



**ARCHULETA COUNTY  
BOARD OF COUNTY COMMISSIONERS**

Meetings are conducted in person at the Administration Building located at 398 Lewis Street. Whenever possible, meetings will be broadcast online via Zoom, which can be accessed from a computer or phone with internet access. The County does not and cannot guarantee internet service or online broadcasting. Remote attendance is at the risk of the attendee as public meetings will continue in person regardless of the County's broadcast capability. View the Zoom Meeting

at <https://zoom.us/j/91609048375?pwd=dIFFV0J1cGVKa1NHWHFsa2taeGxtZz09> - Meeting ID 916 0904 8375 - Passcode 4141885

**CALL TO ORDER THE REGULAR MEETING OF THE BOARD OF COUNTY COMMISSIONERS OF AUGUST 2, 2022 AT 1:30 P.M.**

**PLEDGE OF ALLEGIANCE**

**MOMENT OF SILENCE**

**DISCLOSURES AND/OR CONFLICT OF INTEREST**

**APPROVAL OR ADJUSTMENTS TO AGENDA**

\* Executive Session - Specific Agenda Topic

**EXECUTIVE SESSION**

Pursuant to C.R.S. 24-6-402(4): The Board reserves the right to meet in executive session for any purposes allowed and announced prior to voting to enter into executive session.

**PUBLIC COMMENTS FROM THE FLOOR**

This is an opportunity during the session for the public to address the Commissioners. Please complete the Public Comment Request Form and submit to an Administrative Staff member prior to the beginning of the meeting. Please keep your comments to three (3) minutes. The Board is not required to discuss or reply to your comment.

Documents:

[PUBLIC COMMENT REQUEST FORM.PDF](#)

**ACKNOWLEDGEMENTS**

**A. Archuleta County Fair Royalty**

Introduction of the 2022 Archuleta County Fair Royalty: Fair Queen is Gracelyn Kiker; Fair Junior Queen is Elizabeth Grimes; Fair Princess is Sophia Alexander; and Fair Junior Princess is Emma Alexander.

Presentor  
Presentor's Title

## REPORTS

### A. Archuleta County Treasurer Semiannual Report

Archuleta County Treasurer Semi Annual Report 01/01/2022 to 06/30/2022

Presentor Elsa P White  
Presentor's Title Archuleta County Treasurer

Documents:

[20220718150935.PDF](#)

### B. ACDHS Second Quarter 2022 Report

Each quarter the Department of Human Services provides a report including statistical and performance measure information for a number of our high-level programs. The attached report includes information for second quarter 2022.

Presentor Isabel Vita, MSW  
Presentor's Title Director, Archuleta County Department of Human Service

Documents:

[ACDHS 2ND QUARTER REPORT 2022.PDF](#)

## LIQUOR BOARD

### A. Consideration Of A Special Events Permit For The Pagosa Lakes Property Owners Association

This is an application for a Special Events Permit for Pagosa Lakes Property Owners Association (PLPOA) to sell Malt, Vinous and Spirituous Liquor at the PLPOA Clubhouse, 230 Port Ave, Pagosa Springs, CO 81147 for the Tribute to Patsy Cline Event on August 13th, 2022. The Sheriff has been notified of this event. The proper fees were collected and the premises was posted for the required ten (10) days prior to today's hearing. The financial impact to the County is the fees paid per the County Fee Schedule and Staff recommends approval of this Special Events Permit.

Presentor Jamie Jones  
Presentor's Title Administrative Assistant

Documents:

[PLPOA PATSY CLINE APPLICATION 22 - BOCC AGNEDA 8-2-22.PDF](#)

## CONSENT AGENDA BY BOCC/LIQUOR BOARD

### A. Consideration And Approval Of A Hotel & Restaurant Liquor License Renewal For The Buck Stops Here LLC DbA The Buck Stops Here Market And Eatery

This is a renewal of a Hotel & Restaurant liquor license for The Buck Stops Here LLC dba The Buck

Stops Here Market and Eatery located at 19 Navajo Trail Drive in Pagosa Springs, Colorado. This renewal includes no changes. The application is complete and the proper fees have been paid. The Sheriff's Office and the County Building Department have completed their inspections and found no issues. The financial impact to the County is the fees paid per the County Fee Schedule and staff recommends approval of this liquor license renewal. Responsible Staff: Mary Helminski, Liquor Licensing Agent.

