

**ARCHULETA COUNTY PROCEEDINGS  
BOARD OF COUNTY COMMISSIONERS**

The Board of County Commissioners held a Regular Meeting September 7, 2021 noting County Commissioners Alvin Schaaf, Ronnie Maez and Warren Brown, County Administrator Scott Wall, County Attorney Todd Weaver and County Clerk and Recorder Kristy Archuleta present.

Chairman Schaaf called the meeting to order at 1:30 p.m. with the Pledge of Allegiance and a moment of silence.

Chairman Schaaf provided notice of the policy for Public Comments. He stated the Board would hear public comments on any topic during the Public Comment portion of the regular meeting. Public comments would no longer be heard at the end of each meeting. A Request for Public Comment form must be completed and handed to an Administrative Staff member before the meeting begins.

**Disclosures and/or Conflicts of Interest**

Chairman Schaaf asked for any disclosures or conflicts of interest between the Board and the agenda. There was none.

**Approval or Adjustments to Agenda**

Executive Session per C.R.S. 24-6-402(4) the Board reserves the right to meet in executive session for any purpose allowed and announced prior to voting. **Commissioner Brown moved to approve the agenda as presented. Commissioner Maez seconded the motion and it carried unanimously.**

**Public Comments**

Rhonda Sledge, 48 Kelsey Circle, stated she was at the meeting because of Commissioner Maez's comment during the last meeting he stated silence is consent. She did not believe the COVID pay for employees was necessary. She thought the businesses that had to shut down and were not receiving tips could use the money more.

Roger Sanchez, 1034 Hills Circle, did not believe that the folk festival was within their rights to ask people for proof of vaccinations. He said when he inquired about the event he was told it was a private event. Mr. Sanchez did not believe the laws were being enforced the way they should have been.

Bill Hudson, 446 Loma Street, he did not believe the County Commissioners could enter into a contract, verbal or written, concerning funds that have not yet been appropriated for pickleball courts.

**Proclamations**

**A. Commemorating the Twentieth Anniversary of the September 11<sup>th</sup> Attacks**

Alvin Shaaf, Chairman, presented a proclamation in recognition of the 20<sup>th</sup> anniversary of the September 11, 2001 terrorist attacks on the United States. **Commissioner Maez moved to adopt the proclamation recognizing the 20<sup>th</sup> anniversary of the September 11<sup>th</sup> terrorist attacks as**

**read. Commissioner Brown seconded the motion and it carried unanimously.**

Chairman Schaaf recessed the Regular Meeting and convened the Local Licensing Authority at 1:41 p.m.

**Local Licensing Authority**

Chairman Schaaf swore in Mary Helminski, Executive Assistant/Paralegal, for testimony.

**A. Approval of a Retail Marijuana Center License Renewal for J and J Enterprises, Inc dba Pagosa Therapeutics**

Mary Helminski, Executive Assistant/Paralegal, presented a renewal of a Retail Marijuana Center license for J and J Enterprises, Inc. dba Pagosa Therapeutics located at 235 Bastille Drive in Pagosa Springs, CO. The renewal had no changes. The application was complete and the proper fees were paid. The Sheriff's Office, County Building Department and Fire District completed their inspections and found no issues. **Commissioner Brown moved to approve the Retail Marijuana Center license for renewal for J and J Enterprises, Inc. dba Pagosa Therapeutics as presented. Commissioner Maez seconded the motion and it carried unanimously.**

**B. Approval of a Retail Marijuana Optional Premises Cultivation License Renewal for J and J Enterprises, Inc. dba Pagosa Therapeutics**

Mary Helminski, Executive Assistant/Paralegal, presented a renewal of a Retail Marijuana Optional Premises Cultivation license for J and J Enterprises, Inc. dba Pagosa Therapeutics located at 354 Bastille Drive in Pagosa Springs, CO. This renewal had no changes. The application was complete and proper fees had been paid. The Sheriff's Office, County Building Department and Fire District completed their inspections and found no issues. **Commissioner Maez moved to approve the Retail Optional Premises Cultivation Center license renewal for J and J Enterprises, Inc. dba Pagosa Therapeutics as presented. Commissioner Brown seconded the motion and it carried unanimously.**

Chairman Schaaf adjourned the Local Licensing Authority and reconvened the Regular Meeting at 1:43 p.m.

**Consent Agenda**

A. Payable Warrants and Purchase Cards

General Fund Payable	144,667.07
Road and Bridge Fund Payable	19,061.50
Department of Human Services Fund Payable	14,610.73
1A Fund	-
All Combined Dispatch Fund Payable	11,093.72
Conservation Trust	-
Justice System Capital Fund	557,705.55
Solid Waste Fund Payable	43,912.05
Airport Fund Payable	48,487.50
Fleet Fund Payable	37,067.10
Total	876,605.22

