

**ARCHULETA COUNTY PROCEEDINGS
BOARD OF COUNTY COMMISSIONERS**

The Board of County Commissioners held a Regular Meeting April 16, 2019 noting County Commissioners Ronnie Maez, Steve Wadley and Alvin Schaaf, County Administrator Scott Wall, County Attorney Todd Weaver and Deputy Clerk and Recorder Tomi Bliss present.

Chairman Maez called the meeting to order at 1:31 p.m. with the Pledge of Allegiance and a moment of silence.

Disclosures and/or Conflicts of Interest

Chairman Maez asked for any disclosures or conflicts of interest between the Board and the agenda. There were none.

Approval or Adjustments to Agenda

Executive Session per C.R.S. 24-6-402(4) the Board reserves the right to meet in executive session for any purposes allowed and announced prior to voting. **Commissioner Wadley moved to approve the Agenda as written. Commissioner Schaaf seconded the motion and it carried unanimously.**

Public Comments

Chairman Maez stated he was opening the floor for public comments for those wanting to comment on items not on this agenda. Comments were asked to be held to 3 minutes for each person desiring to speak. No response from the Board would be given.

Consent Agenda

A. Payroll for and Payable Warrants with Purchase Cards April 3, 2019 – April 16, 2019

Payable Warrants for dates of April 3, 2019-April 16, 2019	
General Fund Payable	328,706.72
Road and Bridge Fund Payable	112,538.33
Department of Human Services Fund Payable	15,051.74
1A Fund	115.00
All Combined Dispatch Fund Payable	7,805.07
Conservation Trust	7,500.00
Justice System Capital Fund	112,068.50
Solid Waste Fund Payable	8,042.20
Airport Fund Payable	575.22
Fleet Fund Payable	150,840.40
Total	743,243.18
Payroll Warrants for dates of April 3, 2019-April 16, 2019	
General Fund Payroll	187,371.99
Road and Bridge Fund Payroll	36,986.99
Department of Human Services Fund Payroll	37,276.39
All Combined Dispatch Fund Payroll	17,177.36
Solid Waste Fund Payroll	9,049.05
Airport Fund Payroll	4,320.15
Fleet Fund Payroll	7,757.44
Total	299,939.37

B. Regular Meeting Minutes

April 2, 2019

C. Ratification of the Chairman's Signature for a Letter of Support for The Rotary Club

D. Resolution 2019-37 Reversal of Lot Consolidation in The Ranch Community for owners Ralph W. Head and Melanie T. Head

E. Beer & Wine License Renewal for Teri L. Peterson dba Smoken Moe's Unreal BBQ, LLC

F. Liquor Store License Renewal for Pagosa Liquor, Inc. dba Pagosa Liquor

G. Brew Pub Liquor License Renewal for Tony's Tap, LLC dba Pagosa Brewing Co.

H. Resolution 2019-38 Ammunition Donation to the Sheriff's Department

I. First Addendum to the Intergovernmental Agreement between the Sheriff and School District 50JT

J. Consolidating Two Part-Time Dispatcher Positions into One Full-Time Position

County Administrator Scott Wall read the Consent Agenda for the record. **Commissioner Schaaf moved to approve the Consent Agenda as presented. Commissioner Wadley seconded the motion.** Chairman Maez spoke on behalf of Jim Huffman and stated Mr. Huffman encourages all law enforcement to practice with their weapons and this provides safety to the officer and the public. Chairman Maez agreed with this philosophy and thanked Mr. Huffman for his donation as he has been donating ammunition for many years. **The motion carried unanimously.**

New Business

A. Region 9 Intergovernmental Agreement

Laura Lewis Marchino, Executive Director for Region 9, provided a brief presentation and submitted an Intergovernmental Agreement (IGA) between the Board of County Commissioners of LaPlata, Archuleta, Dolores, Montezuma and San Juan Counties and related documentation in connection with developing and carrying out a Community Development Block Grant (CDBG) project. The purpose is to establish a Region 9 low interest business revolving loan fund program. **Commissioner Wadley moved to approve the Region 9 Community Development Block Grant Project Intergovernmental Agreement, the Excessive Force Policy, the Statement of Assurances and Certification, the Citizen Participation Plan and the Residential Anti-Displacement and Relocation Assistance Plan documents as presented. Commissioner Schaaf seconded the motion.** Chairman Maez asked for public comment. **The motion carried unanimously.**

B. Pagosa Springs Community Development Corporation funding Request of \$25,000

Mary Jo Coulehan, Community Development Corporation Administrator, presented a request for \$25,000 from the designated broadband funds for project expenses and to hire a Broadband Services Manager. **Commissioner Schaaf moved to approve the allocation of a \$25,000 funding amount from designated broadband funds for project expenses and to hire a Broadband Services Manager as presented. Commissioner Wadley seconded the motion.** Chairman Maez asked for public comment. **The motion carried unanimously.**

