



**ARCHULETA COUNTY
BOARD OF COUNTY COMMISSIONERS**

Meetings are conducted in person at the Administration Building located at 398 Lewis Street. Whenever possible, meetings will be broadcast online via Zoom, which can be accessed from a computer or phone with internet access. The County does not and cannot guarantee internet service or **online broadcasting. Remote attendance is at the risk of the attendee as public meetings will continue in person regardless of the County's broadcast capability. View the Zoom Meeting at [https://zoom.us/j/91609048375?](https://zoom.us/j/91609048375?pwd=dIFFV0J1cGVKa1NHWHFsa2taeGxtZz09) Meeting ID 916 0904 8375 - Passcode 4141885**

CALL TO ORDER THE REGULAR MEETING OF THE BOARD OF COUNTY COMMISSIONERS OF FEBRUARY 7, 2023 AT 1:30 P.M.

PLEDGE OF ALLEGIANCE

MOMENT OF SILENCE

DISCLOSURES AND/OR CONFLICT OF INTEREST

APPROVAL OR ADJUSTMENTS TO AGENDA

* Executive Session - Specific Agenda Topic

PUBLIC COMMENTS FROM THE FLOOR

This is an opportunity during the session for the public to address the Commissioners. Please complete the Public Comment Request Form and submit to an Administrative Staff member prior to the beginning of the meeting. Please keep your comments to three (3) minutes. The Board is not required to discuss or reply to your comment.

Documents:

[PUBLIC COMMENT REQUEST FORM.PDF](#)

RECOGNITION

A. Recognition Of Archuleta County's Road & Bridge Crew

This agenda item recognizes the Archuleta County Road & Bridge crew for the hours spent over the holidays to keep our roads plowed and cleared.

LIQUOR BOARD

A. Consideration Of A Special Events Permit For The Pagosa Fire Auxiliary, Inc.

This is an application for a Special Events Permit for the Pagosa Fire Auxiliary, Inc. to sell Malt, Vinous and Spirituous Liquor at the PLPOA Clubhouse located at 230 Port Ave. Pagosa Springs, CO 81147 for the Volunteer Appreciation Dinner on February 18th, 2023. The Sheriff has been notified of this event. The proper fees were collected and the premises was posted for the required ten (10) days prior to today's hearing. The financial impact to the County is the fees paid per the County Fee schedule and Staff recommends approval of this Special Events Permit.

Presenter Jamie Jones
Presenter's Title Administrative Assistant

Documents:

[PAGOSA FIRE AUXILLARY APPLICATION 2023 - BOCC AGENDA.PDF](#)

CONSENT AGENDA

A. PAYABLE WARRANTS AND PURCHASE CARDS

January 18, 2023 - February 7, 2023

B. REGULAR MEETING MINUTES

Regular Meeting Minutes 01/17/2023

Draft of the Regular Meeting Minutes from January 17, 2023 for approval.

Documents:

[01-17-2023R.PDF](#)

C. Consideration Of Resolution 2023-_____ Appointing Alexa Martinez And Bobby McMeens, Jr. To The Archuleta County Fair Board

The Archuleta County Fair Board approved the appointments of Alexa Martinez and Bobby McMeens, Jr. to vacant spots on the Fair Board at their meeting on January 12, 2023. Pursuant to the by-laws of the Fair Board, all appointees must be approved by the Board of County Commissioners.

This resolution approves the appointment of Alexa Martinez and Bobby McMeens, Jr. to a three year term commencing on January 12, 2023.

Documents:

[RESOLUTION APPOINTING MEMBERS TO FAIR BOARD.DOCX](#)

D. Consideration And Approval Of Updated Bylaws Of The Archuleta County Local Weed Advisory Board

These Archuleta County Local Weed Advisory Board Rules and Bylaws were updated and approved by the Advisory Board at their meeting on January 18, 2023. The bylaws require approval by the Board of County Commissioners. Staff recommends approval of these updated bylaws. Responsible Staff: Ethan Proud, Weed & Pest Supervisor.

Documents:

[WEED ADVISORY BYLAWS.PDF](#)

E. Consideration Of Resolution 2023-____ To Consolidate 2 Lots Into 1 Lot In Lake Forest Estates Owned By Gregory V. Emanuelson And Mary Linda Ukanis

This request it to consider a Resolution authorizing the consolidation of Lots 91 and 92 of Lake Forest Estates, to become Lot 91X, owned by Gregory V. Emanuelson and Mary Linda Ukanis. The impact to the county budget includes fees paid per the County Fee Schedule, generally balanced by a reduction in property taxes. This consolidation has been reviewed and is recommended for approval. Responsible Staff: Pamela Flowers, Development Director.

