

**ARCHULETA COUNTY PROCEEDINGS
BOARD OF COUNTY COMMISSIONERS**

The Board of County Commissioners held a Regular Meeting February 2, 2021 noting County Commissioners Alvin Schaaf, Ronnie Maez and Warren Brown, County Administrator Scott Wall, County Attorney Todd Weaver and County Clerk and Recorder Kristy Archuleta present.

Chairman Schaaf called the meeting to order at 1:30 p.m. with the Pledge of Allegiance and a moment of silence.

Disclosures and/or Conflicts of Interest

Chairman Schaaf asked for any disclosures or conflicts of interest between the Board and the agenda. There were none.

Approval or Adjustments to Agenda

Executive Session per C.R.S. 24-6-402(4) the Board reserves the right to meet in executive session for any purposes allowed and announced prior to voting. **Commissioner Maez moved to approve the agenda as presented. Commissioner Brown seconded the motion and it carried unanimously.**

Public Comments

Chairman Schaaf stated he was opening the floor for comments for those wanting to comment on items not on this agenda. Comments were asked to be held to 3 minutes for each person desiring to speak. No response from the Board would be given.

Reports

A. Archuleta County Treasurer Semi-Annual Report

Elsa White, County Treasurer, presented the semi-annual report for the second half of 2020.

B. Presentation of Archuleta County Held Liens Three Years and Older Without Obtaining a Deed of Otherwise Disposed Of

Elsa White, County Treasurer, presented a list of tax liens on real property struck off to the county for three years or more pursuant to C.R.S. 39-11-142(7).

Consent Agenda

A. Payroll, Payable Warrants and Purchase Cards

Payable Warrants for dates of January 20th-February 2nd, 2021	
General Fund Payable	87,610.78
Road and Bridge Fund Payable	1,849.23
Department of Human Services Fund Payable	5,030.37
1A Fund	-
All Combined Dispatch Fund Payable	4,490.51
Conservation Trust	-
Justice System Capital Fund	257,834.72
Solid Waste Fund Payable	1,469.36
Airport Fund Payable	973.52
Fleet Fund Payable	20,746.87
Total	380,005.36
Payroll Warrants for dates of January 20th-February 2nd, 2021	
General Fund Payroll	214,905.43
Road and Bridge Fund Payroll	43,177.42
Department of Human Services Fund Payroll	36,388.15
All Combined Dispatch Fund Payroll	23,373.39
Solid Waste Fund Payroll	9,491.88
Airport Fund Payroll	4,760.61
Fleet Fund Payroll	8,316.87
Total	340,413.75
Payable Purchase Card Items for dates of January 20th-February 2nd, 2021	
General Fund Payable	9,547.47
Road and Bridge Fund Payable	898.47
Department of Human Services Fund Payable	1,439.17
1A Fund	-
All Combined Dispatch Fund Payable	4,980.26
Conservation Trust	-
Justice System Capital Fund	-
Solid Waste Fund Payable	455.85
Airport Fund Payable	-
Fleet Fund Payable	2,667.81
Total	19,989.03

B. Regular Meeting Minutes

01/19/2021

C. Special Meeting Minutes

01/26/2021

- D. Resolution 2021-05 to Consolidate Two Lots in Lake Hatcher Park Owned by Daniel C. Hunt
- E. Resolution 2021-06 to Consolidate Two Lots in Pagosa In The Pines Unit Two Owned by Laurence Ray and Jane L. Moore
- F. Resolution 2021-07 to Consolidate Two Lots in Lake Hatcher Park Owned by Craig Michael and Tina Lynne Edwards
- G. Resolution 2021-08 to Reverse the Consolidation of Lot 263X in Pagosa In The Pines Unit 2 Owned by Gregory D. Weaver
- H. Resignation of Justice Facility Project Manager

Scott Wall, County Administrator, read the Consent Agenda for the record.

Commissioner Brown moved to approve the consent agenda as presented. Commissioner Maez seconded the motion and it carried unanimously.

New Business

A. Resolution 2021-09 Approving the Cancellation of Uncollectable Tax Assessments

Elsa White, County Treasurer, presented a Resolution that identified certain tax assessments that had been delinquent and were subject to cancellation by the Board of County Commissioners. **Commissioner Maez moved to adopt Resolution 2021-09 approving the cancellation of uncollectable tax assessments as presented. Commissioner Brown seconded the motion and it carried unanimously.**

B. Resolution 2021-10 Approving and Designating Institutions with Which the County Treasurer May Bank and Invest County Funds

Elsa White, County Treasurer, stated she researched the suitability of several financial organizations and presented them to the Board of County Commissioners. The Board of County Commissioners are required to annually approve banking and investment options for the County Treasurer to use in depositing and investing county monies. **Commissioner Brown moved to adopt Resolution 2021-10 approving and designating institutions with which the County Treasurer may bank and invest county funds as presented. Commissioner Maez seconded the motion and it carried unanimously.**

C. Creating an Equal Employment Opportunity Program

Robert Smith, Human Resources Administrator, advised the Archuleta County Sheriff's Office has been awarded a Justice Grant in the amount of \$60,119.00. One of the parameters of the award is for the county to have an Equal Employment Opportunity Program in place. Mr. Smith was requesting approval to create a written policy detailing efforts to ensure equal employment opportunities to minority persons and women regardless of sex, race or national origin. **Commissioner Maez moved to approve the Human Resources Administrator to create an Equal Employment Opportunity Program as presented. Commissioner Brown seconded the motion and it carried unanimously.**

D. Archuleta County Title VI Plan

Laura Vanoni, Transportation Coordinator, presented a plan which is required when accepting Federal Highway Administration (FHWA) and Federal Transit Administration (FTA) funding. The Plan is to ensure there are non-discrimination practices in place, particularly for Public Works, since all funding from FHWA and FTA go through that department. The Plan outlines a coordinator,

complaint process, training, data collection and other items related to non-discrimination of any persons based on race, creed, color, national origin, age, sex, disability or income. **Commissioner Brown moved to approve the Archuleta County Title VI Plan and to authorize the County Administrator to execute the Plan as presented. Commissioner Maez seconded the motion and it carried unanimously.**

E. Resolution 2021-11 Establishing the Parameters for Awarding Grant Funding from the Community Marijuana Offset Impact Fund

Todd Weaver, County Attorney, presented a resolution providing guidelines for awarding funding from the Community Marijuana Offset Impact Fund. **Commissioner Maez moved to adopt Resolution 2021-11 establishing the parameters for awarding grant funding from the Community Marijuana Offset Impact Fund as presented. Commissioner Brown seconded the motion and it carried unanimously.**

Public Comments

Chairman Schaaf stated he was opening the floor for public comments for those wanting to comment on items not on this agenda. Comments were asked to be held to 3 minutes for each person desiring to speak. No response from the Board would be given.

MaryJo Coulehan, Pagosa Springs Chamber of Commerce Executive Director, extended an invite to the Chamber's annual meeting on Thursday, February 18, 2021.

Samantha Williams, 695 County Rd 975, wanted to bring attention to the roads in Arboles and the lack of road maintenance. She wanted the Commissioners to be aware of the negative comments from county employees. She stated they pay taxes as well and felt the roads needed more attention.

Commissioner Comments

With no further business coming before the Board, the meeting was adjourned at 2:11 p.m.

Kristy Archuleta
Archuleta County Clerk & Recorder

Approved this 16th day of February 2021.

Alvin Schaaf, Chairman