

**Minutes of Regular Meeting of the
Executive Management Board of
Archuleta County Emergency Communications Services**

Thursday, April 1st, 2021 at 9:30am

MEETING LOCATION:

Virtual due to COVID-19 – Access to Meeting:

Web Address: <https://us02web.zoom.us/j/7186713647>

Meeting ID: 718-671-3647

In Attendance: Randy Larson, Derek Woodman, Connie Cook, Ron Beckman, Andrea Phillips, Rhonda Webb, Kati Harr, Terri House (Pagosa Sun)

MINUTES

- 1. Call to Order at 0931hrs**
 - a. Confirmation of quorum
 - b. No proxies identified
 - c. Agenda approved
- 2. Presentations – none at this time**
- 3. Reports**
 - a. Emergency Communications Director Report (see packet)
 - b. Financial Report (see packet)
 - c. Chair Report (provided by Chairman Woodman)
 - i. Good discussion with the County regarding paid lunchbreaks. County agreed to implement and moved forward. Dispatchers are paid out of the public safety pay schedule – HR has agreed to provide a continued temporary solution of an 80hr work week with the intent to make permanent.
- 4. Old Business**
 - a. Strategic Planning Retreat Finalized Schedule and Topics (provided by Deputy Chief Cook)
- 5. New Business**
 - a. ECD 2020 Performance Evaluation Structure
 - i. Per Undersheriff Woodman, moving forward with getting this in place. Requested input from others for format – per Mr. Beckman, is there NENA/APCO standards in place. ECD to research. Dr. Webb to send hospital format through.
- 6. Consent Agenda**
 - a. February 4th, 2021 Minutes
 - i. Motion to approve by Chief Larson, Town Mgr Phillips seconds, all in favor, none opposed, Dr. Webb and Mr. Beckman abstaining. Motion carries.

7. Items to be Considered for Decision

a. Facility Fencing Expenditure

- i.** Proposal by ECD and SO for Dispatch to pay for half of fence expense. External security needed to comply with NENA standards, as a response to recent protests, and public knowledge where Dispatch is located.
- ii.** Per Chief Larson – this should have been considered during the build. Per Undersheriff Woodman, the County was tapped on funding during the building process and this is part of the evolution of the remodel process.
- iii.** Per Dr. Webb – in favor to keep staff safe. Per Town Mgr Phillips – what is the fiscal impact on each entity? More discussion needed. Deputy Chief Cook agrees, more discussion needed.
- iv.** Undersheriff Woodman to bring further info to board.

8. Other Business

- a.** Chief Larson requests agency participation in 20-year anniversary memorial planning for 9/11.

9. Adjourn

- a.** Adjourned at 1041hrs