Documents:

[THE BUCK STOPS HERE RENEWAL.PDF](#)

## **CONSENT AGENDA**

### **A. PAYABLE WARRANTS AND PURCHASE CARDS**

**July 20, 2022 - August 2, 2022**

### **B. REGULAR MEETING MINUTES**

**Regular Meeting Minutes 07/19/2022**

Draft of the Regular Meeting Minutes from July 19, 2022 for approval.

Documents:

[07-19-2022R.PDF](#)

### **C. Ratification Of The Chairman's Signature On A Letter Of Commitment For Watershed Health Partnership Proposal**

This letter acknowledges the commitment of the Board of County Commissioners for the San Juan Mountains Watershed Health Project. The Chairman signed this letter on July 18, 2022.

Documents:

[WATERSHED HEALTH PARTNERSHIP PROPOSAL.PDF](#)

### **D. Consideration Of Resolution 2022-\_\_\_\_\_ To Consolidate 2 Lots Into 1 Lot In Lake Forest Estates, Owned By Wayne S. Hooper And Sylvia J. Hooper**

This request is to consider a Resolution authorizing the consolidation of Lots 590 and 591, in Lake Forest Estates, to become Lot 590X, owned by Wayne S. Hooper and Sylvia J. Hooper. This consolidation has been reviewed and is recommended for approval by the Development Services Director. The impact to the County budget includes fees paid per the County Fee Schedule, generally balanced by reduction in property taxes. Responsible Staff Member: Brandon Wolff, Planner.

Documents:

[HOOPER RESOLUTION.PDF](#)

### **E. Consideration Of Resolution 2022-\_\_\_\_\_ To Consolidate 2 Lots Into 1 Lot In Pagosa Development Subdivision, Owned By Ronald D. Chasey And Windsor D. Chasey**

This request is to consider a Resolution authorizing the consolidation of Lots 22 and 23, in Pagosa Development Subdivision, to become Lot 22X, owned by Ronald D. Chasey and Windsor D. Chasey. This consolidation has been reviewed and is recommended for approval by the Development Services Director. The impact to the County budget includes fees paid per the County Fee Schedule, generally

balanced by reduction in property taxes. Responsible Staff Member: Brandon Wolff, Planner.

Documents:

[CHASEY RESOLUTION.PDF](#)

**F. Consideration Of Resolution 2022-\_\_\_\_\_ To Consolidate 2 Lots Into 1 Lot In Pagosa Meadows Unit Two, Owned By Stephanie Fluke**

This request is to consider a Resolution authorizing the consolidation of Lots 18 and 19X, in Pagosa Meadows Unit 2, to become Lot 19XX, owned by Stephanie Fluke. This consolidation has been reviewed and is recommended for approval by the Development Services Director. The impact to the County budget includes fees paid per the County Fee Schedule, generally balanced by reduction in property taxes. Responsible Staff Member: Brandon Wolff, Planner.

Documents:

[FLUKE RESOLUTION.PDF](#)

**G. Consideration Of Resolution 2022-\_\_\_\_\_ To Consolidate 3 Lots Into 1 Lot In Aspen Springs Subdivision No.6, Owned By Michael F. Talbot And Lisa M. Taylor**

This request is to consider a Resolution authorizing the consolidation of Lots 149, 150, and 153, in Aspen Springs Subdivision No. 6, to become Lot 149X, owned by Michael F. Talbot and Lisa M. Taylor. This consolidation has been reviewed and is recommended for approval by the Development Services Director. The impact to the County budget includes fees paid per the County Fee Schedule, generally balanced by reduction in property taxes. Responsible Staff Member: Brandon Wolff, Planner.

Documents:

[TAYLOR-TALBOT RESOLUTION \(2\).PDF](#)

**H. Consideration Of Resolution 2022-\_\_\_\_\_ To Consolidate 3 Lots Into 1 Lot In Aspen Springs Subdivision No. 6, Owned By Michael F. Talbot And Lisa M. Taylor**

This request is to consider a Resolution authorizing the consolidation of Lots 154, 155, and 156, in Aspen Springs Subdivision No. 6, to become Lot 154X, owned by Michael F. Talbot and Lisa M. Taylor. This consolidation has been reviewed and is recommended for approval by the Development Services Director. The impact to the County budget includes fees paid per the County Fee Schedule, generally balanced by reduction in property taxes. Responsible Staff Member: Brandon Wolff, Planner.

