



ARCHULETA COUNTY
BOARD OF COUNTY COMMISSIONERS

MEETINGS ARE CONDUCTED IN PERSON, BUT WILL CONTINUE TO BE BROADCAST VIA ZOOM FOR OBSERVATION PURPOSES ONLY. NO PUBLIC INPUT WILL BE ALLOWED THRU THE ZOOM PORTAL. VIEW THE ZOOM MEETING AT <https://zoom.us/j/91609048375?pwd=dIFFV0J1cGVKa1NHWHFsa2taeGxtZz09> - Meeting ID 916 0904 8375 - Passcode 4141885

CALL TO ORDER THE REGULAR MEETING OF THE BOARD OF COUNTY COMMISSIONERS OF JANUARY 18, 2022 AT 1:30P.M.

PLEDGE OF ALLEGIANCE

MOMENT OF SILENCE

DISCLOSURES AND/OR CONFLICT OF INTEREST

APPROVAL OR ADJUSTMENTS TO AGENDA

* Executive Session - Specific Agenda Topic

PUBLIC COMMENTS FROM THE FLOOR

This is an opportunity during the session for the public to address the Commissioners. Please complete the Public Comment Request Form and submit to an Administrative Staff member prior to the beginning of the meeting. Please keep your comments to three (3) minutes. The Board is not required to discuss or reply to your comment.

Documents:

[PUBLIC COMMENT REQUEST FORM.PDF](#)

LIQUOR BOARD

A. **Consideration Of A Special Events Permit For Skis And Saddles Pagosa Country**

This is an application for a Special Events Permit for Skis and Saddles Pagosa Country to sell Malt, Vinous and Spirituous Liquor at the Archuleta County Fairgrounds located at 344 Why 84, Pagosa Springs, CO 81147 for the Skis and Saddles Pagosa Country Skijor on January 22nd and 23rd, 2021. The Sheriff has been notified of this event. The proper fees were collected and the premises was posted for the required ten (10) days prior to today's hearing. The financial impact to the County is the fees paid per the County Fee schedule and Staff recommends approval of this Special Events Permit.

Presenter	Jamie Jones
Presenter's Title	Administrative Assistant

Documents:

[SKIJOR APPLICATION 2022 - BLANK.PDF](#)

CONSENT AGENDA BY BOCC/LIQUOR BOARD

A. Consideration And Approval Of A Hotel & Restaurant Liquor License Renewal For MAS Events LLC

This is a renewal of a Hotel & Restaurant liquor license for MAS Events LLC dba Keyah Grande Guest Lounge located at 13211 W. Hwy 160 in Pagosa Springs, Colorado. This renewal includes no changes. The application is complete and the proper fees have been paid. The Sheriff's Office and the County Building Department have completed their inspections and found no issues. The financial impact to the county is the fees paid per the county fee schedule and staff recommends approval of this license renewal. Responsible Staff: Mary Helminski, Liquor Licensing Agent.

Documents:

[KEYAH GRANDE RENEWAL APPLICATION.PDF](#)

B. Consideration And Approval Of A Hotel & Restaurant Liquor License Renewal For Boss Hoggs Of Pagosa Springs LLC

This is a renewal of a Hotel & Restaurant liquor license for Boss Hoggs of Pagosa Springs, LLC dba Boss Hoggs Restaurant and Saloon located at 157 Navajo Trail Drive in Pagosa Springs, Colorado. This renewal includes no changes. The application is complete and the proper fees have been paid. The Sheriff's Office and the County Building Department have completed their inspections and found no issues. The financial impact to the county is the fees paid per the county fee schedule and staff recommends approval of this license renewal. Responsible Staff: Mary Helminski, Liquor Licensing Agent.

Documents:

[BOSS HOGGS RENEWAL APPLICATION.PDF](#)

CONSENT AGENDA

A. PAYABLE WARRANTS AND PURCHASE CARDS

January 5, 2022 - January 18, 2022

B. REGULAR MEETING MINUTES

Regular Meeting Minutes 12/21/2021

Draft of the Regular Meeting Minutes from December 21, 2021 for approval.

Documents:

[12-21-2021R.PDF](#)

Regular Meeting Minutes 01/04/2022

Draft of the Regular Meeting Minutes from January 4, 2022 for approval.

