

**Archuleta County Fair Board Meeting
Agenda – July 14, 2021 @ 6:00pm**

Meets in-person @ CSU Extension Building, 344 Highway 84, Pagosa Springs

Online access available via Zoom: <https://zoom.us/j/94421520743?pwd=MOZiaWVaUVFaTVYxUWUzcTNxSmtlZz09>

Meeting ID: 944 2152 0743

Passcode: 505452

- A. Call meeting to order
- B. Welcome and Introduction of Guests
- C. Roll Call (quorum = 7 of 12)
- D. Special Item/Open Forum (items not on agenda)
- E. Minutes – July 7, 2021 Board meeting
- F. Treasurer’s Report: Bills to County, Check Requests; Credit Card Status, Stimulus Fund Appl Postponed
- G. Committee Reports
 - a. Honorees (Sharon)
 - b. Royalty (Cindy)
 - c. Rodeo (Stetson)
 - d. Entertainment (Sharon) Who signs Contract?
 - e. Parking/Logistics (Tim)
 - f. Livestock Committee (Mary)
- H. Old Business
 - a. Kids Train – Repair Status
 - b. Schedule Fire Marshall (check tents/vendors) – Fire Extinguishers were tested p/CSU
 - c. Walkie Talkies & Batteries
 - d. Fair Assistant(s) – Possibilities: Kathy Fulmer, Pat Sadd
 - i. Bill of Fair
 - ii. Volunteers – Informational Meeting Agenda and Packets
 - iii. Volunteer Lunch
 - iv. Parking Passes (Superintendents, Judges, Entertainment, 4-H, Volunteers, Honorees)
 - e. Facility Cleaning/Sanitation RFQ
 - f. Sound Technician RFQ
 - g. Electrician
 - h. Contract Labor: Forms and Interviews
 - i. Education Booths – CSU needs Contact person info, Easels vs. Peg Boards vs. Wind
 - j. Tent Rental Status
 - k. Exhibit Hall
 - l. Vendors – Contract status; Conflict (Henna vs. Face Paint)
 - m. Miscellaneous Fairground Activities
 - n. Admission Fees – Decision
 - o. Sponsorships - Status of funds
 - p. Fair Book – Schedule; Vendor Contract; Sponsorship Letter; Photographs
 - q. Kids Games – Outside group? Fix Corn Hole game
 - r. Fairgrounds Map/Layout
 - s. Advertising Newspaper/Radio – Volunteers; Other
 - t. Chuck Wagon Tickets
- I. New Business
 - a. Community Service workers
 - b. Engine to pull Kids Train – Southwest Ag?
 - c. Post-Fair Thank You letters - Ranches for Brands; Other Donors
 - d. Budget (County expects 50% reimbursement)

Next Meetings – July 21, 28 September 8 (Wrap-up)
2021 Fair Dates: Thursday – Sunday, August 5 – 8, 2021

October 13 (Elections for 2022)