located at 600 Cloman Blvd., Unit 1 in Pagosa Springs, Colorado. This renewal includes a change made and approved in June to modify the temporary drive-up window to a permanent one. The application is complete and the proper fees have been paid. The Sheriff's Office, County Building and Planning Departments and Fire Protection District have all completed their inspections and found no issues. The financial impact to the county is the fees paid per the county fee schedule and staff recommends approval of this license renewal.

Presenter Mary Helminski
Presenter's Title Executive Assistant/Paralegal

Documents:

[HGS LLC RENEWAL - STORE.PDF](#)

B. Consideration And Approval Of A Retail Marijuana Optional Premises Cultivation License Renewal For HGS LLC DbA High Grade Specialists

This is a renewal of a Retail Marijuana Optional Premises Cultivation License for HGS, LLC dba High Grade Specialists located at 600 Cloman Blvd., Units 5,6,7 and 8 in Pagosa Springs, Colorado. This renewal includes no changes. The application is complete and the proper fees have been paid. The Sheriff's Office, County Building and Planning Departments and Fire Protection District have all completed their inspections and found no issues. The financial impact to the county is the fees paid per the county fee schedule and staff recommends approval of this license renewal.

Presenter Mary Helminski
Presenter's Title Executive Assistant/Paralegal

Documents:

[HGS LLC RENEWAL - OPC.PDF](#)

LIQUOR BOARD

A. Consideration Of A Special Events Permit For Aspire

This is an application for a Special Events Permit for Aspire, to sell Malt, Vinous and Spirituous Liquor at Paradise Ranch located at 11044 Hwy 84 Pagosa Springs, CO 81147 for the Aspire Annual Fundraiser Ban Dance and Dinner on August 13th, 2021. The Sheriff has been notified of this event. The proper fees were collected and the premises was posted for the required ten (10) days prior to today's hearing. The financial impact to the County is the fees paid per the County Fee schedule and Staff recommends approval of this Special Events Permit.

Presenter Jamie Jones
Presenter's Title Administrative Assistant

Documents:

[BLANK ASPIRE BARN DANCE APPLICATION 8-14-2021.PDF](#)

CONSENT AGENDA BY BOCC/LIQUOR BOARD

A. Consideration And Approval Of A Hotel & Restaurant License Renewal For The Buck Stops Here LLC DbA The Buck Stops Here Market And Eatery

This is a renewal of a Hotel & Restaurant liquor license for The Buck Stops Here LLC dba The Buck Stops Here Market and Eatery located at 19 Navajo Trail Drive in Pagosa Springs, Colorado. This renewal includes no changes. The application is complete and the proper fees have been paid. The Sheriff's Office and the County Building Department have completed their inspections and found no issues. The financial impact to the county is the fees paid per the county fee schedule and staff recommends approval of this license renewal. Responsible Staff: Mary Helminski, Liquor Licensing Agent.

Documents:

[THE BUCK STOPS HERE RENEWAL.PDF](#)

CONSENT AGENDA

A. PAYABLE WARRANTS AND PURCHASE CARDS

July 21, 2021 - August 3, 2021

B. REGULAR MEETING MINUTES

Regular Meeting Minutes 07/20/2021

Draft of the Regular Meeting Minutes from July 20, 2021 for approval.

Documents:

[07-20-2021R.PDF](#)

C. Consideration Of Resolution 2021-_____ To Consolidate 2 Lots Into 1 Lot In TWINCREEK VILLAGE, Owned By Dennis & Colleen Dudley

This request is to consider a Resolution authorizing the consolidation of Lots 471 and 472, in Twincreek Village, to become Lot 472X, owned by Dennis W. Dudley and Colleen M. Dudley. This consolidation has been reviewed and is recommended for approval by the Development Services Director. The impact to the County budget includes fees paid per the County Fee Schedule, generally balanced by reduction in property taxes. Responsible Staff Member: Brandon Wolff, Planner.

