

**Archuleta County Fair Board Meeting  
Agenda for July 7, 2021 @ 6:00pm**

**Meets in-person @ CSU Extension Building, 344 Highway 84, Pagosa Springs**

Online access available via Zoom: <https://zoom.us/j/94421520743?pwd=MOZiaWVaUVFaTVYxUWUzcTNxSmtlZz09>

**Meeting ID: 944 2152 0743**

**Passcode: 505452**

- A. Call meeting to order
  - B. Welcome and Introduction of Guests
  - C. Roll Call (quorum = 7 of 12)
  - D. Special Item/Open Forum (items not on agenda)
  - E. Minutes – June 9, 2021 Board meeting
  - F. Treasurer’s Report
  - G. Committee Reports
    - a. Honorees (Sharon)
    - b. Royalty (Cindy)
    - c. Rodeo (Stetson)
    - d. Entertainment (Sharon)
    - e. Parking/Logistics (Tim)
    - f. Livestock Committee (Mary)
  - H. Old Business
    - a. Fair Assistant(s) Status
    - b. Photographer RFQ
    - c. Facility Cleaning/Sanitation RFQ
    - d. Sound Technician RFQ
    - e. Electrician
    - f. Contract Labor Forms and Interviews
    - g. Education Booths
    - h. Tent Rental Status
    - i. Exhibit Hall
    - j. Petting Zoo
    - k. Vendors
    - l. Miscellaneous Fairground Activities
    - m. Admission Fees
    - n. Month-to-month Activity Updates
    - o. Sponsorship letter for website
    - p. Fair Book Updates - 4-H Stories, Livestock schedule, Introduction Letter
    - q. Kids Games – Outside group operation? Fix Corn Hole game
    - r. Fairgrounds Map/Layout
  - I. New Business
    - a. Kids Train – Schedule Repair
    - b. CSU Bulletin Board Display
    - c. Bill of Fair update
    - d. Volunteer Meeting (make packets)
    - e. Volunteer Lunch
    - f. Schedule Fire Marshall (check tents/vendors)
    - g. Contact Line Locate companies
    - h. Check Walkie Talkies & Batteries
    - i. Parking Passes (Superintendents, Judges, Entertainment, 4-H, Volunteers)
    - j. Order Toner from IT (3 black, 1 of each color)
- Next Meetings – July 14, 21, 28    September 8 (Wrap-up)    October 13 (Elections for 2022)**  
**2021 Fair Dates: Thursday – Sunday, August 5 – 8, 2021**