

**ARCHULETA COUNTY PROCEEDINGS
BOARD OF COUNTY COMMISSIONERS**

The Board of County Commissioners held a Regular Meeting February 16, 2021 noting County Commissioners Alvin Schaaf, Ronnie Maez and Warren Brown, County Administrator Scott Wall, County Attorney Todd Weaver and County Clerk and Recorder Kristy Archuleta present.

Chairman Schaaf called the meeting to order at 1:30 p.m. with the Pledge of Allegiance and a moment of silence.

Disclosures and/or Conflicts of Interest

Chairman Schaaf asked for any disclosures or conflicts of interest between the Board and the agenda. There were none.

Approval or Adjustments to Agenda

Executive Session per C.R.S. 24-6-402(4) the Board reserves the right to meet in executive session for any purposes allowed and announced prior to voting. **Commissioner Maez moved to approve the agenda as presented. Commissioner Brown seconded the motion and it carried unanimously.**

Public Comments

Chairman Schaaf stated he was opening the floor for comments for those wanting to comment on items not on this agenda. Comments were asked to be held to 3 minutes for each person desiring to speak. No response from the Board would be given.

Abatement Hearing

Chairman Schaaf swore in Natalie Woodruff, County Assessor, for testimony.

A. Petition for Abatement or Refund of Taxes – EPR Springs Holding LLC

Natalie Woodruff, County Assessor, presented a petition for abatement or refund of taxes for 2020 for account No. R018360, owner EPR Spring Holdings LLC, address 323 Hot Springs Boulevard in the amount of \$2,893.56. **Commissioner Brown moved to agree with the recommendation of the County Assessor to approve an abatement of 2020 taxes for petitioner EPR Springs Holding LLC for parcel number R018360 in the amount of \$2,893.56 as presented. Commissioner Maez seconded the motion and it carried unanimously.**

Liquor Board Hearing

Chairman Schaaf swore in Mary Helminski, Paralegal/Executive Assistant, for testimony.

A. Lodging & Entertainment Liquor License for A Body of Art Gallery LLC dba ABOA Gallery & Lounge

Mary Helminski, Paralegal/Executive Assistant, presented an application for a Lodging & Entertainment Liquor License for A Body of Art Gallery LLC dba ABOA Gallery & Lounge located at 333 Bastille Drive, Building B Units 1, 2 and 3 in Pagosa Springs, Colorado. The applicant previously applied and was approved for a Beer & Wine Liquor License; however, they would like to offer full bar service. The application is complete and the proper fees have been paid.

The Sheriff’s Office and the County Building Department have completed their inspections and found no issues.

Chairman Schaaf opened the floor for comments “In Favor of the License.”

Chairman Schaaf closed comments “In Favor of the License” and opened the floor for comments “Opposed to the License.”

Commissioner Maez moved to approve the Lodging & Entertainment License application for A Body of Art Gallery, LLC dba ABOA Gallery & Lounge as presented. Commissioner Brown seconded the motion and it carried unanimously.

Chairman Schaaf adjourned the Liquor Board and reconvened the Regular Meeting at 1:41 p.m.

Consent Agenda

A. Payable Warrants and Purchase Cards

Payable Warrants for dates of February 3rd-February 16th, 2021	
General Fund Payable	455,927.82
Road and Bridge Fund Payable	69,056.20
Department of Human Services Fund Payable	49,029.46
1A Fund	-
All Combined Dispatch Fund Payable	37,048.39
Conservation Trust	-
Justice System Capital Fund	16,657.50
Solid Waste Fund Payable	24,831.16
Airport Fund Payable	11,168.99
Fleet Fund Payable	50,232.47
Total	713,951.99
Payable Wire Transfers for dates of February 3rd-February 16th, 2021	
General Fund Payable	1,186.75
Road and Bridge Fund Payable	-
Department of Human Services Fund Payable	-
1A Fund	-
All Combined Dispatch Fund Payable	-
Conservation Trust	-
Justice System Capital Fund	-
Solid Waste Fund Payable	-
Airport Fund Payable	-
Fleet Fund Payable	-
Total	1,186.75

B. Regular Meeting Minutes 02/02/2021

C. Ratification of the Chairman’s Signature on a Request for Extension of Time to Distribute

Award Funding from the Small Business Relief Program

Scott Wall, County Administrator, read the Consent Agenda for the record.

Commissioner Brown moved to approve the consent agenda as presented. Commissioner Maez seconded the motion and it carried unanimously.

New Business

A. Resolution 2021-12 Grant Award Letter for Airport Crack Seal Project

Scott Wall, County Administrator, advised the Colorado Department of Transportation, Colorado Aeronautical Board, Division of Aeronautics has awarded Archuleta County a grant of \$40,218 for airfield pavement maintenance. The grant requires a local match by the county in the amount of \$4,469.00. **Commissioner Maez moved to adopt Resolution 2021-12 and the Grant Award Letter requesting grant funding from the Colorado Aeronautical Board and the Division of Aeronautics for the crack seal project at the airport as presented. Commissioner Brown seconded the motion and it carried unanimously.**

B. Proposal from Echo IT Consulting LLC for County IT Services

Scott Wall, County Administrator, advised the county decided to reevaluate contracts for high-tier IT support. Four proposals were received from Mitchell & Company, SogtHQ, iTOD and Echo Consulting. Director Cersonsky recommended awarding the contract to Echo Consulting, as they were economically reasonable and a local company. **Commissioner Brown moved to accept the proposal from Echo Consulting for IT services for various county buildings as presented. Commissioner Maez seconded the motion and it carried unanimously.**

C. Grant Application to DOLA

Larry Walton, Finance Advisor, presented a grant application to DOLA, to cover part of the costs associated with finishing a third courtroom and a commons room. The two rooms were recently added to the scope of work of the Court Facility construction project, but there are currently only enough funds to “shell out” the rooms, not enough to finish them completely. **Commissioner Maez moved to approve the grant application to DOLA to finish construction of a third courtroom and commons room at the Archuleta County Combined Courts Justice Facility as presented. Commissioner Brown seconded the motion and it carried unanimously.**

D. Resolution 2021-13 Approving the Archuleta County Fee Schedule

Scott Wall, County Administrator, presented a resolution approving the Archuleta County Fee Schedule. Administrator Wall also advised pursuant to C.R.S. 30-11-108, the Board of County Commissioners are charged with establishing fees charged for county services. **Commissioner Brown moved to adopt Resolution 2021-13 amending fees for county services and information except for the Vacation Rental Permit fees which are being postponed to a later date as presented. Commissioner Maez seconded the motion and it carried unanimously.**

Public Comments

Chairman Schaaf stated he was opening the floor for public comments for those wanting to comment on items not on this agenda. Comments were asked to be held to 3 minutes for each person desiring to speak. No response from the Board would be given.

Commissioner Comments

With no further business coming before the Board, the meeting was adjourned at 1:53 p.m.

Kristy Archuleta
Archuleta County Clerk & Recorder

Approved this 2nd day of March 2021.

Alvin Schaaf, Chairman

DRAFT