

**ARCHULETA COUNTY PROCEEDINGS
BOARD OF COUNTY COMMISSIONERS**

The Board of County Commissioners held a Regular Meeting on January 17, 2023, noting County Commissioners Ronnie Maez, Warren Brown and Veronica Medina, County Manager Derek Woodman, County Attorney Todd Weaver and County Clerk and Recorder Kristy Archuleta present.

Vice-Chairman Brown called the meeting to order at 1:30 p.m. with the Pledge of Allegiance and a moment of silence.

Vice-Chairman Brown explained the policy for Public Comments. He stated the Board would hear public comments on any topic during the Public Comment portion of the regular meeting. Public comments would no longer be heard at the end of each meeting. A Request for Public Comment form must be completed and handed to an Administrative Staff member before the meeting begins.

Disclosures and/or Conflicts of Interest

There were none.

Approval or Adjustments to Agenda

Executive Session per C.R.S. 24-6-402(4) the Board reserves the right to meet in executive session for any purpose allowed and announced prior to voting. **Commissioner Maez moved to approve the agenda as presented. Commissioner Medina seconded the motion and it carried unanimously.**

Public Comments

Mary Beth Snyder, 40 Birch Bay Ct., wanted to commend Commissioner Medina for bringing to light the lack of community involvement for the Health District. She did not think the notice was very clear and didn't think it was made clear for the public and what the committee would be doing.

Bill Hudson, 446 Loma St., stated there is a citizens group for possible recommendations for STR's to help with policy changes. He would like to participate in this group. He mentioned Estes Park and the policy they had in place did not put so many restrictions on the funds they collect.

New Business

A. Consideration and Designation of the Chairman and Vice-Chairman of the Board of County Commissioners Pursuant to C.R.S. 30-10-307

Derek Woodman, County Manager, stated pursuant to C.R.S. 30-10-307, the Board of County Commissioners is required to recognize and choose one member as the Chairman. In the event of the Chairman's absence they shall also choose a Vice-Chairman. **Commissioner Maez moved to approve the reorganization of the Board of County Commissioners by nominating himself, Ronnie Maez as Chairman of the Board. Commissioner Medina seconded the motion and the motion passed with Commissioners Maez and Medina voting Aye and**

Commissioner Brown voting Nay. Commissioner Medina made a motion to nominate Commissioner Brown as Vice-Chairman. Commissioner Maez seconded the motion. Commissioner Brown declined the nomination. Commissioner Maez moved to nominate Veronica Medina as Vice-Chairman. Commissioner Brown seconded the motion and it carried unanimously.

Reports

A. Archuleta County Human Services 4th Quarter Report

Isabel Vita, Director of Department of Human Services, presented the fourth quarter report which included October through December 2022.

Chairman Maez recessed the Regular Meeting and convened the Liquor Board at 1:56 p.m.

Liquor Board

Chairman Maez swore in Jamie Jones for testimony.

A. Consideration of a Special Events Permit for Skis and Saddles Pagosa Country

Jamie Jones, Administrative Assistant, presented an application for a Special Events Permit for Skis and Saddles Pagosa Country to sell Malt, Vinous and Spirituous Liquor at the Archuleta County Fairgrounds located at 344 Hwy 84, Pagosa Springs, Colorado for the Skis and Saddles Skijor Event on January 21st and 22nd, 2023. The Sheriff had been notified of this event. The proper fees had been paid and the premises was posted 10 days prior to today's hearing. **Commissioner Brown moved to approve a Special Events Permit for Skis and Saddle Pagosa Country for their event on January 21st and 22nd, 2023 as presented. Commissioner Medina seconded the motion and it carried unanimously.**

B. Consideration of a Special Events Permit for the Pagosa Springs Chamber of Commerce

Jamie Jones, Administrative Assistant, presented an application for a Special Events Permit for the Pagosa Springs Chamber of Commerce to sell Malt, Vinous and Spirituous Liquor at the PLPOA Clubhouse located at 230 Port Ave., Pagosa Springs, Colorado for the Annual Chamber of Commerce Meeting on February 8th, 2023. The Sheriff had been notified of this event. The proper fees had been paid and the premises was posted 10 days prior to today's hearing. **Commissioner Medina moved to approve a Special Events Permit for the Pagosa Springs Chamber of Commerce for their event on February 8, 2023 as presented. Commissioner Brown seconded the motion and it carried unanimously.**

Liquor Board Consent Agenda

A. Consideration and Approval of a Hotel and Restaurant Liquor License Renewal for MAS Events, LLC dba Keyah Grande Guest Lounge

Derek Woodman, County Manager, read the Liquor Board Consent Agenda.

