

ARCHULETA COUNTY AIRPORT ADVISORY COMMISSION  
Minutes

Meeting Date: Thursday, January 15, 2009 3:00 p.m.

Chairman: Michael Arbuthnot

Members Present:           √     Michael Arbuthnot  
                                  √     Kate Alfred  
                                  √     Mike Neder  
                                  √     Ralph Goulds  
   Jim Carey  
   Mark Weiler  
                                  √     Lloyd Goheen

Ex-officio Members Present:   √     Bill McKown, Airport Manager  
  √     Bob Goubitz, General Manager AvJet

Location: Airport Conference Room

Meeting was called to order by Chairman Michael Arbuthnot at 3:00 p.m.  
Request was made to mute or turn off cell phones before proceeding.

Welcome to Guests –

**Minutes of November 20, 2008 meeting** - approved by AAC

**Old Business**

Introduced Lloyd Goheen as newest member of the AAC, his term running through March 2009. Mr. Goheen replaced Pat Artis.

**New Business**

- Recommendation for creating working group to investigate the feasibility of “through the fence” operations at KPSO. Asked that all AAC members participate in this endeavor. This will include associated modifications to the Minimum Standard Documents for the airport and to include input from people who have been involved in airport operations as well as a representative of the FAA (Denver)  
*Proposed, voted on and approved.*

**PROGRESS REPORTS FROM DESIGNATED COMMITTEE MEMBERS**

**BoCC Reports & Updates**

Rick Bellis, Town Planning Commission, announced that until other issues (pump station / water pressure) in the county get resolved, there will not be any new construction of hangars approved at the airport.

## Airport Manager's Report & Updates – Bill McKown

- 2008 Budget Close Out  
In process: YTD ~ 212,000 operating budget for 2008, and will just under 200,000 for 2009 (Budget approved by BoCC)
- ALP Update: Awaiting feedback from FAA on objection for AWOS obstruction clearance. 90% of Grant has been paid.
- Snow Removal How goes it / Concerns  
Going well: Used 5 of 8 snow removal events to date. No significant areas of concern.
- Airport Office Accounting Software Upgrade  
Collected ~ \$45,000 lease payments out of ~ \$90,000 total. County did not purchase accounting module for airport finances. Airport purchase updated version Quick Books for accounting purposes.
- Airport Annual Activities Calendar Approval  
Proposal to accept this as a working calendar, deleting mid June open house and kite festival. Proposed, voted on and accepted.  
  
Chuck McGuire suggested being a host of Sundowner –will be scheduled in Oct 2009
- Pending: Sponsorship: Aviation Venture Crew (Young Adults)
- Pending: Sponsorship: School to Work Program (Two New Students for Spring Semester)

## FBO Report – Bob Goubitz

- FBO Report  
2008 report: fuel sales down / Actual Income 2008 was hangar space rental that offset lower fuel sales. Basically 2008 was as successful as 2007.  
National economic news in last half of 2008 has dramatic impact on fuel sales. Their bread and butter is income from turbine fuel sales....

## Airport Marketing –

- Preston Dale, Preston is our "School to Work" student. Preston completed the Fall Semester period at the Airport. He was introduced to several functions at the airport that included FBO operations and servicing, airport maintenance, airport management and was introduced to local hangar owner where he assisted in building an aircraft.

## Other Business

### Public comments and questions

- Administrative items:  
Request for nomination for Vice Chairman of AAC.  
Kate Alfred nominated Mike Neder, who accepted.
- Time, date and location of next AAC Meeting – February 19, 2008 3:00 p.m.
- The meeting was adjourned at 4:31 p.m.