Documents:

[TAYLOR-TALBOT RESOLUTION.PDF](#)

**I. Consideration Of Resolution 2022-\_\_\_\_\_ To Consolidate 3 Lots Into 1 Lot In Rio Blanco Cabin Sites Unit One, Owned By Erik And Stacy Lee Foss**

This request is to consider a Resolution authorizing the consolidation of Lots 56, 57, and 58, in Rio Blanco Cabin Sites Unit One, to become Lot 57X, owned by Erik and Stacey Lee Foss. This consolidation has been reviewed and is recommended for approval by the Development Services Director. The impact to the County budget includes fees paid per the County Fee Schedule, generally balanced by reduction in property taxes. Responsible Staff Member: Brandon Wolff, Planner.

Documents:

[FOSS RESOLUTION.PDF](#)

**J. Consideration And Approval Of Contract Amendment #2 With San Juan Area Agency On Aging Inc.**

This contract amendment between the San Juan Area Agency on Aging, Inc. and Archuleta County Transportation provides the terms and conditions for an award of up to 58,447.00 for SFY23 to support community living for older adults.

Documents:

[AAA CONTRACT AMENDMENT.PDF](#)  
[AAA SUMMARY.PDF](#)

**K. Consideration And Approval Of A Contract For Services With Healthy Archuleta**

This is a renewal of the contract the county entered into with Healthy Archuleta to provide professional services related to the county's grant received from Colorado Department of Public Health and Environment, Health Disparities Community Grant Program titled "Archuleta County Nutrition Security-Health Equity Project." The grant period is July 1, 2022 through June 30, 2023.

Documents:

[22 23 GRANT YEAR FSFE CONTRACT AND SOW.PDF](#)

**NEW BUSINESS**

**A. Consideration And Selection Of Archuleta County's Employee Of The Month For August 2022**

The Employee of the Month program was created as a way to show county employee's how much they are appreciated. All county employees were invited to nominate a co-worker who provides service above and beyond the call of duty and/or exhibits core values that other employees observe and aspire to emulate. The nomination forms were shared with the BoCC and this agenda item is for the BoCC to select this month's Employee of the Month, who will be presented with a Certificate of Appreciation at the next scheduled work session.

Presenter	Tina Woodman
Presenter's Title	Human Resources Director

**B. Consideration And Approval Of Interest And Delinquent Fee Waiver For Porter Revocable Trust**

Asking the Board of County Commissioners to waive interest and delinquent fee due to fraud - documents attached for backup. The amount is over my \$50.00 limit.

Presenter	Elsa P White
Presenter's Title	Archuleta County Treasurer

Documents:

[LETTER REQUESTING WAIVE OF INTEREST AND FEE.PDF](#)

**C. Consideration Of Resolution 2022- \_\_\_\_ For The Vaccination, Control And Impoundment Of Dogs**

This resolution supersedes Resolution 2020-204 regarding the vaccination, control and impoundment of dogs in Archuleta County.

Presenter	Derek Woodman
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Presenter's Title      County Manager

Documents:

[RESOLUTION 2022-\\_\\_\\_ FOR THE VACCINATION CONTROL AND IMPOUNDMENT OF DOGS.PDF](#)

**D. Consideration Of Resolution 2022-\_\_\_ Waiving The Formal Procurement Policy For Sole-Source Software Services**

This resolution provides the Board of County Commissioners' authorization to forgo the county procurement policy for the Combined Dispatch Center to enter into a contract with Oracle for Computer Automated Dispatch Cloud-Based Software services and equipment. Oracle has offered to provide these services at no charge for a five-year period. The resolution that is being published is a draft and may differ from what will be presented at the meeting.

Presenter                      Katherine Harr  
Presenter's Title              Emergency Communications Director

Documents:

[RESOLUTION 2022-\\_\\_\\_ REGARDING ORACLE.DOCX](#)

**EXECUTIVE SESSION**

Pursuant to C.R.S. 24-6-402(4): The Board reserves the right to meet in executive session for any purposes allowed and announced prior to voting to enter into executive session.

**COMMISSIONER COMMENTS**

**ADJOURNMENT OF THE REGULAR BOCC MEETING**

All meetings to be held in the Archuleta County Administration Offices  
398 Lewis Street, unless otherwise stated.

All Regular and Special BoCC Meetings are recorded.