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August 4, 2020

**ARCHULETA COUNTY PROCEEDINGS
BOARD OF COUNTY COMMISSIONERS**

The Board of County Commissioners held a Regular Meeting August 4, 2020 noting County Commissioners Ronnie Maez, Steve Wadley, and Alvin Schaaf, County Administrator Scott Wall, County Attorney Todd Weaver, and County Clerk and Recorder Kristy Archuleta present.

Chairman Maez called the meeting to order at 1:30 p.m. with the Pledge of Allegiance and a moment of silence.

Disclosures and/or Conflicts of Interest

Chairman Maez asked for any disclosures or conflicts of interest between the Board and the agenda. There were none.

Approval or Adjustments to Agenda

Executive Session per C.R.S. 24-6-402(4) the Board reserves the right to meet in executive session for any purposes allowed and announced prior to voting. **Commissioner Wadley moved to approve the agenda as presented. Commissioner Schaaf seconded the motion and it carried unanimously.**

Public Comments

Chairman Maez stated he was opening the floor for comments for those wanting to comment on items not on this agenda. Comments were asked to be held to 3 minutes for each person desiring to speak. No response from the Board would be given.

Bill Trimarco, 1252 Loma Linda Dr., thanked the Board for adopting the updated Community Wildfire Protection Plan (CWPP). He thanked all of the individuals involved in updating the plan.

Lisa Jensen, 1252 Loma Linda Dr., stated it was infuriating that the Board did nothing to adopt any kind of order making it mandatory to wear face coverings in public buildings in Archuleta County. She stated the county was in the highest categories of statewide COVID-19 infections. She did not agree with them wanting to form their own health district if they could not help the citizens of Archuleta County.

Reports

A. Semi-Annual Report by Archuleta County Treasurer

Elsa White, County Treasurer, presented the Semi-Annual Report per C.R.S. 30-10-709. This report was for January 1, 2020 through June 30, 2020.

Chairman Maez adjourned the Regular Meeting and convened the Local Licensing Authority at 1:40 p.m.

Local Licensing Authority

Chairman Maez swore in Mary Helminski, Paralegal/Executive Assistant, for testimony.

A. Retail Marijuana-Infused Product Manufacturer License Renewal for San Juan Strains, Inc.

Mary Helminski, Paralegal/Executive Assistant, presented a renewal of a Retail Marijuana-Infused Product Manufacturer License for San Juan Strains, Inc., located at 95 Industrial Circle in Pagosa Springs. There were no changes, the application was complete and the proper fees have been paid. The Sheriff's Office completed their background check and the Fire Protection District and County Building and Planning Departments have completed their inspections with no objections.

Chairman Maez opened the floor for comments "In Favor of the License Renewal."

Chairman Maez closed comments "In Favor of the License Renewal" and opened the floor for comments "Opposed to the License Renewal."

Commissioner Schaaf moved to approve the renewal of a Retail Marijuana-Infused Product Manufacturer License for San Juan Strains, Inc. as presented. Commissioner Wadley seconded the motion and it carried unanimously.

Chairman Maez adjourned the Local Licensing Authority and reconvened the Regular Meeting at 1:41 p.m.

Consent Agenda

A.	Payroll, Payable Warrants and Purchase Cards	
	Payable Warrants for dates of July 22nd-August 4th 2020	
	General Fund Payable	53,524.94
	Road and Bridge Fund Payable	283,873.06
	Department of Human Services Fund Payable	3,603.30
	1A Fund	
	All Combined Dispatch Fund Payable	7,330.41
	Conservation Trust	
	Justice System Capital Fund	118,500.00
	Solid Waste Fund Payable	814.80
	Airport Fund Payable	739.97
	Fleet Fund Payable	76,913.60
	Total	545,300.08
	Payroll Warrants for dates of July 22nd-August 4th 2020	
	General Fund Payroll	208,629.27
	Road and Bridge Fund Payroll	39,551.70
	Department of Human Services Fund Payroll	40,315.89
	All Combined Dispatch Fund Payroll	21,047.00
	Solid Waste Fund Payroll	9,448.80
	Airport Fund Payroll	4,667.62
	Fleet Fund Payroll	8,128.82
	Total	331,789.10

