



ARCHULETA COUNTY  
BOARD OF COUNTY COMMISSIONERS

**It is HIGHLY ENCOURAGED for the Public to Join via ZOOM Conference Call**  
as space is limited in the meeting room - Please contact County  
Administration at 970-264-8300 for log-in information

**CALL TO ORDER THE REGULAR MEETING OF THE BOARD OF COUNTY  
COMMISSIONERS OF JANUARY 19, 2021 AT 1:30 P.M.**

**PLEDGE OF ALLEGIANCE**

**MOMENT OF SILENCE**

**DISCLOSURES AND/OR CONFLICT OF INTEREST**

**APPROVAL OR ADJUSTMENTS TO AGENDA**

\* Executive Session - Specific Agenda Topic

**PUBLIC COMMENTS FROM THE FLOOR\***

This is an opportunity during the session for the public to address the Commissioner. Please step up to the podium, **STATE YOUR NAME AND ADDRESS FOR THE RECORD** and keep your comments to 3 minutes (the Board is not required to discuss your comment or make a decision regarding your comment, under this section).

**REPORTS**

**A. ACDHS 4th Quarter Report 2020-Presentation**

Each quarter the Department of Human Services provides a report including statistical and performance measure information for a number of our high-level programs. The attached report includes information from the fourth quarter (October, November and December 2020).

Presenter	Matthew A. Dodson, LCSW
Presenter's Title	Director, Archuleta County Department of Human Services

Documents:

[2020 ACDHS 4TH QUARTER REPORT.PDF](#)

**CONSENT AGENDA BY BOCC/LIQUOR BOARD**

**A. Consideration And Approval Of A Hotel & Restaurant License Renewal For MAS  
Events LLC DbA Keyah Grande Guest Lounge**

This is a renewal of a Hotel & Restaurant liquor license for MAS Events LLC dba Keyah Grande Guest Lounge located at 13211 W. Hwy. 160 in Pagosa Springs, Colorado. This renewal includes no changes. The application is complete and the proper fees have been paid. The Sheriff's Office and the County Building Department have completed their inspections and found no issues. The financial impact to the county is the fees paid per the county fee schedule and staff recommends approval of this license renewal. Responsible Staff: Mary Helminski, Liquor Licensing Agent.

Documents:

[KEYAH GRANDE RENEWAL APPLICATION.PDF](#)

## **CONSENT AGENDA**

### **A. PAYROLL, PAYABLE WARRANTS AND PURCHASE CARDS**

**January 6, 2021 - January 19, 2021**

### **B. REGULAR MEETING MINUTES**

**Regular Meeting Minutes 01/05/2021**

Draft of the Regular Meeting Minutes from January 5, 2021 for approval.

Documents:

[01-05-2021R.PDF](#)

### **C. Consideration And Approval Of Ground Lease Agreement For Hangar 500 Y**

This Ground Lease Agreement between the Board of County Commissioners of Archuleta County, Colorado and I.C. Aviation would be effective on January 4, 2021 for a period of twenty-five years for Hangar 500 Y. The financial impact to the county is the annual rent paid of \$963.90, adjusted for CPI increases. Staff recommends approval of this Ground Lease Agreement. Responsible Staff: Chris Torres, Airport Manager.

Documents:

[GROUND LEASE AGREEMENT - HANGAR 500Y.PDF](#)

### **D. Consideration And Approval Of Ground Lease Agreement For Hangar 500 Z**

This Ground Lease Agreement between the Board of County Commissioners of Archuleta County, Colorado and I.C. Aviation would be effective on January 4, 2021 for a period of twenty-five years for Hangar 500 Z. The financial impact to the county is the annual rent paid of \$963.90, adjusted for CPI increases. Staff recommends approval of this Ground Lease Agreement. Responsible Staff: Chris Torres, Airport Manager.

Documents:

[GROUND LEASE AGREEMENT - HANGAR 500Z.PDF](#)

### **E. Consideration And Designation Of CCI 2021 Steering Committee Proxy**

In the past, the Board of County Commissioners (BoCC) has designated the Director of the county's Department of Human Services as proxy for the CCI Health and Human Services Steering Committee. This proxy form designates Matt Dodson as the BoCC's proxy for this committee.

Documents:

[CCI PROXY FORM.PDF](#)

**F. Ratification Of The Chairman's Signature On A Letter Of Support To The Colorado Department Of Public Health & Environment**

The 5-Star State Certification Program was created to encourage businesses to implement safety measures beyond what is already required by Public Health Orders and guidelines that will help slow the spread of COVID-19, and in doing so, be able to accelerate their reopening. The Colorado Department of Public Health & Environment (CDPHE) is accepting applications to this program and one of the requirements of the application is to provide a letter of support from the county commissioners. Commissioner Maez signed this letter of support on January 4, 2021.