Documents:

[DUDLEY RESOLUTION.PDF](#)

D. Consideration Of Resolution 2021-_____ To Consolidate 2 Lots Into 1 Lot In Pagosa Meadows Unit Four, Owned By James And Kathleen Pickart

This request is to consider a Resolution authorizing the consolidation of Lots 100 and 101, in Pagosa Meadows Unit 4, to become Lot 100X, owned by James Pickart and Kathleen Pickart. This consolidation has been reviewed and is recommended for approval by the Development Services Director. The impact to the County budget includes fees paid per the County Fee Schedule, generally balanced by reduction in property taxes. Responsible Staff Member: Brandon Wolff, Planner.

Documents:

[PICKART RESOLUTION.PDF](#)

E. Consideration Of Resolution 2021-_____ To Consolidate 2 Lots Into 1 Lot In Pagosa Highlands Estates, Owned By Larry And Laura Lunsford

This request is to consider a Resolution authorizing the consolidation of Lots 460 and 461, in Pagosa Highlands Estates, to become Lot 460X, owned by Larry Lunsford and Laura Lunsford. This consolidation has been reviewed and is recommended for approval by the Development Services Director. The impact to the County budget includes fees paid per the County Fee Schedule, generally balanced by reduction in property taxes. Responsible Staff Member: Brandon Wolff, Planner.

Documents:

[LUNSFORD RESOLUTION.PDF](#)

F. Consideration Of Resolution 2021-_____ To Consolidate 2 Lots Into 1 Lot In Pagosa Highlands Estates, Owned By James L And Alice A Hendricks

This request is to consider a Resolution authorizing the consolidation of Lots 102 and 103, in Pagosa highlands Estates, to become Lot 10X, owned by James L and Alice A Hendricks. This consolidation has been reviewed and is recommended for approval by the Development Services Director. The impact to the County budget includes fees paid per the County Fee Schedule, generally balanced by reduction in property taxes. Responsible Staff Member: Brandon Wolff, Planner.

Documents:

[HENDRICKS RESOLUTION.PDF](#)

G. Consideration Of Resolution 2021-_____ To Consolidate 5 Lots Into 1 Lot In Aspen Springs Subdivision No. 6, Owned By Jereme And Erica Weber

This request is to consider a Resolution authorizing the consolidation of Lots 134, 138, 139, 140, and 141, in Aspen Springs Subdivision 6, to become Lot 134X, owned by Jereme Weber and Erica Weber . This consolidation has been reviewed and is recommended for approval by the Development Services Director. The impact to the County budget includes fees paid per the County Fee Schedule, generally balanced by reduction in property taxes. Responsible Staff Member: Brandon Wolff, Planner.

Documents:

[WEBER RESOLUTION.PDF](#)

H. Consideration Of Resolution 2021-_____ To Consolidate 2 Lots Into 1 Lot In Lake Forest Estates Owned By Rosanna And Dufour

This request is to consider a Resolution authorizing the consolidation of Lots 288 and 289, in Lake Forest Estates, to become Lot 288X, owned by Rosanna Dufour and Paul J Dufour III. This consolidation has been reviewed and is recommended for approval by the Development Services Director. The impact to the County budget includes fees paid per the County Fee Schedule, generally balanced by reduction in property taxes. Responsible Staff Member: Brandon Wolff, Planner.

Documents:

[DUFOUR RESOLUTION.PDF](#)

I. Consideration Of Resolution 2021-_____ To Consolidate 2 Lots Into 1 Lot In Whispering Wood Subdivision, Owned By Kelly Bull And Erik Playe

This request is to consider a Resolution authorizing the consolidation of Lots 10 and 11, in Whispering Wood Subdivision, to become Lot 10X, owned by Kelly Bull and Erik Playe. This consolidation has been reviewed and is recommended for approval by the Development Services Director. The impact to the County budget includes fees paid per the County Fee Schedule, generally balanced by reduction in property taxes. Responsible Staff Member: Brandon Wolff, Planner.

