



ARCHULETA COUNTY AIRPORT ADVISORY COMMISSION MEETING MINUTES

8:30 AM, December 9, 2021
Airport Manager's Office
Pagosa Springs CO, 81147

AAC Members

John Vander Horck, Chair – not present
Tim Gallagher, Vice-Chair, presiding
Mark Guenin, Secretary
John Musser, Member
Bill Sommer, Member

Chris Torres, Airport Manager
Avjet FBO Representative – Chris Harker
County Commissioner – Ron Maez
Town Manager – not present

Call to Order

The meeting was called to order by Vice Chairman Tim Gallagher at 8:30 am. A quorum to conduct AAC business was present.

Previous Meeting Minutes

Minutes from the November 4, 2021 meeting were approved.

New Business

Review of AAC Applications and Vote to Fill Vacancy: The AAC had received three applications to fill the vacancy that will exist after December 31, 2021. One was received after the deadline for applying had passed and was therefore not considered further. Applications from Keith Serkes and Sherman Ratliff were considered. By unanimous vote, Keith Serkes was named to fill the vacancy. The Commission hopes that Mr. Ratliff will apply when the next opening occurs.

Selection of AAC Chairperson: With Mr. Vander Horck's resignation, a new Chairperson is needed for the Commission, and other officers appointed or re-appointed. Mr. Bill Sommer was nominated and appointed by unanimous vote. Mr. Gallagher will continue as Vice-Chair, and Mr. Guenin will continue as Secretary.

FAA Minimum Standards Document: With minimal change of one definition, the Document was approved.

Noise complaint: One complaint had been received last month. This does not represent an upward trend. No further action was deemed necessary.

Old Business

Advisory signage: Mr. Sommer and Mr. Guenin had been tasked with developing a proposal for signage for each end of the runway, encouraging pilot vigilance and use of lights to avoid two aircraft departing from opposite ends of the runway. The proposal was passed, and Mr. Torres will present this to Aviation for height and breakaway requirements, then have the signs made by a local sign company .

Noise abatement: Mr. Sommer had compiled and updated the previous noise abatement documents, emphasizing that this is advisory; final authority always rests with the pilot in command. This was approved, and this will be posted to the county website and others, such as ForeFlight, as deemed appropriate.

FBO representative's report

Mr. Harker gave the Commission a status update on various projects and challenges facing the FBO.

County Commissioner's report

Mr. Maez gave the Commission a status update, including plans to pave Cloman Road to the FBO during 2022.

Airport manager's report

As of the time of the meeting, no snow-removal contract had yet been signed, but meetings were scheduled later in the day.

Next Scheduled Meeting

Future meetings will be scheduled as needed.

Adjourn

There being no further business before the AAC, the meeting was adjourned at 9:48 am.