Documents:

[LETTER OF SUPPORT FOR 5-STAR CERTIFICATION.PDF](#)

**G. Ratification Of The Chairman's Signature On A Letter Of Support To The San Juan National Forest**

This letter provides the Board of County Commissioners' support for the Valle Seco 2019 Land Exchange Project but opposes the closing of National Forest Service Road 653. Chairman Maez signed this letter of support on January 13, 2021.

Documents:

[LETTER OF SUPPORT FOR VALLE SECO LAND EXCHANGE.PDF](#)

**H. Ratification Of The Chairman's Signature On The 2021 EMPG Annual Application**

EMPG is the primary source of federal funding directed to state, local and tribal governments to support all-hazards emergency management programs through personnel, planning, training and exercises. This is an annual application. Chairman Maez signed the application on January 11, 2021.

Documents:

[EMPG APPLICATION 2021.PDF](#)

**NEW BUSINESS**

**A. Consideration Of Designating Board And Committee Appointments For 2021**

The Board of County Commissioners have appointments on various Boards and Committees for local and regional organizations. They may appoint other members of the community or staff in their place.

Presenter	Scott Wall
Presenter's Title	County Administrator

Documents:

[2021 BOARDS AND COMMITTEES.PDF](#)

**B. Consideration And Approval Of Magnesium Chloride Contract To Desert Mountain Corporation**

Desert Mountain Corporation was awarded the bid for the supply and application of magnesium chloride to various county roads for the 2020 season. They have agreed to keep the same price as last year (\$0.78) for the 2021 season. This contract provides the terms and conditions for the 2021 season.

Presenter Robert Perry  
Presenter's Title Director of Public Works

Documents:

[2021 MAGNESIUM CHLORIDE CONTRACT.PDF](#)

**C. Consideration And Approval Of Engagement Letter With Short Elliott Hendrickson, Inc. (SEH)**

This engagement letter will provide the terms and conditions for engineering consultant services with Short Elliott Hendrickson, Inc. (SEH) for the Archuleta County Solid Waste Facilities.

Presenter Brent Archuleta  
Presenter's Title Operations Manager

Documents:

[SEH MASTER AGREEMENT.PDF](#)  
[SOLID WASTE PACKET FOR ARCHULETA COUNTY.PDF](#)

**D. Consideration And Approval Of Documentation To Modify A DOLA Grant Award**

Consideration and approval of documentation to modify a DOLA Grant award from Design to Construction purposes.

Presenter Larry Walton  
Presenter's Title Finance Advisor

Documents:

[AGENDA REPORT - MODIFY A DOLA GRANT AWARD FROM DESIGN TO CONSTRUCTION PURPOSES.PDF](#)  
[NARRATIVE EXPLANATION - MODIFY COURT FACILITY DESIGN GRANT TO CONSTRUCTION PURPOSES.PDF](#)  
[PROJECT BUDGET.PDF](#)  
[FINANCIALS TEMPLATE.PDF](#)  
[DOLA-HPCP REGISTRATION-WAIVER REQUEST.PDF](#)  
[LEED MEMO.PDF](#)

**E. Consideration And Designation Of The Chairman And Vice Chairman Of The Board Of County Commissioners Pursuant To C.R.S. 30-10-307**

Pursuant to C.R.S. 30-10-307, the Board of County Commissioners is required to reorganize and choose one member as the Chairman. In the case of the Chairman's absence, the Board shall also choose a member as the Vice-Chair.

Presenter Scott Wall  
Presenter's Title County Administrator

**EXECUTIVE SESSION**

Pursuant to C.R.S. 24-6-402(4): The Board reserves the right to meet in executive session for any purposes allowed and announced prior to voting to enter into executive session.

## **PUBLIC COMMENTS FROM THE FLOOR**

This is an opportunity during the session for the public to address the Commissioners on a subject not covered on the agenda. Please step up to the podium, **STATE YOUR NAME AND ADDRESS FOR THE RECORD** and keep your comments to 3 minutes (**the Board is not required to discuss your comment or make a decision regarding your comment, under this section**).

## **COMMISSIONER COMMENTS**

## **ADJOURNMENT OF THE REGULAR BOCC MEETING**

All meetings to be held in the Archuleta County Administration Offices  
398 Lewis Street, unless otherwise stated.

All Regular and Special BoCC Meetings are recorded.