

Archuleta County Fair Board Meeting

Agenda

March 8, 2023 6:00 pm

In-person meeting at the CSU Extension Building, 344 Highway 84, Pagosa Springs

- A. Call meeting to order
- B. Welcome and Introduction of Guests: Matt Ford/Management Committee, Randy Talbot/WHEC Rep, Jodi Scarpa/PSMC, Lyn Varrati
 - * Order of Agenda will be changed to allow guests to present early without attending full meeting.
- C. Roll Call (quorum = 4 of 7)
- D. Special Item/Open Forum (items not on agenda)
- E. Minutes-1) Minutes February 8; 2) Work Session Notes February 17
Board member list, Mission statement, Logo sent to County Admin. Assistant
- F. Treasurer's Report-Deposits: 1) Sponsorships Received; 2) Invoice Approval: Town of Pagosa Springs \$51.50 (hanging Banner); 3) Approve Budget Sub-Category figures; 4) Approve Kid's Rodeo Buckles & Purchase; 5) 2022 Finalized Revenues/Expenditures
- G. Committee Reports
 - *Livestock Committee Report/Alvin Schaaf
 - Entertainment (Music): Float Like a Buffalo, others from February
 - Entertainment (Other): Picasso & Vino, Adventure Zone, Flat-out Freestyle, Shred BMX
 - Exhibit Hall: Quilt Judge Contract emailed to County Attorney
 - Rodeo: 1) Approve list and price of Kid's Rodeo buckles; List to 4-H for order
- H. Old Business
 - *"Tough Enough to Wear Pink?" update
 - Approve Rodeo Request for Quote form
 - Approve Board Member Guidelines
 - Approve Kid's Rodeo Entry Form
 - Approve Non-Food/Merchandise Vendor Form
 - Fundraiser: Finalize plans for March 17 DJ/Dance
 - Marketplace banner
 - Confirm Fair/Horse Show Dates with WHEC-Monday July 24 - Wednesday August 9, 2023
 - Advertising Update: Exhibit Hall Ad, Board Member Ad, Fundraiser Ad/Flyer, Snapchat use
 - Fair T-Shirt Screen Printing
- I. New Business
 - *Management Committee & WHEC
 - Non-Food/Merchandise Vendor Applications to: Bianca/Emerald Fox, Marcia Nobuyama
 - Electrician RFQ (Volunteer or Contract Labor)
 - Fair dates to PagosaScene.com
 - Update Fair history on County's Community website
 - Repair of Kids Train; Loan out Kids Train to community organizations
 - Radio Spot – March 20
 - Hotel Rooms – Holiday Inn Quote
 - Regalia order: Super Volunteers/Super Superintendent Ribbons (3), Name Plates-Royalty (3), Honorees (3) Dedication (4 to date)

Next regular Meeting-April 12

2023 Board Meetings: May 10, June 14, July 5,12,19,26, August 9 Wrap-Up, Sept 13, Oct 11

2023 Fair Dates: Thursday, August 3 – Sunday, August 6

2023 Pre-Fair Events: 4-H Dog Show July 22; Horse Show & Gymkhana July 29 & 30