



## ARCHULETA COUNTY

### BOARD OF COUNTY COMMISSIONERS

**MEETINGS WILL BE CONDUCTED IN PERSON EFFECTIVE JUNE 16, 2021, BUT WILL CONTINUE TO BE BROADCAST VIA ZOOM FOR OBSERVATION PURPOSES ONLY. NO PUBLIC INPUT WILL BE ALLOWED THRU THE ZOOM PORTAL. VIEW THE ZOOM MEETING AT <https://zoom.us/j/91609048375?pwd=dIFFV0J1cGVKa1NHWHFsa2taeGxtZz09> - Meeting ID 916 0904 8375 - Passcode 4141885**

**CALL TO ORDER THE REGULAR MEETING OF THE BOARD OF COUNTY COMMISSIONERS OF JULY 6, 2021 AT 1:30 P.M.**

**PLEDGE OF ALLEGIANCE**

**MOMENT OF SILENCE**

**DISCLOSURES AND/OR CONFLICT OF INTEREST**

**APPROVAL OR ADJUSTMENTS TO AGENDA**

\* Executive Session - Specific Agenda Topic

**PUBLIC COMMENTS FROM THE FLOOR**

This is an opportunity during the session for the public to address the Commissioners. Please complete the Public Comment Request Form and submit to an Administrative Staff member prior to the beginning of the meeting. Please keep your comments to three (3) minutes. The Board is not required to discuss or reply to your comment.

Documents:

[PUBLIC COMMENT REQUEST FORM.PDF](#)

**PROCLAMATIONS**

**A. Recognition Of Laura Lewis-Marchino, Executive Director Of Region 9**

This proclamation is to recognize the dedicated work done by Laura Lewis-Marchino for the benefit of the citizens of Archuleta County.

Documents:

[RECOGNITION OF LAURA LEWIS-MARCHINO.DOC](#)

## **BOARD OF EQUALIZATION**

### **A. 2021 Assessor's Report Of Valuation To The CBOE**

Assessor reports to the CBOE the total assessed value of all taxable property and submits a list of all real and personal property protests, the status/outcome of each protest, a list of movable equipment apportionments and a list of owners who fail to return a Personal Property Declaration Schedule.

Presentor	Johanna Tully-Elliott
Presentor's Title	County Assessor

## **LIQUOR BOARD**

### **A. Consideration Of A Special Events Permit For The Colorado Council On Problem Gambling**

This is an application for a Special Events Permit for The Colorado Council on Problem Gambling, to sell Fermented Malt Beverage at the Western Heritage Event Center Rodeo Grounds located at 344 Hwy 84 Pagosa Springs, CO 81147 for the Pagosa Night Rodeo on July 15th, 22nd and 29th, 2021. The Sheriff has been notified of this event. The proper fees were collected and the premises was posted for the required ten (10) days prior to today's hearing. The financial impact to the County is the fees paid per the County Fee schedule and Staff recommends approval of this Special Events Permit.

Presentor	Jamie Jones
Presentor's Title	Administrative Assistant

Documents:

[BLANK - PAGOSA NIGHT RODEO APPLICATION 2021.PDF](#)

## **CONSENT AGENDA BY BOCC/LIQUOR BOARD**

### **A. Consideration And Approval Of A Beer & Wine License Renewal For Parelli Natural Horsemanship**

This is a renewal of a Beer & Wine (county) liquor license for Parelli Natural Horsemanship located at 7110 US Hwy 160 in Pagosa Springs, Colorado. This renewal includes no changes. The application is complete and the proper fees have been paid. The Sheriff's Office and the County Building Department have completed their inspections and found no issues. The financial impact to the county is the fees paid per the county fee schedule and staff recommends approval of this license renewal. Responsible Staff: Mary Helminski, Liquor Licensing Agent.

Documents:

[PARELLI RENEWAL.PDF](#)

## **CONSENT AGENDA**

### **A. PAYABLE WARRANTS AND PURCHASE CARDS**

#### **Ratification of 6-29-21 Check Run**

Documents:

**June 16, 2021 - July 6, 2021**

**B. REGULAR MEETING MINUTES**

**Regular Meeting Minutes 06/15/2021**

Draft of the Regular Meeting Minutes from June 15, 2021 for approval.

Documents:

[06-15-2021R.PDF](#)

**C. Consideration And Approval Of ACDHS And 50-JT School District Collaborative Management Program Contract**

Consent item, contract renewal. ACDHS desires to engage the following contractors to render certain professional services regarding the Collaborative Management Program (CMP) for the SFY July 1, 2021 through June 30, 2022 in the amount not to exceed \$40,000.00. CMP is fully funded by foundation and State allocation (no county match required). ACDHS is the fiscal agent.

