



FS Agreement No. 15-LE-11021300-004,  
Modification No. 4

Cooperator Agreement No. \_\_\_\_\_

**EXHIBIT A**

**COOPERATIVE LAW ENFORCEMENT ANNUAL OPERATING PLAN &  
FINANCIAL PLAN**

**Between The**

**ARCHULETA COUNTY SHERIFF'S DEPARTMENT**

**And the**

**USDA, FOREST SERVICE  
SAN JUAN NATIONAL FOREST**

**2019 ANNUAL OPERATING AND FINANCIAL PLAN**

This Annual Financial and Operating Plan (Annual Operating Plan), is hereby made and entered into by and between the Archuleta County Sheriff's Department, hereinafter referred to as "Cooperator," and the USDA, Forest Service, San Juan National Forest, hereinafter referred to as the "U.S. Forest Service," under the provisions of Cooperative Law Enforcement Agreement #15-LE-11021300-004 executed on July 29, 2015. This Annual Operating Plan is made and agreed to as of the last date signed below and is for the estimated period beginning upon execution of the Annual Operating Plan and ending December 31, 2019

Previous Year Carry-over: \$2,315.00  
Current 2019 Year Obligation: \$2,685.00  
**2019 Total Annual Operating Plan: \$5,000.00**

**I. GENERAL:**

A. The following individuals shall be the designated and alternate representative(s) of each party, so designated to make or receive requests for special enforcement activities.

**Principal Cooperator Contacts:**

<b>Cooperator Program Contact</b>	<b>Cooperator Administrative Contact</b>
Name: Rich Valdez, Sheriff Archuleta County Sheriff's Office Address: P.O. Box 638 City, State, Zip: Pagosa Springs, CO 81147 Telephone: 970-264-8430 FAX: 970-731-4800 Email: <a href="mailto:sheriff@archuletacounty.org">sheriff@archuletacounty.org</a> , or <a href="mailto:rvaldez@archuletacounty.org">rvaldez@archuletacounty.org</a>	Name: <del>Tonya Hamilton</del> , Undersheriff <b>DEREK WOODMAN</b> Archuleta County Sheriff's Office Address: P.O. Box 638 City, State, Zip: Pagosa Springs, CO 81147 Telephone: 970-264-8430 FAX: 970-731-4800 Email: <del>thamilton@archuletacounty.org</del> <b>JWOODMAN</b>



**Principal U.S. Forest Service Contacts:**

<b>U.S. Forest Service Program Manager Contact</b>	<b>U.S. Forest Service Administrative Contact</b>
<p>Brandon Cervantes 2250 Highway 50 Delta, CO 81416 Telephone: 970-874-6624 FAX: 970-874-6712 Email: <a href="mailto:brandon.cervantes@usda.gov">brandon.cervantes@usda.gov</a></p> <p><b>Field Contact</b> Shawn A. Cave San Juan National Forest 15 Burnett Court Durango, CO 81301 Telephone: 970-884-1417 Fax: 970-385-1311 Email: <a href="mailto:shawn.cave@usda.gov">shawn.cave@usda.gov</a></p>	<p>Becky Cuthbertson, Lead Grants Management Specialist 1617 Cole Blvd., Bldg 17 Lakewood, CO 80401 Telephone: 303-275-5068 FAX: Email: <a href="mailto:rebecca.cuthbertson@usda.gov">rebecca.cuthbertson@usda.gov</a></p> <p><b>Payment Approver (in NRM)</b> Misty Mitchell Telephone: 970-874-6638 Email: <a href="mailto:mistymitchell@usda.gov">mistymitchell@usda.gov</a></p>

- B. Reimbursement for all types of enforcement activities shall be at the following rates unless specifically stated otherwise:  
**\$0.51/mile patrolled**  
**Wages at the prevailing rate estimated at \$30.00 /hour,**

**II. PATROL ACTIVITIES:**

- A. Time schedules for patrols will be flexible to allow for emergencies, other priorities, and day-to-day needs of both Cooperator and the U.S. Forest Service. Ample time will be spent in each area to make residents and visitors aware that law enforcement officers are in the vicinity.

1. Patrol on following U.S. Forest Service roads:

Fosset Gulch; FSR 613	East Monument; FSR 630
First Fork; FSR 622	Snow Ball; FSR 646
First Notch; FSR 620	Jackson Mountain; FSR 037
West Monument; FSR 630	Turkey Creek; FSR 647
Valle Seco; FSR 653, 008	Nipple Mountain; FSR 665
Snow Ranch; FSR 628	Blanco River; FSR 656
Turkey Springs; FSR 629	FSR 631
Newt Jack; FSR 923	FSR 731
Brockover; FSR919	FSR 663
Beaver Meadows; FSR 135	



2. Patrol in the following campgrounds, developed sites, or dispersed areas:

Lower Piedra Campground	Turkey Creek Trail Head
Ute Campground	First Fork Trail Head
Blanco River Campground	Navajo Peak Trail Head
East Fork Campground	V Rock Trail Head
Turkey Springs Dispersed Area	Beaver Meadows Area
Newt Jack Dispersed Area	

- Fall Hunting Patrols: Sheriff will provide a uniformed officer in a marked patrol vehicle to patrol the opening weekends of the Deer and Elk hunting Seasons.
- Unforeseen Emergency: Sheriff will dispatch additional deputies within manpower capabilities to unforeseen or emergency situations on the National Forest Lands

Total reimbursement for this category shall not exceed the amount of: \$5,000.00

**III. TRAINING:**

*See Cooperative Law Enforcement Agreement Provision IV-K for additional information.*

Not Applicable for Calendar Year 2019.