Payable Purchase Card Items for dates of July 22nd-August 4th 2020	
General Fund Payable	10,924.22
Road and Bridge Fund Payable	117.35
Department of Human Services Fund Payable	5,324.52
1A Fund	
All Combined Dispatch Fund Payable	178.12
Conservation Trust	
Justice System Capital Fund	
Solid Waste Fund Payable	633.60
Airport Fund Payable	
Fleet Fund Payable	279.36
Total	<u>17,457.17</u>

- B. Regular Meeting Minutes
07/21/2020
- C. Resolution 2020-199 Lot Consolidation in Pagosa Highlands Estates Owned by Kevin Phillips and Susan Phillips
- D. Plat Correction for San Juan River Resort Subdivision Unit No. 2 to Amend the Recorded Plat to Include a Notation Regarding Vacating Right-of-Way
- E. Ratification of the Chairman’s Signature on a Letter to the US Department of the Interior for the National Garden

Scott Wall, County Administrator, read the Consent Agenda for the record.

Commissioner Wadley moved to approve the consent agenda as presented. Commissioner Schaaf seconded the motion and it carried unanimously.

New Business

A. Resolution 2020-200 Further Extending the Declaration of Local Disaster

Scott Wall, County Administrator, presented a Resolution extending the Declaration of Local Disaster which was adopted on March 17, 2020 until no later than September 15, 2020, at which time the Board will consider whether another extension of the Declaration is warranted. **Commissioner Schaaf moved to adopt Resolution 2020-200 further extending the declaration of a local disaster until no later than 5 p.m. on September 15, 2020 as presented. Commissioner Wadley seconded the motion and it carried unanimously.**

B. Contract for Healthcare Personnel and Administration with Turn Key Health Clinics LLC

Todd Weaver, County Attorney, presented a contract for Healthcare Personnel and Administration with Turn Key Health Clinics LLC. The Board approved the selection of Turn Key Health Clinics, LLC as the medical services provider for the Archuleta County Detention Center at a special meeting on July 14, 2020. The contract was submitted for final approval, the cost to the county for the remaining 4.5 months of 2020 was \$14,827.50 per month. **Commissioner Wadley moved to approve the Contract for Healthcare Personnel and Administration at the Archuleta County Detention Center with Turn Key Health Clinics, LLC as presented. Commissioner Schaaf seconded the motion and it carried unanimously.**

C. Sale of Equipment and Materials

Scott Wall, County Administrator, requested permission to sell various items of equipment and surplus materials. Included but not limited to, items previously procured via the 1033 program. **Commissioner Schaaf moved to approve the sale of 1033 equipment and materials still in the county's possession, excluding those items already recorded in the county's financial records, and the sale of items from other departments within the county and authorizing the Finance Department to make a final selection of an auction firm to perform the sale as presented. Commissioner Wadley seconded the motion and it carried unanimously.**

D. Additional Funding to Broadband Services Manager

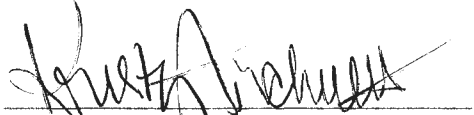
Scott Wall, County Administrator, advised Jason Cox and Eric Hittle, Archuleta County Broadband Services Managers, requested additional funding to cover the expenses required to bring additional broadband into Archuleta County. The BoCC agreed when the 2020 Budget was approved the County would appropriate \$50,000 to Broadband. If additional PILT funding became available an added \$10,000 would bring the total 2020 contribution by Archuleta County to \$60,000, equal to the commitment from the Town of Pagosa Springs. Administrator Wall requested the Board to direct staff to prepare a Supplemental Budget Resolution for consideration in order to fund the \$60,000 from the Commissioner's Contingency Fund to the Broadband Services Managers in 2020. **Commissioner Wadley moved to direct staff to prepare a Supplemental Budget Resolution for consideration at the August 18th BoCC meeting in order to fund \$60,000 from the Commissioner's Contingency Fund to the Broadband Services Manager for the 2020 Budget Year as presented. Commissioner Schaaf seconded the motion and it carried unanimously.**

Public Comments

Chairman Maez stated he was opening the floor for public comments for those wanting to comment on items not on this agenda. Comments were asked to be held to 3 minutes for each person desiring to speak. No response from the Board would be given.