Documents:

[PUBLIC CONTRACT FOR SERVICES - CMP.PDF](#)

**D. Consideration And Approval Of ACDHS And Cheryl Wilmer DHS Accounting Contract**

Archuleta County Department of Human Services desires to engage Cheryl Wilmer, Contractor to render certain professional services and assistance in connection with DHS accounting for the SFY July 1, 2021 through June 30, 2022 in an amount not to exceed \$5,000.00.

Documents:

[PUBLIC CONTRACT FOR SERVICES-ACCOUNTING SERVICES 21-21.DOCX](#)

**E. Consideration And Approval Of Contract With San Juan Area Agency On Aging Inc.**

This contract between the San Juan Area Agency on Aging, Inc. and Archuleta County Transportation provides the terms and conditions for an award of up to \$53,453.00 for SFY22 to support community living for older adults.

Documents:

[REGION 9\\_MET\\_ SFY22.PDF](#)

**F. Consideration And Approval Of Ground Lease Agreement For Hangar 500 N**

This Ground Lease Agreement between the Board of County Commissioners of Archuleta County, Colorado and the Walbert Family Living Trust would be effective August 2, 2021 for a period of twenty-five years for Hangar 500N. The financial impact to the county is the annual rent paid of \$1,275.00, adjusted for CPI increases. Staff recommends approval of this Ground Lease Agreement.

Responsible Staff: Chris Torres, Airport Manager.

Documents:

[GROUND LEASE 500N.PDF](#)

**G. Consideration Of Resolution 2021-\_\_\_\_\_ To Consolidate 2 Lots Into 1 Lot In Martinez Mountain Estates Owned By Rebecca Murdock And Charles A. Tyson**

This request is to consider a Resolution authorizing the consolidation of Lots 20 and 25, Martinez Mountain Estates, to become Lot 20X, owned by Rebecca Murdock and Charles A. Tyson. This consolidation has been reviewed and is recommended for approval by the Development Services Director. The impact to the County budget includes fees paid per the County Fee Schedule, generally balanced by a reduction in property taxes. Responsible Staff Member: Brandon Wolff, Planner.

Documents:

[MURDOCK-TYSON CONSOLIDATION RESOLUTION.DOCX](#)

**H. Consideration Of Resolution 2021-\_\_\_\_\_ To Consolidate 2 Lots Into 1 Lot In Aspen Springs Subdivision No. 4 Owned By Barbara Sargent**

This request is to consider a Resolution authorizing the consolidation of Lots 14 and 15, Block 10, Aspen Springs Subdivision No. 4, to become Lot 15X, owned by Barbara Sargent. This consolidation has been reviewed and is recommended for approval by the Development Services Director. The impact to the County budget includes fees paid per the County Fee Schedule, generally balanced by a reduction in property taxes. Responsible Staff Member: Brandon Wolff, Planner.

Documents:

[SARGENT RESOLUTION.PDF](#)

**I. Consideration Of Resolution 2021-\_\_\_\_\_ To Un-Consolidate 1 Lot Into 2 Lots In Lakewood Village Owned By Carmen Hubbs And Darren Lewis**

This request is to consider a Resolution authorizing the un-consolidation of Lot 151X, Lakewood Village, to become Lots 150XA and 151A, owned by Carmen Hubbs and Darren Lewis. This un-consolidation has been reviewed and is recommended for approval by the Development Services Director. The impact to the County budget includes fees paid per the County Fee Schedule. Responsible Staff Member: Brandon Wolff, Planner.

Documents:

[HUBBS LEWIS RESOLUTION.PDF](#)

**J. Ratification Of The Chairman's Signature On A Letter Of Support For Todd Weaver's Application To The SW Colorado Resource Advisory Council**

Todd Weaver is applying for a position on the Southwest Colorado Resource Advisory Commission. Part of the application required a letter of support from local government. Chairman Schaaf signed the letter on June 17, 2021.

Documents:

[LETTER IN SUPPORT OF TODD WEAVER-SW RAC.PDF](#)

**K. Ratification Of The Chairman's Signature On US Forest Service Agreement For Weed Control 2021**

Continuing agreement for Archuleta County to control noxious weeds on Forest Service roads in the Pagosa Ranger District. The scope of work increased from 30 to 60 miles and the pay increased from \$6,000 to \$12,000 for 2021. Chairman Schaaf signed the Agreement on June 15, 2021.

Documents:

[2021-06-15 - MODIFICATION OF GRANT OR AGREEMENT - WEED AND PEST.PDF](#)

**NEW BUSINESS**

**A. Consideration And Approval Of Resolution 2021- \_\_\_\_ Authorizing The Archuleta County Assessor To Settle Abatements Or Refunds Due To Administrative Reasons Up To \$10,000 And Assessor Initiated And Tax Bill/Property Owner Initiated Abatements In Amounts Up To \$5,000**

Resolution of the Board of County Commissioners of Archuleta County, Colorado, authorizing the Archuleta County Assessor to settle abatements or refunds due to administrative reasons up to \$10,000 and Assessor initiated and tax bill/property owner initiated abatements in amounts up to \$5,000.