Documents:

[LOT CONSOLIDATION RESOLUTION_EMANUELSON AND UKANIS_PLN 23-002.DOCX](#)

F. Consideration Of Resolution 2023-____ To Consolidate 3 Lots Into 1 Lot In Pagosa In The Pines 2 Owned By Bard I. Bennett And Linda K. Bennett

This request it to consider a Resolution authorizing the consolidation of Lots 118, 119 and 120 of Pagosa in the Pines 2, to become Lot 119X, owned by Bard I. Bennett and Linda K. Bennett. The impact to the county budget includes fees paid per the County Fee Schedule, generally balanced by a reduction in property taxes. This consolidation has been reviewed and is recommended for approval. Responsible Staff: Pamela Flowers, Development Director.

Documents:

[LOT CONSOLIDATION RESOLUTION BENNETT PLN23-007.DOCX](#)

G. Consideration Of Resolution 2023-____ To Consolidate 2 Lots Into 1 Lot In Lake Forest Estates Owned By Gollihugh Lois R. Trust

This request is to consider a Resolution authorizing the consolidation of Lots 101 and 103X of Lake Forest Estates, to become Lot 103XX, owned by Gollihugh Lois R. Trust The impact to the county budget includes fees paid per the County Fee Schedule, generally balanced by a reduction in property taxes. This consolidation has been reviewed and is recommended for approval. Responsible Staff: Pamela Flowers, Development Director.

Documents:

[LOT CONSOLIDATION RESOLUTION_GOLLIHUGH_PLN 23-005.DOCX](#)

H. Consideration Of Resolution 2023-____ To Consolidate 2 Lots Into 1 Lot In Block 2, Lake Pagosa Park Owned By Brisa Caraveo-Chavez And Ramon Chavez

This request is to consider a Resolution authorizing the consolidation of Lots 1 and 2 of Block 18, Lake Pagosa Park, to become Lot 2X, owned by Brisa Caraveo-Chavez and Ramon Chavez. The impact to the county budget includes fees paid per the County Fee Schedule, generally balanced by a reduction in property taxes. This consolidation has been reviewed and is recommended for approval. Responsible Staff: Pamela Flowers, Development Director.

Documents:

[LOT CONSOLIDATION RESOLUTION CHAVEZ PLN 23-008.DOCX](#)

I. Ratification Of The Chairman's Signature On A Letter Of Support For Build Pagosa

This letter provides the full support of the Board of County Commissioners for the application by Build Pagosa, Inc. for Opportunity Now funding for a regional workforce center. The Chairman signed

this letter on January 19, 2023.

Documents:

[LETTER OF SUPPORT FOR BUILD PAGOSA.PDF](#)

J. Ratification Of The Chairman's Signature On A Purchase Order For A Snow Truck

This Purchase Order is for the purchase of a 2016 Snow Truck for the Airport for a cost not to exceed \$270,250.00. This snow truck will replace the 1983 unit that is broken and unable to be repaired. The Chairman signed this purchase order on January 30, 2023.

Documents:

[SNOW TRUCK PURCHASE ORDER.PDF](#)

OLD BUSINESS

A. Reconsideration And Designation Of Commissioner Appointment To San Juan Basin Public Health Board Of Health

At their regular meeting on January 17, 2023, the Board of County Commissioners appointed Commissioners Brown and Medina to jointly serve on the Board of Health. The Board of Health Bylaws allows for only one commissioner to serve on this board. This agenda item is to consider Commissioner Brown as the representative and Commissioner Medina as the alternate.

Presenter	Todd Weaver
Presenter's Title	County Attorney

Documents:

[2023 COMMISSIONERS BOARDS AND COMMITTEES - FINAL.DOCX](#)

B. Consideration Of Resolution 2023-_____ Revising The County Residential Property Tax Incentive Policy

This policy was established on September 21, 2021 and revised on March 1, 2022 to provide a residential property tax incentive to eligible property owners. It was determined that certain provisions of the policy were difficult to enforce, specifically requiring applications to be submitted before commencement of construction or before renting the property. This Resolution further revises the policy to allow for better usability.