Documents:

[BULL-PLAYE RESOLUTION.PDF](#)

J. Consideration Of Corrected Resolution 2021-_____ To Consolidate 2 Lots Into 1 Lot In Aspen Springs Subdivision No. 4, Owned By Barbara Sargent

This request is to consider a Resolution authorizing the correction of Resolution 2021-45, a consolidation of Lots 14 and 15, Block 10, in Aspen Springs Subdivision No 4, to become Lot 15X, owned by Barbara Sargent . This consolidation has been reviewed and is recommended for approval by the Development Services Director. The impact to the County budget includes fees paid per the County Fee Schedule, generally balanced by reduction in property taxes. Responsible Staff Member: Brandon Wolff, Planner.

Documents:

[CORRECTED SARGENT RESOLUTION.PDF](#)

K. Consideration And Approval Of Letter Of Acceptance Of Emergency Management Performance Grant

Emergency Management Performance Grant (EMPG) has awarded Archuleta County a grant in the amount of \$51,000.00. EMPG is the primary source of federal funding directed to state, local and tribal governments to support all-hazards emergency management programs through personnel, planning, training and exercises. Program objectives for each applicant jurisdiction include the capability to perform crisis and consequence management tasks. Staff recommends acceptance of this grant award. Responsible Staff: Mike LeRoux.

Documents:

[2021 EMPG LETTER OF ACCEPTANCE.PDF](#)

L. Consideration And Approval Of Law Enforcement And Emergency Services Agreement With Hinsdale County

This annual Agreement between the Boards of County Commissioners and Sheriff's Offices of Archuleta and Hinsdale Counties provides the parameters for establishing mutual aid and assistance for Emergency Services for that portion of Hinsdale County lying south and west of Wolf Creek Pass,, and the Continental Divide.

Documents:

[LAW ENFORCEMENT AND EMERGENCY SERVICES AGREEMENT.PDF](#)

M. ACDHS 21-22 CORE Services Annual Plan (Year 3)

This is the third year of a the three-year Core Services Plan, all signatures indicated are required.

This is the third year of a the three-year Core Services Plan for the period contract years June 1, 2021, through May 31, 2022 fiscal years July 1, 2021, through June 30, 2022. The Plan includes the following:

- o Completed "Statement of Assurances";
- o Completed program description of each proposed "County Designed Service";
- o Completed "Information on Fees" form;
- o Completed "Overhead Cost" form (Optional);
- o Completed "State Board Summary";
- o Completed "100% Funding Summary" form; and
- o Completed "Final Budget Page"

This Core Services Program Plan has been developed in accordance with State Department of Human Services rules and is hereby submitted to the Colorado Department of Human Services, Division of Child Welfare for approval. If the enclosed proposed Core Services Program Plan is approved, the Plan will be administered in conformity with its provisions and the provisions of State Department rules.

This plan has already been approved in budget and existing allocation supports activities.

Action requested: Approval and Chair signature.

Documents:

[CORE SERVICES 21-22 \(FINAL\).PDF](#)

N. Consideration Of Resolution 2021-___ Amending The County Office Hours For September 10, 2021

This resolution allows for the closure of all county offices (including landfill and transfer stations) on September 10, 2021 at 2:00pm for the remainder of the day so all county employees may attend the County Staff Appreciation BBQ.

Documents:

[RESOLUTION 2021-___ AMENDING SEPTEMBER 10TH OFFICE HOURS.PDF](#)

O. Ratification Of The Chairman's Signature On A Letter Of Support For Chimney Rock Interpretive Association

This letter provides the Board of County Commissioners' support of the Monument ARTS program being developed by Chimney Rock Interpretive Association. This letter was signed by Commissioner Schaaf on July 27, 2021.