Documents:

[01-04-2022R.PDF](#)

C. Consideration Of Resolution 2022-_____ To Consolidate 2 Lots Into 1 Lot In Lake

Forest Estates, Owned By Robert And Joan Blaise

This request is to consider a Resolution authorizing the consolidation of Lots 316 and 317, in Lake Forest Estates, to become Lot 316X, owned by Robert and Joan Blaise. This consolidation has been reviewed and is recommended for approval by the Development Services Director. The impact to the County budget includes fees paid per the County Fee Schedule, generally balanced by reduction in property taxes. Responsible Staff Member: Brandon Wolff, Planner.

Documents:

[BLAISE RESOLUTION.PDF](#)

D. Consideration Of Corrected Resolution 2022- _____ To Un-Consolidate 1 Lot Into 2 Lots In Lake Pagosa Park, Block 5, Owned By Gregory And Joni Landrum.

This request is to consider a corrected Resolution authorizing the reversal of the previously consolidated Lot 22X, in block 5 of Lake Pagosa Park, to become Lots 22XA and 23A, owned by Gregory and Joni Landrum. The lot consolidation reversal was first approved by the Board of County Commissioners on January 4, 2022, however the resolution was missing the new lot numbers. This reversal has been reviewed and is recommended for approval by the Development Services Director. The impact to the County budget includes fees paid per the County Fee Schedule. Responsible Staff Member: Brandon Wolff, Planner.

Documents:

[CORRECTED LANDRUM RESOLUTION.PDF](#)

E. Consideration And Approval Of Certification Of Highway User Trust Fund Eligibility

This annual report provides to the Colorado Department of Transportation the number of miles of streets that are eligible in Archuleta County for HUTF funding. Staff recommends approval of this certification. Responsible Staff: Yari Davis, Engineering Technician.

Documents:

[HUTF CERTIFICATION.PDF](#)

F. Resolution 2022- ____ Amending Precinct Boundaries For Archuleta County Elections

This Resolution amends the precinct boundaries for Archuleta County Elections. To comply with statute, we have one precinct over the 2,000 active registered voter limit. This Resolution will place Archuleta County into compliance.

Documents:

[RESOLUTION 2022.PDF](#)

[2022 PROPOSED PRECINCT CHANGES 2022_11X17 LAYOUT.PDF](#)

G. Consideration And Approval Of Assignment Of Hangar Ground Lease For Hangar Condor-Z

This Assignment of Hangar Ground Lease assigns all rights, title and interest in Hangar Site Condor-Z from Thomas R. Wolf to Fred Olson. Staff recommends approval of this assignment. Responsible Staff: Chris Torres, Airport Manager.

Documents:

[ASSIGNMENT OF HANGAR GROUND LEASE.PDF](#)

OLD BUSINESS

A. Consideration And Approval Of Animal Shelter Management And Services Agreement With Humane Society Of Pagosa Springs

This item was tabled from the January 4th meeting. On December 7, 2021, the BoCC approved an Animal Shelter Management and Services Agreement with the Humane Society of Pagosa Springs, but did not approve the annual fee increase proposed in that Agreement. The Humane Society has now provided a revised Agreement which increases the annual fee from \$50,000 to \$57,500 in 2022, and compounded by 15% each year through 2026. This agenda item is for the BoCC to reconsider the originally proposed Agreement with an annual fee of \$62,500 or to accept the five-year proposal.

Presenter	Derek Woodman
Presenter's Title	County Manager

Documents:

[2022 PROPOSED ANIMAL SERVICES AGREEMENT.PDF](#)
[FIVE YEAR ANIMAL SERVICES AGREEMENT.PDF](#)

B. Consideration And Award Of Low-Voltage Wiring And Associated Services For DHS Building

This item was tabled from the January 4th meeting. An RFP for the low-voltage wiring and other services for the new DHS building was advertised in the newspaper and on the county website. One bid was received and staff recommends awarding this contract to Axxis Audio for a cost not to exceed \$66,575 (sales tax should be removed from the proposals).

Presenter	Derek Woodman
Presenter's Title	County Manager

Documents:

[AXXIS AUDIO LOW VOLTAGE WIRING AND ASSOCIATED SERVICES .PDF](#)

C. Consideration And Approval Of Resolution 2022-____ Authorizing The Purchase Of The Hughes Pavilion

This resolution authorizes the purchase of the Hughes Pavilion and authorizes the Board Chairman to execute the necessary documents to complete the purchase.

Presenter	Todd Weaver
Presenter's Title	County Attorney

Documents:

[RESOLUTION 2022-____ APPROVING PURCHASE OF HUGHES-PAVILION ARENA.PDF](#)

NEW BUSINESS

A. Consideration And Approval Of Resolution 2022-____ Approving The Rodeo

Grounds And Fairgrounds Joint-Use And Development Agreement

This resolution is a joint resolution with Western Heritage Events Center Inc. and the R.D. Hott Fund Advisory Committee which approves the Rodeo Grounds and Fairgrounds Joint-Use and Development Agreement between the parties.