Presenter	Johanna Elliott
Presenter's Title	Statistician / Assessor Appointee

Documents:

[ASSESSOR RESOLUTION.PDF](#)

**B. Consideration And Approval Of Letter Of Support For Habitat For Humanity To Be Re-Designated As An Enterprise Zone Contribution Project**

This letter to the Colorado Economic Development Commission provides the Board of County Commissioners' support to re-designate Habitat for Humanity of Archuleta County as an Enterprise Zone Contribution Project.

Presenter	Scott Wall
Presenter's Title	County Administrator

Documents:

[LETTER IN SUPPORT OF HABITAT FOR HUMANITY.PDF](#)

**C. Update To Classification Pay Scale**

Where the Position Classification Pay Scale contains a listing of all budget approved positions for Archuleta County periodically it's necessary for it to be updated to reflect changes to a position(s) classification and add newly approved positions.

Presenter	Robert Smith
Presenter's Title	Human Resources Administrator

Documents:

[UPDATE TO POITION CLASSIFICATION PAY SCALE.PDF](#)

**D. Consideration And Approval Of Underground Utility Easement**

This Underground Utility Easement between La Plata Electric Association, Inc. and Archuleta County is for a perpetual easement for the distribution of electricity under and across the property at 500 Condor Drive.

Presenter                      Todd Weaver  
Presenter's Title              County Attorney

Documents:

[LPEA UNDERGROUND UTILITY EASEMENT.PDF](#)

**E. Consideration Of A Special Use Park Permit And Reservation Of Cloman Park For Wilderness Journeys Pagosa, Inc.**

This is an application for a Special Use Park Permit and Reservation of Cloman Park on September 18th and 19th, 2021 for Wilderness Journeys Pagosa, Inc. for the Colorado State Doubles a Disc Golf Tournament. The applicant has turned in all the required documents. The appropriate emergency services will be notified two weeks before the event. The financial impact to the County is the fees paid per the County Fee Schedule and Staff recommends approval of this Special Use Park Permit.

Presenter                      Jamie Jones  
Presenter's Title              Administrative Assistant

Documents:

[BLANK - APPLICATION COLORADO STATE DOUBLES 9-18,19-2021.PDF](#)

**F. Consideration And Approval Of Artistic Display License Agreement With Pagosa Arts Initiative**

This License Agreement provides the terms and conditions for Pagosa Arts Initiative, as agent for selected local student artists, to display artwork on the west side exterior wall of the county building located at 449 San Juan Street.

Presenter                      Todd Weaver  
Presenter's Title              County Attorney

Documents:

[ARTISTIC DISPLAY LICENSE AGREEMENT.PDF](#)

**G. Consideration And Approval Of Revising Previously Approved Funding From Conservation Trust Fund For DUST2**

On January 5, 2021, the BoCC approved grant funding from the Conservation Trust Fund for a NEPA Analysis of the DUST2 Jackson Mountain Trail System in the amount not to exceed \$35,000. Due to

changes to the budgeting process, the Forest Service will now cover these costs. DUST2 has requested to use the approved \$35,000 to pay the International Mountain Bike Association to complete a conceptual design for the Jackson Mountain Destination Trail System which is a crucial component of the NEPA process.

Presenter                    L. Scott Wall  
Presenter's Title        County Administrator

Documents:

[DUST2 JACKSON MOUNTAIN TRAIL SYSTEM.PDF](#)

#### **H. Consideration And Approval Of Public Trail Easement With Town Of Pagosa Springs**

The Town of Pagosa Springs is requesting a trail easement for the existing pedestrian trail located between the 449 San Juan Street building and Jim Smith Realty that extends from the Hwy. 160 sidewalk south to the Town's riverwalk trail.

Presenter                    Scott Wall  
Presenter's Title        County Administrator

Documents:

[PUBLIC TRAIL EASEMENT.PDF](#)

### **EXECUTIVE SESSION**

Pursuant to C.R.S. 24-6-402(4): The Board reserves the right to meet in executive session for any purposes allowed and announced prior to voting to enter into executive session.

#### **A. Executive Session**

Pursuant to C.R.S. 24-6-402(4)(b) for purposes of the Board receiving legal advice on specific legal questions in connection with property acquisitions.

### **COMMISSIONER COMMENTS**

#### **ADJOURNMENT OF THE REGULAR BOCC MEETING**

All meetings to be held in the Archuleta County Administration Offices  
398 Lewis Street, unless otherwise stated.  
All Regular and Special BoCC Meetings are recorded.