

PROST Task Force

Minutes – July 13, 2009, 6pm

Attending Members

- ✓ Michael Whiting
- ✓ Doug Call
- ✓ Gwen Taylor
- ✓ Jim Schaffer
- ✓ Beverly Compton
- ✓ Karin Kohake

June minutes approved.

Balance Statement

\$484,000 1A Funds

\$ 47,000 Trails Planning Grant

\$ 50,000 Skate Park

\$ 23,000 School ball field fence repair

\$ 60,000 Small Grants Fund Allocation

\$304,000 Remaining as of 7/13/2009

Small Grant Fund Account Balance

\$60,000

\$23,945 Pagosa Nordic Club

\$ 500 Pinon Lake Fountain

\$35,555 Remaining as of 7/13/09

Pagosa Springs Youth Center: Follow-up Presentation by Joanne Irons

- Electrical service was removed from the proposal, bringing the requested funds to \$8000 for 3 heavy-but-movable picnic tables, 2 in-ground benches behind the backstops, two sets of movable 3-row bleachers, and two large trash cans.

- The following documentation was provided:
 - A detailed budget sheet specifying all sources of funding including valuation of in-kind donations
 - Proof of the non-profit status of Power House Ministries (the building owner)
 - Written commitment of the Town recreation department to provide maintenance for the added facilities
 - A map of the proposed locations
 - Comparative prices of the items from several suppliers
- Joanne recognized that use of the Town Park field by the Youth Center will have to be coordinated with the Junior High sports teams. She indicated that she would be responsible for such scheduling. The Youth Center will be open 3 nights/week in the fall.
- Joanne noted that the Youth Center will collect trash from the cans on the field.

Expanded electrical service for Town Park – Written proposal submitted by the PS Chamber of Commerce although no in-person presentation was made. Proposal was submitted by Mary Jo Coulehan.

- Recent burying of the electrical lines in Town Park resulted in loss of one of the two major power supplies. The reasons for the decision to remove one power supply are unknown. There is now only one major place to “plug in” at Town Park and this is limiting the feasibility of several larger events that require electricity, such as the Mountain Chile Cha Cha. The Chile Cha Cha is produced by FolkWest and Crista Munro, Director of FolkWest was present at the 7/13 PROST meeting.
- Expansion of the Park’s electrical service is proposed by addition of an electrical box at the North side of the field. This would require trenching across the field from the existing box to lay lines and then installation of the necessary above-ground electrical box.
- The Town of Pagosa Springs would be responsible for paying the electrical bill.
- The Chamber of Commerce’s proposal requests \$8000 from 1A funds to pay for part of the estimated \$10,000 project.

PROST moves into executive session.

PROST leaves executive session.

- The PROST Task Force considered Pagosa Youth Center’s request and established the following recommendations:

- Remove the trash cans from the proposal.
- From the pricing estimates submitted, the following project cost estimate was derived:

2 benches	\$466
3 picnic tables	\$1863
Shipping for picnic tables	\$800
<u>Two 3-row bleachers</u>	<u>\$2712 (free shipping)</u>
Total:	\$5841

The PROST Task Force voted unanimously in favor of recommending \$6000 of 1A funds for this project.

- The PROST Task Force considered the PS Chamber of Commerce's request for funding additional electrical service at Town Park and established the following recommendations:

The PROST committee supports the concept of getting additional electrical service to Town Park and agreed to recommend 1A funds for 50% of the project up to \$5000. However, it was agreed that the proposal should originate from the Town of Pagosa Springs since they own Town Park and will be responsible for paying the electrical bill once the new service is installed.

In addition to the change of originating party for the proposal (Town of PS instead of the Chamber of Commerce), the following documentation will be requested to complete the proposal for BoCC consideration:

1. Written, itemized estimates of project costs from LPEA.
2. A written statement from Town committing to trenching (must indicate dollar amount of the work's value).
3. A written, itemized budget of the entire project (incorporating the LPEA estimate in item #1 above with Town in-kind contributions and any other expenses or sources of funding).

All documentation should be received by July 21 so it will be available for the July 28 agenda review and the subsequent August 4 BoCC meeting.

The PROST committee voted unanimously in favor of the above terms with one (Doug Call) abstaining.

Other Business/Updates

- Town to Lakes Trail easements are progressing in a positive direction. If all easements are obtained then Karin will be able to initiate a Request for Proposal for the design and engineering of the trail segment extending from the elementary school to Harman Park. Funding is already in place for the design and engineering.
- Greenhouse project update by Michael Whiting. A designer has been secured and the overall result will be very park-like at the west end of Centennial Park.
- Ball field repairs update from Karin: Brother's Fence (from Durango) was awarded the contract for repairing Fields 1 and 2 (for \$22,756) and will also repair Field 3 for an additional \$5982. 1A funds will pay for Fields 1 and 2 while the School District will pay for Field 3 repairs.
- Karin distributed a draft of the Grant Award Letter that will be sent to parties receiving 1A funds. A suggestion was made to add wording about requiring that funds be used within the fiscal (calendar) year. Karin will consult with Don Warn and revise the letter accordingly. Otherwise, all wording was approved.
- In an effort to raise awareness of available 1A parks, recreation, open space and trails funds, PROST agreed that it would be useful to advertise a call for proposals from the public. Gwen will write up a draft paragraph and circulate it among the PROST committee for feedback prior to the next PROST meeting.

Meeting adjourned at 8 pm.

The next meeting is on Monday, August 10th at 6:00 pm.