



MEMORANDUM

TO: Archuleta County Board of County Commissioners

FROM: Larry Walton (Finance Advisor)

SUBMISSION DATE: January 12, 2020

RE: Consideration and Approval of Documentation to
Modify a DOLA Grant Award from Design to
Construction Purposes

BOCC MEETING DATE: January 19, 2021

EXECUTIVE SUMMARY/BACKGROUND INFORMATION:

On March 18, 2020, Archuleta County presented a grant application to DOLA for funding to support costs of designing a new Court Facility. On April 2, 2020, the Executive Director of DOLA conveyed a letter to the County offering an award in the amount of \$321,897 for this purpose.

Since the Design of the new Court Facility was completed prior to formal execution of the grant award, the County now wants to modify the grants scope of work to support Construction related costs.

The new Court Facility is already under construction. Normally, DOLA does not make grant awards for projects already started. However, they have agreed to modify the current Design award to cover Construction costs not included in the current construction contract. In particular, DOLA has agreed in principle to cover the cost of shelling out a third courtroom and shelling out a common room that would primarily function as a jury selection space.

DOLA's approval is subject to BoCC approval of the attached application documents, including information about certain energy efficiency requirements. Within those documents, the County is asking DOLA to waive the requirements.

FINANCIAL CONSIDERATION:

The County request will be for (at least) the full \$321,897 previously awarded. Under the previous Design award, the County was required to provide 50% matching of actual costs incurred. The actual amount of match offered by the County when be determined after the costs are updated.

The Combined Courts have strongly requested the third courtroom and the commons room, and have stated that when these are completed, the new Court Facility will be fully functional, both now, and for some time in the future.

While this additional funding will not be sufficient to complete those rooms, it will cover the majority (and most expensive amounts of the construction). Since construction crews are already mobilized and present, the total cost of these additions will be significantly less expensive than if the County contracted for the work at a later time.

STAFF RECOMMENDATION:

Staff recommends approval to submit the attached documentation to DOLA, and authorization to negotiate final terms and conditions of the grant.

ALTERNATIVES: N/A

ATTACHMENTS:

Narrative Explanation
Project Budget
Financials Template
DOLA HPCP Registration Checklist
LEED Memo