Total reimbursement for this category shall not exceed the amount of: \$0.00

**IV. EQUIPMENT:**

*See Cooperative Law Enforcement Agreement Provisions IV-K, IV-L, and IV-M for additional information.*

Not Applicable for Calendar Year 2019.

Total reimbursement for this category shall not exceed the amount of: \$0.00

**V. SPECIAL ENFORCEMENT SITUATIONS:**

- A. Special Enforcement Situations include but are not limited to: Fire Emergencies, Drug Enforcement, and certain Group Gatherings.
- B. Funds available for special enforcement situations vary greatly from year to year and must be specifically requested and approved prior to any reimbursement being authorized. Requests for funds should be made to the U.S. Forest Service designated representative listed in Item I-A of this Annual Operating Plan. The designated representative will then notify Cooperator whether funds will be authorized for



reimbursement. If funds are authorized, the parties will then jointly prepare a revised Annual Operating Plan.

1. **Drug Enforcement:** This will be handled on a case by case basis. The request will normally come from the patrol Captain; however, it may come from the Special Agent in Charge or their designated representative. Reimbursement shall be made at the rates specified in Section I-B. Deputies assigned to the incident will coordinate all of their activities with the designated officer in charge of the incident.
2. **Fire Emergency:** During emergency fire suppression situations and upon request by the Forest Service pursuant to an incident resource order, the Cooperator agrees to provide special services beyond those provided under Section II-A, within the Cooperator's resource capabilities, for the enforcement of State and local laws related to the protection of persons and their property. The Cooperator will be compensated at the rate specified in Section I-B; the Forest Service will specify times and schedules. Upon concurrence of the local patrol Captain or their designated representative, an official from the Incident Management Team managing the incident, Cooperator personnel assigned to an incident where meals are provided will be entitled to such meals.
3. **Group Gatherings:** This includes but is not limited to situations which are normally unanticipated or which typically include very short notices, large group gatherings such as rock concerts, demonstrations, and organization rendezvous. Upon authorization by a Forest Service representative listed in Section I-A for requested services of this nature, reimbursement shall be made at the rates specified in Section I-B. Deputies assigned to this type of incident will normally coordinate their activities with the designated officer in charge of the incident.

This includes but is not limited to situations which are normally unanticipated or which typically include very short notice, large group gatherings such as rock concerts, demonstrations, and organizational rendezvous.

#### **VI. BILLING FREQUENCY:**

*See Cooperative Law Enforcement Agreement Provisions II-H and III-B for additional information.*

- A. Reimburse Cooperator for actual expenses incurred, not to exceed the estimated amount shown in the Annual Operating Plan. The U.S. Forest Service will make payment for project costs upon receipt of a monthly invoice. Each correct invoice shall display: FS issued agreement number, Cooperator's actual expenditures to date of the invoice, displayed by separate cost elements as documented in the Annual Operating Plan, less any previous U.S. Forest Service payments. *See related Provisions II-H and IV-I.* The invoice should be forwarded as follows:



**Submit original invoice(s) for payment to:**

USDA, Forest Service  
Albuquerque Service Center  
Payments – Grants & Agreements  
101B Sun Avenue NE  
Albuquerque, NM 87109  
FAX: (877) 687-4894  
E-Mail: asc\_ga@fs.fed.us

**Send copy to:**

Brandon Cervantes, Patrol Captain  
U.S. Forest Service  
2250 Highway 50  
Delta, CO 81416  
Phone: 970-874-6624  
Email: brandon.cervantes@usda.gov

B. The following is a breakdown of the total estimated costs associated with this Annual Operating Plan.

Category	Estimated Costs	Not to Exceed by %
Patrol Activities	\$5,000.00	100%
Training		
Equipment		
Special Enforcement Situations		
<b>Total</b>	<b>\$5,000.00</b>	<b>100%</b>

C. Extend the Expiration date of this agreement until 12/31/2019. This is within the five year period allowed in clause IV.V. of the Cooperative Law Enforcement Agreement.

D. By signature below, each party certifies that the individuals listed in this document as representatives of the individual parties are authorized to act in their respective areas for matters related to this agreement.



In witness whereof, the parties hereto have executed this Annual Operating Plan as of the last date written below.

\_\_\_\_\_  
 RICH VALDEZ, Sheriff Date  
 Archuleta County

*[Signature]* 6-5-19  
 \_\_\_\_\_ Date  
 , County Commissioner  
 Archuleta County

\_\_\_\_\_  
 KARA L. CHADWICK, Forest Supervisor Date  
 U.S. Forest Service, San Juan National Forest

\_\_\_\_\_  
 KENT DELBON Date  
 Special Agent in Charge, Region 2

The authority and format of this agreement have been reviewed and approved for signature.

*[Signature]* 4/29/19  
 \_\_\_\_\_ Date  
 REBECCA CUTHBERTSON,  
 U.S. Forest Service Grants Management Specialist

Burden Statement

According to the Paperwork Reduction Act of 1995, an agency may not conduct or sponsor, and a person is not required to respond to a collection of information unless it displays a valid OMB control number. The valid OMB control number for this information collection is 0596-0217. The time required to complete this information collection is estimated to average 3 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information.

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