C. Salary Adjustment for the Undersheriff's Position and Request of a New Detention Sergeant Position

Richard Valdez, Archuleta County Sheriff, requested a salary increase for Undersheriff Woodman. Sheriff Valdez also requested to reclassify a current detention deputy position to a detention sergeant position along with providing an approximate 5% salary increase to three administrative staff positions. The Board concluded they would not make a motion in regards to how the Sheriff

April 16, 2019

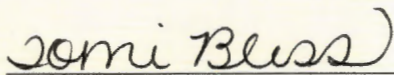
distributed funds from his budget. **Commissioner Wadley moved to approve the reclassifying a position in the Sheriff's Department to change Detention Deputy position to a Detention Sergeant as long as it does not increase the Sheriff's budget. Commissioner Schaaf seconded the motion.** Chairman Maez asked for public comment. **The motion carried unanimously.**

Public Comments

Chairman Maez stated he was opening the floor for public comments for those wanting to comment on items not on this agenda. Comments were asked to be held to 3 minutes for each person desiring to speak. No response from the Board would be given.

Commissioner Comments

With no further business coming before the Board, the meeting was adjourned at 2:07 p.m.



Tomi Bliss
Deputy County Clerk & Recorder

Approved this 7th day of May, 2019.



Ronnie Maez, Chairman

RESOLUTION NO. 2019-37

A RESOLUTION APPROVING REVERSAL OF CONSOLIDATION OF CERTAIN LOTS IN ARCHULETA COUNTY, COLORADO

WHEREAS, the Board of County Commissioners of Archuleta County, Colorado, has heretofore adopted regulations relating to the consolidation and un-consolidation of lots in Archuleta County, Colorado, (Resolution No. 2013-23); and

WHEREAS, the Board has received an application from Ralph W. Head and Melanie T. Head, for reversing a lot consolidation of certain lots in Archuleta County pursuant to the regulations heretofore adopted by the Board; and

WHEREAS, the lots 15 and 16 in The Ranch Community have been previously consolidated by Resolution No. 2016-37 recorded June 10, 2016 at Reception No. 21603616; and

WHEREAS, the Board has found that Ralph W. Head and Melanie T. Head, have met all the requirements contained in Section 4.10 of the *Archuleta County Land Use Regulations for Reversing a Lot Consolidation*, and the Board may un-consolidate the hereafter mentioned lots.

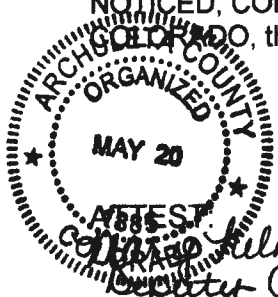
NOW THEREFORE BE IT RESOLVED by the Board of County Commissioners of Archuleta County as follows: The Chair does hereby sign on authority granted by the Board of County Commissioners and approves Reversal of the Consolidation of Lot 15X The Ranch Community, Archuleta County, Colorado, as approved by Resolution, to become Lot 15XA and Lot 16A.

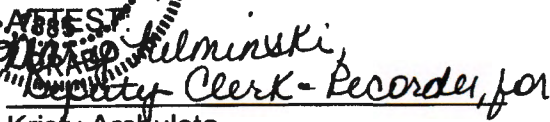
APPROVED AND ADOPTED DURING A MEETING DULY AND REGULARLY CALLED, NOTICED, CONVENED AND HELD IN PAGOSA SPRINGS, ARCHULETA COUNTY, COLORADO, this 16th day of April, 2019.

The Board of County Commissioners
Archuleta County, Colorado


Chairman Ronnie Maez

Dated: April 16, 2019



ATTEST:

Kristy Archuleta,
Archuleta County Clerk and Recorder

Return copy to Planning Dept.

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RESOLUTION 2019 - 38

**A RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS
OF ARCHULETA COUNTY, COLORADO,
ACCEPTING A DONATION TO BE USED FOR SECURING AMMUNITION FOR THE
ARCHULETA COUNTY SHERIFF'S OFFICE**

WHEREAS, the Archuleta County Sheriff's Office has the need to acquire ammunition to be used by Deputies for training purposes; and

WHEREAS, James Huffman, a local resident has approached the Archuleta County Sheriff's Office, without being solicited, and has expressed a desire to donate funds to be used for the sole purpose of the Archuleta County Sheriff's Office procuring ammunition to be used in training; and

WHEREAS, the Board of County Commissioners of Archuleta County wish to provide assurance to James Huffman, that the monies he donates will in fact be used for the purpose he intended.