Commissioner Brown moved to approve the Liquor Board Consent Agenda pending a satisfactory inspection. Commissioner Medina seconded the motion and it carried unanimously.

Chairman Maez adjourned the Liquor Board and reconvened the Regular Meeting at 2:00 p.m.

Consent Agenda

A. Payable Warrants and Purchase Cards

Payable Warrants for dates of DECEMBER 30 2022 to JANUARY 12 2023:		
General Fund Payable	\$	389,021.79
Road and Bridge Fund Payable	\$	128,300.32
Department of Human Services Fund Payable	\$	18,463.91
1A Fund	\$	130.00
All Combined Dispatch Fund Payable	\$	1,575.75
Conservation Trust		
Justice System Capital Fund		
Solid Waste Fund Payable	\$	2,557.13
Airport Fund Payable	\$	1,537.79
Fleet Fund Payable	\$	28,679.69
Total	\$	570,266.38
Payable Wire Transfers for dates of DECEMBER 30 2022 TO JANUARY 12, 2023		
General Fund Payable		
Road and Bridge Fund Payable		
Department of Human Services Fund Payable		
1A Fund		
All Combined Dispatch Fund Payable		
Conservation Trust		
Justice System Capital Fund		
Solid Waste Fund Payable		
Airport Fund Payable		
Fleet Fund Payable		
Total		
Payable Purchase Card Items for dates of DECEMBER 30 2022 TO JANUARY 12, 2023		
General Fund Payable		
Road and Bridge Fund Payable		
Department of Human Services Fund Payable		
1A Fund		
All Combined Dispatch Fund Payable		
Conservation Trust		
Justice System Capital Fund		
Solid Waste Fund Payable		
Airport Fund Payable		
Fleet Fund Payable		
Total		

B. Regular Meeting Minutes

01/03/2023

- C. Consideration and Approval of a Ground Lease Agreement for Hangar 511-F
- D. Resolution 2023-4 Lot Consolidation in Rio Blanco Valley Subdivision 4, Owned by Debby Parks and Diane Gurule
- E. Resolution 2023-5 Lot Consolidation in San Juan River Resort No. 1, Owned by Aaron and Anh Ngo-Huang and Anh Dang and David Grosshans
- F. Resolution 2023-6 Lot Consolidation in Aspen Springs Subdivision 4, Owned by Daniel K. and Juanalee Park
- G. Consideration and Approval of an Underground Utility Easement
- H. Ratification of the Vice-Chairman’s Signature on a Letter to CCI Requesting Amicus Briefs

Derek Woodman, County Manager, read the Consent Agenda for the record.

Commissioner Medina moved to approve the Consent Agenda as presented. Commissioner Brown seconded the motion and it carried unanimously.

New Business

A. Consideration of Designating Board and Committee Appointments for 2023

Derek Woodman, County Manager, stated the Board of County Commissioners have appointments to various Boards and Committees for local and regional organizations. They may appoint other members of the community or staff in their place.

Commissioner or Representative(s)	Alternate	Board/Committee
Derek Woodman		Airport Advisory Board
Ronnie Maez		Archuleta County Housing
Veronica Medina		Archuleta Seniors, Inc.
Ronnie Maez		Area Agency on Aging
Mary Jo Coulehan	Todd Weaver	Club 20
Warren Brown	Derek Woodman	Community Development Corporation
Ronnie Maez		Community Marijuana Offset Impact Fund
Veronica Medina		Council of Governments
Ronnie Maez	Pam Flowers	Growing Water Smart
Todd Weaver	Veronica Medina	Region 9 Economic Development
Warren Brown & Veronica Medina		San Juan Basin Public Health Department
Warren Brown	Veronica Medina	San Juan Headwaters Forest Health Partnership
Robin Young		San Juan/Dolores/San Miguel River Basins Roundtable
Ronnie Maez	Derek Woodman	Southwest Opioid Response District
Derek Woodman	Ronnie Maez	Southwest Transportation Planning Region
JR Ford		Southwest Water Conservation Board
Ronnie Maez		Town Tourism Committee
Johanna Elliott		Urban Renewal Authority