General Fund Payable	
Road and Bridge Fund Payable	
Department of Human Services Fund Payable	
1A Fund	
All Combined Dispatch Fund Payable	
Conservation Trust	
Justice System Capital Fund	
Solid Waste Fund Payable	
Airport Fund Payable	
Fleet Fund Payable	
Total	-
General Fund Payable	14,071.17
Road and Bridge Fund Payable	100.53
Department of Human Services Fund Payable	3,508.06
1A Fund	
All Combined Dispatch Fund Payable	541.14
Conservation Trust	
Justice System Capital Fund	
Solid Waste Fund Payable	144.90
Airport Fund Payable	2,340.97
Fleet Fund Payable	
Total	20,706.77

- B. Regular Meeting Minutes  
08/17/2021
- C. Resolution 2021-69 Appointing Anne Marie Sukcik to the Tourism Board
- D. Approval of Letter of Support for V Rock Land & Water Conservation Fund Acquisition
- E. Resolution 2021-70 Un-Consolidation in Pagosa Hills Subdivision No. 4, Owned by Tina M. Gallegos
- F. Resolution 2021-71 Adopting an Addendum to the Archuleta County Personnel Policy and Procedures Handbook
- G. Resolution 2021-72 Adopting the Archuleta County Equal Employment Opportunity Program
- H. Approval of Letter to San Juan Basin Health Requesting Information

Scott Wall, County Administrator, read the Consent Agenda for the record.

**Commissioner Brown moved to approve the consent agenda as presented. Commissioner Maez seconded the motion and it carried unanimously.**

**Old Business**

**A. Re-Consideration and Approval of COVID County Employee Pay**

Scott Wall, County Administrator, stated this item was first presented at the August 24, 2021 regular meeting and was tabled. This item was to award county employees who did not use any of their allocated COVID leave pay. Employees eligible for this pay must have been employed with Archuleta County on or before March 16, 2020 and must be a current employee. The pay would be \$2,000 for full-time employees and pro-rated for part-time employees. **Commissioner Brown moved to approve payment to county employees who did not use their allocated COVID leave pay as presented, and direct the Finance Department to work with the Human Resources Administrator to determine eligible payees, amounts and funding sources. Commissioner Maez seconded the motion. Commissioners Brown and Maez voted Aye and Commissioner Schaaf voted Nay.**

**New Business**

**A. Approval of “Companion/Home Visitation Provider for Older Adults Served by Adult Protection Services (APS)”**

Matthew A. Dodson, Director Archuleta County Department of Human Services, stated the Administration for Community Living (ACL) established the “Coronavirus Response and Relief Supplemental Appropriations Act of 2021: Grants to Enhance Adult Protective Services to Respond to COVID-19” funding opportunity to implement Section 2042(b) of Subtitle B of Title XX of the Social Security Act, otherwise known as the Elder Justice Act (EJA). The purpose of the opportunity was to enhance and improve adult protective services provided by states and local units of government. A Companion/Home Visitation Provider would provide social support, act as a partner for favorite hobbies and activities, and engage in friendly conversation with APS clients in their homes or in the community on a weekly basis for approximately 2 hours per visit, per APS client (approximated to be 4-5 clients at the time). An RFP for the Companion/Home Visitation Provider was advertised online and on the county website. Two bids were received and the low bidder was Bill Salmansohn. Staff recommended awarding the contract to Axis Health Systems for a cost not to exceed \$10,000 during phase 1, with the option of renewing the contract during phase 2 and 3. There was no county match and ACDHS plan for spending had been approved by CDHS. **Commissioner Maez moved to award the contract for the Companion/Home Visitation Provider to Axis Health Systems as presented, and direct the County Attorney to work with Axis and the County DHS Director to negotiate and finalize a contract. Commissioner Brown seconded the motion and it carried unanimously.**

**B. Consideration for Commitment of Conservation Trust Funds for Pickleball Courts**

Scott Wall, County Administrator, stated on August 24, 2021, the Pickleball Club presented a request for assistance in funding eight pickleball courts to be constructed in Yamaguchi Park. This item would provide a commitment to fund \$100,000 from the Conservation Trust Fund in 2022. **Commissioner Maez moved to approve committing \$100,000 from the Conservation Trust**

**Fund for the construction of eight pickleball courts at Yamaguchi Park in 2022 as presented. Commissioner Brown seconded the motion and it carried unanimously.**

**C. Resolution 2021-73 Amending the County Fee Schedule to Provide an Exemption of Solid Waste Fee Increase for Veterans**

Scott Wall, County Administrator, stated on August 17, 2021 the Board approved changes to the County Fee Schedule, which included an increase in fees for Solid Waste. This resolution revises the Fee Schedule to provide an exemption to the fee increases for eligible veterans. The Solid Waste fees for eligible veterans would remain at the prices listed on the County Fee Schedule in March 2021. Eligibility requirements include possession of a Veterans ID card, must be a full-time resident of Archuleta County, cannot be dumping commercial loads and is limited to two visits per year. **Commissioner Brown moved to adopt Resolution 2021-73 amending fees for county services and information as presented. Commissioner Maez seconded the motion and it carried unanimously.**

**Commissioner Comments**

With no further business coming before the Board, the meeting was adjourned at 2:04 p.m.

Approved this 21<sup>st</sup> day of September, 2021.

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Kristy Archuleta  
Archuleta County Clerk & Recorder

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Alvin Schaaf, Chairman