NOW, THEREFORE, BE IT RESOLVED that Archuleta County will accept a cash donation from James Huffman and that such donation will be used solely for the purpose of acquiring ammunition to be used by the Archuleta County Sheriff's Office for training purposes.

APPROVED AND ADOPTED this 16th day of April, 2019.

ATTEST:



Mary Helminski
Deputy County Clerk and Recorder

**Board of County Commissioners
Archuleta County, Colorado**

Ronnie Maez
Ronnie Maez, Chair

Rtr:



**ARCHULETA COUNTY
BOARD OF COUNTY COMMISSIONERS**

**CALL TO ORDER THE REGULAR MEETING OF THE BOARD OF COUNTY COMMISSIONERS OF
APRIL 16, 2019 AT 1:30 P.M.**

PLEDGE OF ALLEGIANCE

MOMENT OF SILENCE

DISCLOSURES AND/OR CONFLICT OF INTEREST

APPROVAL OR ADJUSTMENTS TO AGENDA

* Executive Session - Specific Agenda Topic

PUBLIC COMMENTS FROM THE FLOOR*

This is an opportunity during the session for the public to address the Commissioner. Please step up to the podium, **STATE YOUR NAME AND ADDRESS FOR THE RECORD** and keep your comments to 3 minutes **(the Board is not required to discuss your comment or make a decision regarding your comment, under this section)**.

CONSENT AGENDA

A. PAYROLL, PAYABLE WARRANTS AND PURCHASE CARDS

April 3, 2019 - April 16, 2019

B. REGULAR MEETING MINUTES

Regular Meeting Minutes 04/02/2019

Draft of the Regular Meeting Minutes from April 2, 2019 for approval.

Documents:

[04-02-19R.PDF](#)

C. Consideration To Ratify The Chairman's Signature For A Letter Of Support For The Rotary Club

This is a letter of support for The Pagosa Springs Rotary Community Assistance Fund in their application to the Colorado Opportunity Scholarship Initiative Grant. There is no financial impact to the County.

Staff recommends the approval of this letter of support.

Responsible Staff: Flora Goheen. Administrative Assistant

Documents:

[LETTER OF SUPPORT PS ROTARY CLUB.PDF](#)

D. Consideration Of Resolution 2019- ____ A Reversal Of Consolidation 1 Lot Into 2 The Ranch Community Owned By Ralph W. Head And Melanie T. Head

This request is to consider a Resolution authorizing the reversal of the consolidation of Lot 15X The Ranch Community, to become Lots 15XA and 16A owned by Ralph W. Head and Melanie T. Head. This reversal of the consolidation has been reviewed and is recommended for approval by Developments Services Planning Technician, Sherrie Vick. The impact to the County budget includes fees paid per the County Fee Schedule and generally increased property taxes.

Documents:

[REVERSAL OF LOT CONSOLIDATION- HEAD.PDF](#)
[HEAD TITLE WORK.PDF](#)

E. Consideration And Approval Of A Beer & Wine License Renewal For Teri L. Peterson Dba Smoken Moe's Unreal BBQ, LLC

This is a new application for a Beer and Wine License Renewal for Teri L. Peterson dba Smoken Moe's Unreal BBQ, LLC located at 68 Bastille Dr. Pagosa Springs, Colorado. The application is complete and the proper fees have been collected. The Sheriff's Office has completed their background check and the Building Department has inspected the premises for changes. There is no financial impact to the County.

Staff recommends approval of the Beer and Wine Permit for Teri L. Peterson dba Smoken Moe's Unreal BBQ, LLC.

Responsible Staff: Flora Goheen, Administrative Assistant

Documents:

[2019 RENEWAL SMOKEN MOES.PDF](#)

F. Consideration And Approval Of A Liquor Store License Renewal For Pagosa Liquor, INC. Dba Pagosa Liquor

This is a renewal of a Liquor Store Liquor License for Pagosa Liquor, Inc. dba Pagosa Liquor located at 30 B North Pagosa Blvd., Pagosa Springs, Colorado. This renewal includes no changes. The application is complete and the proper fees have been submitted. The Sheriff's Office has completed their background check and the Building Department has inspected the premises for changes. There is no financial impact to the County.

Staff recommends approval of Liquor Store License renewal for Pagosa Liquor Inc. dba Pagosa Liquor.

Responsible Staff: Flora Goheen, Administrative Assistant

Documents:

[PAGOSA LIQUOR RENEWAL 2019.PDF](#)

G. Consideration And Approval Of A Brew Pub Liquor License Renewal For Tony's Tap, LLC Dba Pagosa Brewing Co.

This is a renewal of a Brew Pub Liquor License for Tony's Taps, LLC dba Pagosa Brewing Co located at 118 N. Pagosa Blvd. Pagosa Springs, Colorado. This renewal includes no changes. The application is complete and the proper fees have been submitted. The Sheriff's Office has completed their background check and the Building Department has inspected the premises for changes. There is no financial impact to the County.