CCI Steering Committees:

All 3 Commissioners	Tourism, Resorts and Economic Development
All 3 Commissioners	General Government
All 3 Commissioners	Taxation & Finance
All 3 Commissioners	Transportation and Telecommunications
All 3 Commissioners	Public Lands
All 3 Commissioners	Agriculture, Wildlife and Rural Affairs
All 3 Commissioners	Land Use and Natural Resources
Isabel Vita	Health and Human Services
All 3 Commissioners	CCI Legislative
All 3 Commissioners	Underfunded Courthouse

Commissioner Brown moved to appoint the Commissioners or others to serve on the 2023 Board and Committees as designated and presented on the list read into the record and attached to the minutes. Commissioner Medina seconded the motion and it carried unanimously.

B. Consideration and Designation of CCI 2023 Steering Committee Proxy

Derek Woodman, County Manager, stated in the past, the Board of County Commissioners had designated the Director of the County’s Department of Human Services as proxy for the CCI Health and Human Services Steering Committee. This proxy form designated Director Isabel Vita as the Board’s proxy for this committee. **Commissioner Medina moved to approve the appointment of Isabel Vita to serve as the Commissioners’ proxy on the CCI Health and Human Services Steering Committee for 2023 as presented. Commissioner Brown seconded the motion and it carried unanimously.**

C. Consideration of Resolution 2023-7 Requesting the Adjustment of Archuleta County’s Category/Subcategory for Fixing Salaries of County Officers

Derek Woodman, County Manager, stated this resolution was to request the Colorado General Assembly change Archuleta County from a classification of III-B to a classification of Category III-A for the purposes of establishing salaries for all Archuleta County elected officials. Any increase would not be effective until a new term of office begins. **Commissioner Brown moved to adopt Resolution 2023-7 to request reclassification of Archuleta County to a Category III-A as presented. Commissioner Medina seconded the motion and it carried unanimously.**

D. Consideration of Resolution 2023-8 Overruling the Town’s Planning Commission’s Disapproval of the County’s Variance Application to Waive the Requirements to Install Screening on the Roof of the Archuleta County Justice Center

Derek Woodman, County Manager, stated on January 10, 2023, the Planning Commission for the Town of Pagosa Springs denied a variance application submitted by the County regarding the Archuleta County Justice Center. This resolution overrules the denial of the County’s variance application by the Town’s Planning Commission. **Commissioner Medina moved to adopt Resolution 2023-8 overruling the Town’s Planning Commission’s disapproval of the**

County's variance application to waive the requirement to install screening on the roof of the Archuleta County Justice Center as presented. Commissioner Brown seconded the motion and it carried unanimously.

Executive Session

Commissioner Medina moved to go into Executive Session pursuant to C.R.S. 24-6-402(4)(f) to discuss personnel matters related to the organizational structure of the Department of Human Services, the Finance Department and the Human Resources Department and pursuant to C.R.S. 24-6-402(4)(b) to receive legal advice on specific questions regarding the same. Commissioner Brown seconded the motion and carried unanimously.

Commissioner Medina requested Commissioners Brown, Maez and Medina and County Attorney Todd Weaver to go into Executive Session.

Chairman Maez recessed the Regular Meeting and convened the Executive Session at 2:19 p.m.

Chairman Maez adjourned the Executive Session and reconvened the Regular Meeting at 2:53 p.m.

Commissioner Brown moved to reassign supervision of Human Resources to Commissioner Veronica Medina to take effect February 2023. Commissioner Medina requested the motion be amended to become effective immediately. Commissioner Brown amended his motion to reassign supervision of HR to Commissioner Medina effective immediately. Commissioner Maez seconded the motion and it carried unanimously.

Commissioner Comments

With no further business coming before the Board, the meeting adjourned at 3:03 p.m.

Kristy Archuleta
Archuleta County Clerk & Recorder

Approved this 7th day of February 2023.

Ronnie Maez, Chairman