

**Minutes for Work Session of the
Executive Management Board of
Archuleta County Emergency Communications Services**

Wednesday, June 23rd, 2021 at 9:30am

MEETING LOCATION:

Archuleta County Sheriff's Office Conference Room
85 Harman Park Dr
Pagosa Springs, CO 81147

Virtual access to the public due to COVID-19:

Web Address: <https://us02web.zoom.us/j/7186713647>

Meeting ID: 718-671-3647

In Attendance: Connie Cook, Shirley Brinkman (proxy), Bill Rockensock, Brooks Brown (proxy), Randy Larson, Kati Harr

MINUTES

1. Call to Order at 0934hrs

- a. Agenda approved
- b. Shirley Brinkman as proxy for PFPD, Brooks Brown as proxy for TOPS

2. Discussion Items

a. Dispatch Advisory Committee Roles and Responsibilities:

i. Outlining ECD role in the DAC:

- 1. ECD brings goals/end visions and committee assists in finding the path to accomplishing these.
- 2. DAC Chair should rotate annually – this role is in charge of calling meetings, providing input on the agenda, providing support to ECD.

ii. DAC Role:

- 1. Operational – big picture operations. Communications, interoperability, large scale exercises and drills, MCIs, etc.
- 2. Technical – BDA replacement, technical input on equipment, sounding board for user agency equipment/interoperability needs

iii. Considerations:

- 1. Provide *specific* tasks for DAC to accomplish
- 2. Each agency to assign representatives and come up with priority list for 1st meeting
- 3. First meeting to lay out workflow and decision making authority as well as prioritize and cull agency priority lists
- 4. Bi-monthly meetings or as necessary, starting September 2021

3. Decision Items – none at this time

4. Adjourn at 1030hrs