Presenter Todd Weaver
Presenter's Title County Attorney

Documents:

[RESOLUTION 2022-___ APPROVING THE RODEO GROUNDS JOINT USE AND DEVELOPMENT AGREEMENT.PDF](#)

B. Consideration Of Designating Board And Committee Appointments For 2022

The Board of County Commissioners have appointments on various Boards and Committees for local and regional organizations. They may appoint other members of the community or staff in their place.

Presenter Derek Woodman
Presenter's Title County Manager

Documents:

[2022 COMMISSIONERS BOARDS AND COMMITTEES - PROPOSED.PDF](#)
[2022 COMMISSIONERS BOARDS AND COMMITTEES - BLANK.PDF](#)
[2021 COMMISSIONERS BOARDS AND COMMITTEES - FINAL.PDF](#)

C. Consideration And Designation Of CCI 2022 Steering Committee Proxy

In the past, the Board of County Commissioners ("BoCC") has designated the Director of the County's Department of Human Services as proxy for the CCI Health and Human Services Steering Committee. This proxy form designates the Director as the BoCC's proxy for this committee.

Presenter Derek Woodman
Presenter's Title County Manager

Documents:

[CCI PROXY FORM.PDF](#)

D. Consideration And Approval Of Letter Of Support For Appointment Of Connie Cook To The Southwest Regional Emergency & Trauma Advisory Council

This letter provides the Board of County Commissioners' support of appointing Connie Cook to the Southwest Regional Emergency Medical and Trauma Advisory Council. .

Presenter Derek Woodman
Presenter's Title County Manager

Documents:

[LETTER OF SUPPORT - CONNIE COOK SWRETAC.PDF](#)

E. Consideration And Approval Of County Drug And Alcohol Testing Policy

After our DOT Drug Testing Audit, performed by RLS & Associates, in October 2021, the auditor determined that our Drug and Alcohol Policy needed to be revised to comply with all USDOT - FTA drug and alcohol regulations..

This revised policy will satisfy the Corrective Action.

Presentor Tina Woodman
Presentor's Title Human Resources Administrator

Documents:

[DRUG AND ALCOHOL TESTING POLICY.DOC](#)

F. Consideration And Designation Of Supervisor Of Human Resources Administrator

The County Manager is the direct supervisor of all county department heads. This agenda item designates the individual who will be the direct supervisor to the current Human Resources Administrator since she is married to the current County Manager.

G. Consideration And Approval Of Shared Services Agreement With PLPOA For Animal Control Officer

This Agreement between the Board of County Commissioners, the Archuleta County Sheriff's Office and Pagosa Lakes Property Owners Association provides the terms for a full-time Animal Control Officer in unincorporated Archuleta County and within the boundaries of PLPOA.

Presentor Mike Le Roux
Presentor's Title Undersheriff

Documents:

[20220114115950.PDF](#)

H. Introduction And First Reading Of Amended And Restated Ordinance 20-2018 - Archuleta County Noxious Weeds Ordinance

Submitted for consideration is a revision to an existing ordinance. The original ordinance was put into place to establish parameters for the regulation and abatement of noxious weeds. The primary purpose of the amendment is to clarify the terms and conditions of abatement and to adjust the enforcement and penalty fines.

Presentor Ethan Proud
Presentor's Title Weed & Pest Supervisor

Documents:

[NOXIOUS WEEDS ORDINANCE UPDATE.PDF](#)

I. Consideration And Designation Of The Chairman And Vice Chairman Of The

Board Of County Commissioners Pursuant To C.R.S. 30-10-307

Pursuant to C.R.S. 30-10-307, the Board of County Commissioners ("BoCC") is required to reorganize and choose one member as the Chairman. In the event of the Chairman's absence, the BoCC shall also choose a member as the Vice-Chair.

Presenter	Derek Woodman
Presenter's Title	County Manager

EXECUTIVE SESSION

Pursuant to C.R.S. 24-6-402(4): The Board reserves the right to meet in executive session for any purposes allowed and announced prior to voting to enter into executive session.

COMMISSIONER COMMENTS

ADJOURNMENT OF THE REGULAR BOCC MEETING

All meetings to be held in the Archuleta County Administration Offices
398 Lewis Street, unless otherwise stated.

All Regular and Special BoCC Meetings are recorded.