

**ARCHULETA COUNTY PROCEEDINGS
BOARD OF COUNTY COMMISSIONERS**

The Board of County Commissioners held a Regular Meeting December 15, 2020 noting County Commissioners Ronnie Maez, Steve Wadley and Alvin Schaaf, County Administrator Scott Wall and County Clerk and Recorder Kristy Archuleta present. County Attorney Todd Weaver present via teleconference.

Chairman Maez called the meeting to order at 1:30 p.m. with the Pledge of Allegiance and a moment of silence.

Disclosures and/or Conflicts of Interest

Chairman Maez asked for any disclosures or conflicts of interest between the Board and the agenda. Commissioner Wadley was concerned with Item C under New Business.

Approval or Adjustments to Agenda

Executive Session per C.R.S. 24-6-402(4) the Board reserves the right to meet in executive session for any purposes allowed and announced prior to voting. **Commissioner Wadley moved to approve the agenda as presented. Commissioner Schaaf seconded the motion and it carried.**

Public Comments

Chairman Maez stated he was opening the floor for comments for those wanting to comment on items not on this agenda. Comments were asked to be held to 3 minutes for each person desiring to speak. No response from the Board would be given.

Chairman Maez recessed the Regular Meeting to convene the Budget Hearing at 1:32 p.m.

Budget Hearing

Chairman Maez swore in Larry Walton, Finance Advisor for testimony.

A. 2021 Budget Presentation

Larry Walton, Finance Advisor, presented the 2021 Archuleta County Budget.

B. Resolution 2020-232 To Adopt The 2021 Budget

Larry Walton, Finance Advisor, presented Resolution 2020-232 adopting the 2021 Archuleta County Budget.

Chairman Maez opened the floor for comments “In Favor of the Resolution.”

Chairman Maez closed comments “In Favor of the Resolution” and opened the floor for comments “Opposed to the Resolution.”

Commissioner Schaaf moved to approve Resolution 2020-232 adopting the 2021 Budget as presented. Commissioner Wadley seconded the motion and it carried unanimously.

C. Resolution 2020-233 To Appropriate Sums of Money

Larry Walton, Finance Advisor, presented a resolution appropriating sums of money to the various funds of Archuleta County to fund the 2021 Archuleta County operating budget.

Chairman Maez opened the floor for comments “In Favor of the Resolution.”

Chairman Maez closed comments “In Favor of the Resolution” and opened the floor for comments “Opposed to the Resolution.”

Commissioner Wadley moved to approve Resolution 2020-233 appropriating sums of money to various funds and spending agencies pursuant to Colorado State Statutes for the Archuleta County 2021 Budget with the funds specified as presented. Commissioner Schaaf seconded the motion and it carried unanimously.

D. Resolution 2020-234 To Set Archuleta County Mill Levies

Larry Walton, presented a resolution levying property taxes for the year 2020, to help defray the costs of government for Archuleta County, Colorado for the 2021 budget year.

Chairman Maez opened the floor for comments “In Favor of the Resolution.”

Chairman Maez closed comments “In Favor of the Resolution” and opened the floor for comments “Opposed to the Resolution.”

Commissioner Schaaf moved to approve Resolution 2020-234 levying property taxes for the year 2020 to help defray the costs of government for Archuleta County for the 2021 budget year. Commissioner Wadley seconded the motion and it carried unanimously.

Chairman Maez recessed the Budget Hearing and convened the Local Licensing Authority at 2:14 p.m.

Local Licensing Authority

Chairman Maez swore in Mary Helminski, Paralegal/Executive Assistant, for testimony.

A. Retail Marijuana Optional Premises Cultivation License Renewal for San Juan Strains, Inc.

Mary Helminski, Paralegal/Executive Assistant, presented a renewal of the Retail Marijuana Optional Premises Cultivation License for San Juan Strains, Inc. located at 95 Industrial Circle in Pagosa Springs. The application is complete and the proper fees have been paid. The Sheriff’s Office completed their background check and the Fire Protection District, Building and Planning Departments have done their inspections and there are were no objections.

Chairman Maez opened the floor for comments “In Favor of the Renewal.”

Chairman Maez closed comments “In Favor of the Renewal” and opened the floor for comments “Opposed to the Renewal.”

Commissioner Wadley moved to approve a renewal of the Retail Marijuana Optional Premises Cultivation Facility license for San Juan Strains, Inc. as presented. Commission Schaaf seconded the motion and it carried unanimously.

Chairman Maez adjourned the Local Licensing Authority and convened the Liquor Board at 2:16 p.m.

Liquor Board Consent Agenda

- A. Hotel and Restaurant License Renewal for Gustoso Ristorante Italiano
- B. Hotel and Restaurant License Renewal for Boss Hoggs of Pagosa Springs LLC dba Boss Hoggs Restaurant and Saloon

Scott Wall, County Administrator, read the Liquor Board Consent Agenda for the record. **Commissioner Schaaf moved to approve the liquor board consent agenda as presented. Commissioner Wadley seconded the motion and it carried unanimously.**

Chairman Maez adjourned the Liquor Board and reconvened the Regular Meeting at 2:17 p.m.