Staff recommends approval of the Brew Pub License renewal for Tony's Taps, LLC. dba Pagosa Brewing Co.

Responsible Staff: Flora Goheen, Administrative Assistant

Documents:

[PAGOSA BREWING 2019 RENEWAL.PDF](#)

H. Consideration And Approval Of Resolution 2019-____ For The Donation Of Ammunition To The Sheriff's Department

A local resident, James Huffman would like the County to accept a donation for the sole purpose of acquiring ammunition to be used by the Sheriff's Department for training purposes.

This resolution is being submitted by Sheriff Richard Valdez. The financial impact to the County is a cost savings for purchasing ammunition. Sheriff Valdez recommends the BoCC approve this Resolution as presented.

Documents:

[RESOLUTION 2019-___ ACCEPTING A DONATION FOR AMMUNITION.PDF](#)

I. Consideration And Approval Of The First Addendum To Intergovernmental Agreement With Sheriff And School District 50JT

This Addendum to the 2018 IGA adds a second School Resource Officer assigned to the school district.

Responsible Staff: Sheriff Richard Valdez

Documents:

[SRO STAFF REPORT.PDF](#)
[SRO IGA ADDENDUM.PDF](#)

J. Consideration And Approval Of Consolidating Two Part-Time Dispatcher Positions Into One Full-Time Position

This request is due to a lack of qualified applicants for the open part-time position.

Responsible Staff: Nancy McBroom, Interim Emergency Communications Director.

Documents:

[DISPATCH STAFF REPORT.PDF](#)
[DISPATCH BOARD APPROVAL.PDF](#)
[DISPATCH COST ANALYSIS.PDF](#)

NEW BUSINESS

A. Consideration And Approval Of Region 9 Intergovernmental Agreement

A brief presentation by Region 9 is being provided prior to the BoCC's consideration of approval of an Intergovernmental Agreement (IGA) between the Board of County Commissioners of La Plata, Archuleta, Dolores, Montezuma and San Juan Counties and related documentation in connection with developing and carrying out a CDBG project, the purpose of which is to establish a Region 9 low interest business revolving loan fund program.

Presenter Laura Lewis Marchino
 Presenter's Title Executive Director, Region 9

Documents:

[CDBG APPLICATION PUBLIC HEARING PRESENTATION - ARCHULETA COUNTY 2019.PDF](#)
[CDBG STAFF REPORT.PDF](#)
[CDBG APPLICATION 2019.DOCX](#)
[CDBG8 IGA 2019.DOCX](#)
[CDBG ARCHULETA EXCESSIVE 2019.DOCX](#)
[CDBG STATEMENT OF ASSURANCES AND CERTIFICATIONS 2019.DOCX](#)
[CDBG SW COLORADO PARTICIPATION 2019.DOCX](#)
[CDBG ARCHULETA RESIDENTIAL 2019.DOCX](#)

B. Consideration And Approval Of A \$25,000 Funding Request To Pagosa Springs Community Development Corporation

The CDC is seeking \$25,000 from the designated broadband funds for project expenses and to hire a Broadband Services Manager.

Presenter Mary Jo Coulehan
 Presenter's Title CDC Administrator

Documents:

[CDC FUNDING REQUEST.PDF](#)

C. Consideration And Approval Of A Salary Adjustment For The Undersheriff's Position And The Approval Of A New Detention Sergeant Position

The Sheriff's Department is requesting a salary increase for Undersheriff Woodman. There is also a request to reclassify a current detention deputy position to a detention sergeant position and providing an approximate 5% salary increase to three administrative staff positions.

Responsible Staff: Sheriff Rich Valdez

Presenter Richard Valdez
 Presenter's Title Archuleta County Sheriff

Documents:

[SHERIFF STAFF REPORT V2.PDF](#)
[SHERIFF OPTION 1.PDF](#)
[SHERIFF OPTION 2.PDF](#)
[SHERIFF COST ANALYSIS PDF](#)

PUBLIC COMMENTS FROM THE FLOOR

This is an opportunity during the session for the public to address the Commissioners on a subject not covered on the agenda. Please step up to the podium, **STATE YOUR NAME AND ADDRESS FOR THE RECORD** and keep your comments to 3 minutes **(the Board is not required to discuss your comment or make a decision regarding your comment, under this section)**.

COMMISSIONER COMMENTS

ADJOURNMENT OF THE REGULAR BOCC MEETING

All meetings to be held in the Archuleta County Administration Offices
398 Lewis Street, unless otherwise stated.
All Regular and Special BoCC Meetings are recorded.