Commissioner Comments

With no further business coming before the Board, the meeting was adjourned at 1:53 p.m.



Kristy Archuleta
Archuleta County Clerk & Recorder

Approved this 18th day of August, 2020.



Ronnie Maez, Chairman



**ARCHULETA COUNTY
BOARD OF COUNTY COMMISSIONERS**

**The Public is Highly Encouraged to Join via ZOOM Conference Call -
Please contact County Administration at 970-264-8300 for log-in
information**

**CALL TO ORDER THE REGULAR MEETING OF THE BOARD OF COUNTY
COMMISSIONERS OF AUGUST 4, 2020 AT 1:30 P.M.**

PLEDGE OF ALLEGIANCE

MOMENT OF SILENCE

DISCLOSURES AND/OR CONFLICT OF INTEREST

APPROVAL OR ADJUSTMENTS TO AGENDA

* Executive Session - Specific Agenda Topic

PUBLIC COMMENTS FROM THE FLOOR*

This is an opportunity during the session for the public to address the Commissioner. Please step up to the podium, **STATE YOUR NAME AND ADDRESS FOR THE RECORD** and keep your comments to 3 minutes **(the Board is not required to discuss your comment or make a decision regarding your comment, under this section).**

REPORTS

A. Semi-Annual Report By Archuleta County Treasurer

Pursuant to C.R.S. 30-10-709, the County Treasurer is required to give a report to the Board of County Commissioners twice each year. This report is for the first half of 2020.

Presenter Elsa White
Presenter's Title Treasurer

Documents:

[SEMI ANNUAL REPORT.PDF](#)

LOCAL LICENSING AUTHORITY

**A. Consideration And Approval Of A Renewal Of A Retail Marijuana-Infused
Product Manufacturer License For San Juan Strains, Inc.**

This is a renewal of a Retail Marijuana-Infused Product Manufacturer License for San Juan

Strains, Inc., located at 95 Industrial Circle in Pagosa Springs. There are no changes, the application is complete and the proper fees have been paid. The Sheriff's Office completed their background check and the Fire Protection District and County Building and Planning Departments have done their inspections and there are no objections. Staff recommends approval of this renewal application.

Presentor **Mary Helminski**
 Presentor's Title **Paralegal/Executive Assistant**

Documents:

[SAN JUAN STRAINS MIP RENEWAL PDF](#)

CONSENT AGENDA

A. PAYROLL, PAYABLE WARRANTS AND PURCHASE CARDS

July 22, 2020 - August 4, 2020

B. REGULAR MEETING MINUTES

Regular Meeting Minutes 7/21/2020

Draft of the Regular Meeting Minutes from July 21, 2020 for approval.

Documents:

[07-21-2020R.PDF](#)

C. Consideration And Approval Of Resolution 2020-___ To Consolidate 2 Lots Into 1 Lot In Pagosa Highlands Estates Owned By Kevin Phillips And Susan Phillips

This request is to consider a resolution authorizing the consolidation of Lots 462 and 463, in Pagosa Highlands Estates, to become Lot 463X owned by Kevin Phillips and Susan Phillips. This consolidation has been reviewed and is recommended for approval by the Development Services Director. The impact to the county budget includes fees paid per the county fee schedule, generally balanced by reduction in property taxes.

Documents:

[PHILLIPS RESOLUTION.PDF](#)

D. Consideration Of A Correction Plat For San Juan River Resort Subdivision Unit No. 2 To Amend The Recorded Plat To Include A Notation Regarding Vacating Right-of-Way

This request is to consider a Correction Plat for the San Juan River Resort Subdivision Unit No. 2. The Correction Plat is titled "San Juan River Resort Subdivision Unit No. 2 - Replat 2013-Amendment 2020-01". This Correction Plat affirms the vacation of the right-of-way of Little Beaver Place, which was previously vacated in 2013 on the first re-plat amendment of San Juan River Resort Subdivision Unit No. 2. Pursuant to Section 4.6.4.3(1) of the Archuleta County Land Use Regulations, this plat may be approved by the Board of County Commissioners without the otherwise required review or hearing procedures if the corrections are consistent with the approved Final Plat. This Correction Plat has been reviewed and is consistent with the approved Final Plat, and is recommended for approval by the Development Services Director. The impact to the county budget includes fees paid per the county fee schedule.