Consent Agenda

- A. Payroll, Payable Warrants and Purchase Cards

Payable Warrants for dates of December 2nd-December 15th, 2020	
General Fund Payable	556,075.65
Road and Bridge Fund Payable	38,385.71
Department of Human Services Fund Payable	33,849.89
1A Fund	-
All Combined Dispatch Fund Payable	20,061.87
Conservation Trust	-
Justice System Capital Fund	53,529.25
Solid Waste Fund Payable	11,505.60
Airport Fund Payable	967.89
Fleet Fund Payable	39,332.18
Total	753,708.04
Payroll Warrants for dates of December 2nd-December 15th, 2020	
General Fund Payroll	199,971.67
Road and Bridge Fund Payroll	41,708.09
Department of Human Services Fund Payroll	38,190.87
All Combined Dispatch Fund Payroll	22,972.03
Solid Waste Fund Payroll	8,256.37
Airport Fund Payroll	4,667.64
Fleet Fund Payroll	6,660.47
Total	322,427.14

Payable Wire Transfers for dates of December 2nd-December 15th, 2020	
General Fund Payable	945.06
Road and Bridge Fund Payable	-
Department of Human Services Fund Payable	-
1A Fund	-
All Combined Dispatch Fund Payable	-
Conservation Trust	-
Justice System Capital Fund	
Solid Waste Fund Payable	-
Airport Fund Payable	-
Fleet Fund Payable	-
Total	945.06

- B. Regular Meeting Minutes
12/8/2020
- C. Resolution 2020-235 Further Extending the Declaration of Local Disaster
- D. Resolution 2020-236 Lot Consolidation in Piedra Park Subdivision No. 6, owned by Elizabeth Dale and Freddy Ernest Rivas
- E. Resolution 2020-237 Lot Consolidation in Lake Hatcher Park, owned by Micah and LeAnne Yates
- F. Resolution 2020-238 Lot Consolidation in Pagosa Highlands Estates owned by Michael J. Bauman
- G. Resolution 2020-239 Lot Consolidation in Lake Forest Estates, owned by Michelle Lynn and William M. Clark
- H. Resolution 2020-240 Approving the AT&T Wireless Tower Board Conditional Use Permit
- I. Resolution 2020-241 Approving the Visionary Broadband Tower Board Conditional Use Permit at 1683 Kleckner Lane
- J. Resolution 2020-242 Approving the Visionary Broadband Tower Board Conditional Use Permit at 483 Cliffside Place
- K. Resolution 2020-243 Approving the Visionary Broadband Tower Board Conditional Use Permit at 155 Travis Place
- L. Resolution 2020-244 Approving the Visionary Broadband Tower Board Conditional Use Permit at 1122 US Hwy 84
- M. Assignment of a Hangar Ground Lease for Hangar 500-T

Scott Wall, County Administrator, read the Consent Agenda for the record.

Commissioner Wadley moved to approve the consent agenda as presented. Commissioner Schaaf seconded the motion and it carried unanimously.

New Business

A. Revised County Employee Sick Leave Policy

Robert Smith, Human Resources Administrator, advised on July 14, 2020, Governor Polis signed into law the Healthy Families and Workplaces Act which goes into effect on January 1, 2021. The Act requires employers, including county governments, to provide sick leave to employees. The provisions of the Act require the County Sick Leave policy to be revised. **Commissioner Schaaf**

moved to adopt the revised county employee sick leave policy as presented. Commissioner Wadley seconded the motion and it carried unanimously.

B. Capping CARES Act Funding Amount to Archuleta County Food Systems/Food Equity Coalition

Scott Wall, County Administrator, advised on December 1, 2020, the Board of County Commissioners approved an allocation of CARES Act Funding to the Archuleta County Food Systems/Food Equity Coalition. This item puts a cap on the allocation amount to not exceed \$50,000. **Commissioner Wadley moved to cap the CARES Act funding previously allocated to the Archuleta County Food System/Food Equity Coalition on December 1, 2020 to an amount not to exceed \$50,000.00 as presented. Commissioner Schaaf seconded the motion and it carried unanimously.**

C. Allocation of CARES Act Funds

Scott Wall, County Administrator, advised Archuleta County's share of the CARES Act funding was approximately \$601,750 which has been allocated to various entities throughout Archuleta County. An update to the projected actual costs allows for approximately \$5,000 to be reallocated. This item requests approval to allocate the \$5,000 to the Pagosa Springs Chamber of Commerce or other facilitating entity to be used for local business retention assistance. **Commissioner Schaaf moved to allocate an amount not to exceed \$5,000.00 of CARES Act Funding not used by the Pagosa Springs Medical Center to the Pagosa Springs Chamber of Commerce or other facilitating entity to be used for local business retention assistance as presented. Commissioner Maez seconded the motion and it carried. Commissioner Wadley abstained.**

Public Comments

Chairman Maez stated he was opening the floor for public comments for those wanting to comment on items not on this agenda. Comments were asked to be held to 3 minutes for each person desiring to speak. No response from the Board would be given.

Commissioner Comments

With no further business coming before the Board, the meeting was adjourned at 2:27 p.m.

Kristy Archuleta
Archuleta County Clerk & Recorder

Approved this 5th day of January 2021.

Ronnie Maez, Chairman