Presenter	Todd Weaver
Presenter's Title	County Attorney

Documents:

[RESOLUTION 2023-___ REVISING THE POLICY FOR RESIDENTIAL PROPERTY TAX INCENTIVE__V2.PDF](#)
[APPLICATION FOR TAX INCENTIVE PROGRAM 2023.PDF](#)

NEW BUSINESS

A. Consideration And Selection Of Archuleta County's Employee Of The Month For

February, 2023

The Employee of the Month program was created as a way to show county employee's how much they are appreciated. All county employees were invited to nominate a co-worker who provides service above and beyond the call of duty and/or exhibits core values that other employees observe and aspire to emulate. The nomination forms were shared with the BoCC and this agenda item is for the BoCC to select this month's Employee of the Month, who will be presented with a Certificate of Appreciation at the next scheduled work session.

Presenter Tina Woodman
Presenter's Title Human Resources Director

B. Consideration And Approval Of Sales Agreement With Comtech Solacom Technologies, Inc.

This Agreement provides the terms and conditions for the design and installation of a Guardian Next Generation 9-1-1 system at the County Dispatch Center.

Presenter Derek Woodman for Elizabeth Blizzard
Presenter's Title County Manager

Documents:

[SOLACOM.PDF](#)

C. Consideration And Approval Of Amendment To Archuleta County Operating Plan

The Archuleta County Operating Plan was approved in 2021 and is valid for five years with an annual review. This Amendment changes the Reciprocal (Mutual Aid) Fire Assistance section to be county-wide between all jurisdictions.

Presenter Mike Le Roux
Presenter's Title County Sheriff

Documents:

[AMENDMENT TO COUNTY OPERATING PLAN.PDF](#)

D. Consideration Of Resolution 2023- ____ To Approve And Establish Terms For The Transfer Of Certificates Of Purchase For Specific Real Estate

This Resolution provides the terms for the sale of two Certificates of Purchase for two parcels of land to Julian Caler.

Presenter Todd Weaver
Presenter's Title County Attorney

Documents:

[RESOLUTION TO TRANSFER CERTIFICATES OF PURCHASE - CALER_FINAL.PDF](#)

E. Consideration And Approval Of Easement From CR 337 To The Blanco River

This Easement between the Board of County Commissioners and Sawmill Creek Ranch Timber & Cattle Company, LLC grants access from CR 337 to the Blanco River.

Presenter Todd Weaver
Presenter's Title County Attorney

Documents:

[SAWMILL CREEK EASEMENT.PDF](#)

F. Consideration And Approval Of Road Access Easement

This Road Access Easement provides the terms and conditions for an easement on a portion of County Road 139 which allows the portion of the road to be maintained by the County.

Presenter Derek Woodman
Presenter's Title County Manager

Documents:

[ROAD ACCESS EASEMENT.PDF](#)

G. Consideration Of Willingness To Serve As Applicant/Fiscal Agent For Infrastructure Share Of Opioid Settlement Funds

At their January 17, 2023 work session, the Commissioners discussed additional funding opportunities from the Opioid settlement. The Statewide Infrastructure Share of funds were recently made available to regional opioid councils and local governments. It totals approximately \$10.5 million over the next three years. Funds would be awarded for regional projects, i.e., Region 9, not to individual counties. LaPlata County has offered to be the applicant/fiscal agent for the funding application. This agenda item is for the Archuleta County Commissioners to decide whether they'd like to be the applicant/fiscal agent or to support LaPlata County's offer.

Presenter Todd Weaver
Presenter's Title County Attorney

H. Consideration And Approval Of Deeding Parcel Of Land To Wings Early Childhood Center

At their January 17, 2023 work session, the Commissioners discussed deeding an approximate 0.31 acre portion of a parcel of land at X County Road 600 owned by the County to Wings Early Childhood Center. The Board and Wings currently hold a Land Lease Agreement for the 0.31 acre portion for a five-year term at \$12.00 per year. This agenda item is for the Board to approve deeding this portion to Wings and to direct staff to move forward on subdividing the parcel and drafting the documentation needed for the transfer.

Presenter Todd Weaver
Presenter's Title County Attorney

EXECUTIVE SESSION

Pursuant to C.R.S. 24-6-402(4): The Board reserves the right to meet in executive session for any purposes allowed and announced prior to voting to enter into executive session.

COMMISSIONER COMMENTS

ADJOURNMENT OF THE REGULAR BOCC MEETING

All meetings to be held in the Archuleta County Administration Offices
398 Lewis Street, unless otherwise stated.

All Regular and Special BoCC Meetings are recorded.