Documents:

[20-084 SJRR2 REPLAT 2013 AMEND 2020-01 \(HANSLIP\) FINAL.PDF](#)

E. Ratification Of The Chairman's Signature On A Letter To The U.S. Department Of The Interior For The National Garden

On July 3, 2020, President Trump signed an Executive Order on Building and Rebuilding Monuments to American Heroes, which includes the creation of a National Garden of American Heroes. Chairman Maez sent a response letter to the Secretary of the Interior submitting Archuleta County as a possible location for the National Garden.

Documents:

[LETTER FROM SECRETARY OF THE INTERIOR RE NATIONAL GARDEN PDF](#)
[NATIONAL GARDEN PDF](#)

NEW BUSINESS

A. Consideration Of Resolution 2020-___ Further Extending The Declaration Of Local Disaster

This resolution extends the Declaration of Local Disaster which was adopted on March 17, 2020 until no later than September 15, 2020, at which time the Board will consider whether another extension of the Declaration is warranted.

Presenter Scott Wall
 Presenter's Title County Administrator

Documents:

[RESOLUTION 2020-___ FURTHER EXTENDING DECLARATION OF LOCAL DISASTER RE COVID 19 TO AUGUST 4.PDF](#)

B. Consideration And Approval Of Contract For Healthcare Personnel And Administration With Turn Key Health Clinics LLC

The Board of County Commissioners approved the selection of Turn Key Health Clinics, LLC as the medical services provider for the Archuleta County Detention Center at a special meeting on July 14, 2020 and the contract is now being submitted for final BoCC approval. The cost to the county for the remaining 4.5 months of 2020 is \$14,827.50 per month.

Presenter Todd Weaver
 Presenter's Title County Attorney

Documents:

[TURN KEY HEALTH CONTRACT.PDF](#)
[TURN KEY HEALTH ADDENDUM - ELECTRONIC RECORDS.PDF](#)
[TURN KEY HEALTH ADDENDUM - MENTAL HEALTH SERVICES.PDF](#)

C. Consideration And Approval Of The Sale Of Equipment And Materials

Staff seek permission to sell various items of equipment and surplus materials. This includes, but is not limited to, items previously procured via the 1033 program. At the time of publication of the agenda, the 1033 list was still being finalized but will be available for the meeting.

Presenter Larry Walton
 Presenter's Title Finance Director

Documents:

[AGENDA ITEM REPORT - 8-4-2020.PDF](#)
[AUCTION ITEMS BY DEPARTMENT.PDF](#)

D. Consideration Of Additional Funding To Broadband Services Manager

At the July 28, 2020 Commissioners' work session, Jason Cox and Eric Hittle, Archuleta County Broadband Services Managers, asked the Board of County Commissioners (BoCC)

for additional funding in 2020 to cover the expenses required to bring more broadband into Archuleta County. The BoCC had agreed when the 2020 budget was approved that the county would appropriate \$50,000 to Broadband if additional PILT funding was received. (The additional PILT funding was, in fact, received.) An added \$10,000 would bring the total 2020 contribution by Archuleta County to \$60,000, which is equal to what the Town of Pagosa Springs has committed. This agenda item requests the Board to direct staff to prepare a Supplemental Budget Resolution for consideration at the August 18th BoCC meeting in order to fund the \$60,000 from the Commissioner's Contingency Fund to the Broadband Services Managers in 2020.

Presenter	Scott Wall
Presenter's Title	County Administrator

PUBLIC COMMENTS FROM THE FLOOR

This is an opportunity during the session for the public to address the Commissioners on a subject not covered on the agenda. Please step up to the podium, **STATE YOUR NAME AND ADDRESS FOR THE RECORD** and keep your comments to 3 minutes **(the Board is not required to discuss your comment or make a decision regarding your comment, under this section)**.

EXECUTIVE SESSION

Pursuant to C.R.S. 24-6-402(4): The Board reserves the right to meet in executive session for any purposes allowed and announced prior to voting to enter into executive session.

COMMISSIONER COMMENTS

ADJOURNMENT OF THE REGULAR BOCC MEETING

All meetings to be held in the Archuleta County Administration Offices
398 Lewis Street, unless otherwise stated.
All Regular and Special BoCC Meetings are recorded.