Documents:

[LETTER OF SUPPORT CHIMNEY ROCK INTERPRETIVE ASSN.PDF](#)

NEW BUSINESS

A. Consideration And Approval Of Reynolds Ash + Associates To Conduct Programmatic Review For The New Bus Facility

Archuleta County was awarded a grant from CDOT to conduct a programmatic review/predesign for the new bus facility. The grant is \$15,000 with a \$15,000 match. There were two bid submittals for this review (Reynolds Ash and SEH). Reynolds Ash was significantly lower in price and staff recommends accepting the bid from Reynolds Ash.

Presenter	Laura Vanoni
Presenter's Title	Transportation Coordinator

Documents:

[REYNOLDS ASH BID.PDF](#)
[SEH BID.PDF](#)
[REYNOLDS ASH CONTRACT.PDF](#)

B. Consideration And Approval Of Funding Request For Completion Of The

Pagosa Lakes Trail Connection Project

The Pagosa Lakes Trail Connection project was part of a grant from Colorado Parks & Wildlife in which PLPOA received \$200,000. The county matched with \$30,000 and PLPOA matched with \$170,000. The total budget/estimated costs which were submitted in the grant application in 2018 was \$400,000, however, the rapid increase of construction materials and inflation costs have driven the costs of this project over budget. PLPOA estimates the additional cost to complete the project is \$116,000 and is requesting the Board of County Commissioners to approve a funding request in the amount of \$58,000 from the Conservation Trust Fund.

Please be aware that there are a number of requests coming in for Conservation Trusts Funds including from the Town for Pickle Ball Courts.

Presentor Scott Wall
Presentor's Title County Administrator

C. Consideration And Approval Of Awarding Construction Contract For Phase 2 Of Pagosa Lakes Trail Connection Project

The second phase of the Pagosa Lakes Trail Connection project entails the installation of the pedestrian bridge and connecting the existing trail on the north and south sides of Village Lake. Davis Engineering drafted the specifications and performed the bid process. Two bids were received and UCAL, Inc. is the recommended contractor for this Phase 2 work. This agenda item is to award the construction contract and to direct the county attorney to negotiate the contract.

Presentor Scott Wall
Presentor's Title County Administrator

Documents:

[N. PAGOSA TRAIL BID ABSTRACT.PDF](#)

D. Consideration And Approval Of Designating Clyde Church As Chief Local Elected Official For Southwest Sub-Region Workforce Development Board

The Southwest Workforce sub-area is made up of the five counties of Archuleta, La Plata, Montezuma, San Juan and Dolores. The federal Workforce Innovation and Opportunity Act provides guidance for the workforce system in Colorado and requires that each county be represented in the workforce system by a Chief Local Elected Official. This letter designates Clyde Church of La Plata County to fill this recently vacated position.

Presentor Scott Wall
Presentor's Title County Administrator

Documents:

[LETTER DESIGNATING CLYDE CHURCH AS CHIEF LOCAL ELECTED OFFICIAL.PDF](#)

E. Consideration And Approval Of Addition Of Employee Position

This action item is to approve the addition of one full-time employee to the Sheriff's Office for Court Security.

THIS IS A GRANT FUNDED POSITION ACCORDING TO THE SHERIFF'S TEAM

Presenter Richard Valdez
Presenter's Title Sheriff

Documents:

[COURT SECURITY OFFICER REQUEST.PDF](#)
[COURT SERVICES OFFICER JOB DESCRIPTION.PDF](#)

EXECUTIVE SESSION

Pursuant to C.R.S. 24-6-402(4): The Board reserves the right to meet in executive session for any purposes allowed and announced prior to voting to enter into executive session.

A. Executive Session

Pursuant to C.R.S. 24-6-402(4)(f)(I) for personnel matters related to the recruitment of the next County Administrator.

COMMISSIONER COMMENTS

ADJOURNMENT OF THE REGULAR BOCC MEETING

All meetings to be held in the Archuleta County Administration Offices
398 Lewis Street, unless otherwise stated.
All Regular and Special BoCC Meetings are recorded.