“Virtual Sign In Sheet”
August 4, 2020

PLEASE <u>PRINT</u> NAME	TITLE	STREET ADDRESS
Elsa White	Treasurer	
Bill Trimarco		1252 Loma Linda
Lisa Jensen		" "
Mary Helminski	Paralegal/ Exec Asst	

RESOLUTION 2020 – 199

**A RESOLUTION APPROVING THE CONSOLIDATION OF CERTAIN
LOTS IN ARCHULETA COUNTY, COLORADO**

WHEREAS, the Board of County Commissioners of Archuleta County, Colorado, has heretofore adopted regulations relating to the consolidation of lots in Archuleta County, Colorado, (Resolution No. 2013-23); and

WHEREAS, the Board has received an application from Kevin Phillips and Susan Phillips, to consolidate certain lots in Archuleta County pursuant to the regulations heretofore adopted by the Board; and

WHEREAS, the Board has found that Kevin Phillips and Susan Phillips, have met all the requirements contained in said regulations for Lot Consolidations and the Board may consolidate the hereafter mentioned lots.

NOW THEREFORE BE IT RESOLVED by the Board of County Commissioners of Archuleta County as follows: The Chair does hereby sign on authority granted by the Board of County Commissioners and approves the consolidation of Lots 462 and 463, in Pagosa Highlands Estates, according to the Plat thereof filed February 7, 1972, as Reception No. 75409, Archuleta County, Colorado, to become Lot 463X with the condition that if, at a future date, there is a request to split or re-subdivide the consolidated lots, the applicant must comply with the applicable Land Use Regulations in effect at the time the application is made.

APPROVED AND ADOPTED DURING A MEETING DULY AND REGULARLY CALLED, NOTICED, CONVENED AND HELD IN PAGOSA SPRINGS, ARCHULETA COUNTY, COLORADO, this 4th day of August, 2020.

The Board of County Commissioners
Archuleta County, Colorado

ATTEST:

Kristy Archuleta
by Mary Helminski, Deputy

Kristy Archuleta,
Archuleta County Clerk and Recorder

[Signature]

Chairman Ronnie Maez

Return copy to Planning Dept.



RESOLUTION 2020-200

A RESOLUTION BY THE BOARD OF COUNTY COMMISSIONERS OF ARCHULETA COUNTY, FURTHER EXTENDING THE DECLARATION OF A LOCAL DISASTER PURSUANT TO C.R.S. § 24-33.5-709

WHEREAS, COVID-19 is a highly contagious virus that originated in China and has since spread to numerous countries around the world, including the United States; and,

WHEREAS, L. Scott Wall, Archuleta County Administrator, issued a Declaration of Local Disaster pursuant to C.R.S. §24-33.5-709 (the "Declaration") in response to the COVID-19 pandemic; and,

WHEREAS, on March 17, 2020, the Board adopted and approved Resolution 2020-95 extending the Declaration until April 21, 2020; and,

WHEREAS, the Declaration was further extended by resolutions on April 21, 2020, May 5, 2020, June 2, 2020; and July 7, 2020; and,

WHEREAS, Governor Polis declared a state of emergency in the State of Colorado on March 9, 2020, President Trump declared a nation-wide state of emergency on March 13, 2020, and the San Juan Basin Health Department declared a local disaster on March 16, 2020, all in response to the spread of COVID-19 within the State and Nation; and,

WHEREAS, the cost and magnitude of responding to and recovery from the potential impacts of COVID-19 is far in excess of the Archuleta County's available resources.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF ARCHULETA COUNTY, COLORADO THAT:

Section 1. The Declaration of Local Disaster issued L. Scott Wall, Archuleta County Administrator, on March 16, 2020 is hereby ratified by the Board and shall continue until no later than 5pm on September 15, 2020, at which time the Board will consider whether another extension of the Declaration is warranted.

Section 2. This Resolution shall become effective immediately upon adoption.

APPROVED AND ADOPTED, this 4th day of August, 2020.

ATTEST:

Kristy Archuleta
by *Mary Helminski*

Kristy Archuleta,
County Clerk & Recorder



BOARD OF COUNTY COMMISSIONERS OF ARCHULETA COUNTY, COLORADO

By: *Ronnie Maez*
Ronnie Maez, Chairman