



**ARCHULETA COUNTY
BOARD OF COUNTY COMMISSIONERS**

Meetings are conducted in person at the Administration Building located at 398 Lewis Street. Whenever possible, meetings will be broadcast online via Zoom, which can be accessed from a computer or phone with internet access. The County does not and cannot guarantee internet service or online broadcasting. Remote attendance is at the risk of the attendee as public meetings will continue in person regardless of the County's broadcast capability. View the Zoom Meeting

at <https://zoom.us/j/91609048375?pwd=dIFFV0J1cGVKa1NHWHFsa2taeGxtZz09> - Meeting ID 916 0904 8375 - Passcode 4141885

CALL TO ORDER THE REGULAR MEETING OF THE BOARD OF COUNTY COMMISSIONERS OF JUNE 7, 2022 AT 1:30 P.M.

PLEDGE OF ALLEGIANCE

MOMENT OF SILENCE

DISCLOSURES AND/OR CONFLICT OF INTEREST

APPROVAL OR ADJUSTMENTS TO AGENDA

* Executive Session - Specific Agenda Topic

EXECUTIVE SESSION

Pursuant to C.R.S. 24-6-402(4): The Board reserves the right to meet in executive session for any purposes allowed and announced prior to voting to enter into executive session.

PUBLIC COMMENTS FROM THE FLOOR

This is an opportunity during the session for the public to address the Commissioners. Please complete the Public Comment Request Form and submit to an Administrative Staff member prior to the beginning of the meeting. Please keep your comments to three (3) minutes. The Board is not required to discuss or reply to your comment.

Documents:

[PUBLIC COMMENT REQUEST FORM.PDF](#)

LAND USE REGULATION HEARING

A. Review And Approval Of The Candelaria Subdivision Amendment 2022-01, Final Plat (PLN22-021)

Julie Candelaria has applied for Approval of (PLN22-021) the Candelaria Subdivision Amendment 2022-01 Final Plat, Being a Replat of Lots 13, 14, 15, and 16, Vacating Rivas Court and Creating Lot 15Z and Lot 16Z. The Applicant wishes to eliminate an unused and unbuilt right-of-way and

consolidate four (4) lots into two (2) lots.

Presenter Pamela Flowers
Presenter's Title Development Director

Documents:

[22-021, CANDELARIS SUBDIVISION AMENDMENT 2022-01, VACATE AND CONSOLIDATE REPLAT, BOCC STAFF REPORT, 220601.PDF](#)

CONSENT AGENDA

A. PAYABLE WARRANTS AND PURCHASE CARDS

May 18, 2022 - June 7, 2022

B. REGULAR MEETING MINUTES

Regular Meeting Minutes 05/17/2022

Draft of the Regular Meeting Minutes from May 17, 2022 for approval.

Documents:

[05-17-2022R.PDF](#)

C. Consideration Of Resolution 2022-_____ To Consolidate 4 Lots Into 1 Lot, In Block 12 Of Aspen Springs Subdivision 4, Owned By Darlene Rae Cotton

This request is to consider a Resolution authorizing the consolidation of Lots 16, 17, 18 and 19, in Block 12 of Aspen Springs Subdivision 4, to become Lot 19X, owned by Darlene Rae Cotton. This consolidation has been reviewed and is recommended for approval by the Development Services Director. The impact to the County budget includes fees paid per the County Fee Schedule, generally balanced by reduction in property taxes. Responsible Staff Member: Brandon Wolff, Planner.

Documents:

[COTTON RESOLUTION.PDF](#)

D. Consideration Of Resolution 2022-_____ To Consolidate 2 Lots Into 1 Lot In Lake Forest Estates, Owned By Jill And Todd Utz

This request is to consider a Resolution authorizing the consolidation of Lots 539X and 541, in Lake Forest Estates, to become Lot 539XX, owned by Jill and Todd Utz. This consolidation has been reviewed and is recommended for approval by the Development Services Director. The impact to the County budget includes fees paid per the County Fee Schedule, generally balanced by reduction in property taxes. Responsible Staff Member: Brandon Wolff, Planner.

Documents:

[UTZ RESOLUTION.PDF](#)

E. Consideration Of Resolution 2022-_____ To Consolidate 2 Lots Into 1 Lot In Lake Forest Estates, Owned By Suellen Loher And Douglas Call.

This request is to consider a Resolution authorizing the consolidation of Lots 233 and 234, in Lake Forest Estates, to become Lot 233X, owned by Suellen Loher and Douglas Call. This

consolidation has been reviewed and is recommended for approval by the Development Services Director. The impact to the County budget includes fees paid per the County Fee Schedule, generally balanced by reduction in property taxes. Responsible Staff Member: Brandon Wolff, Planner.

Documents:

[LOHER CALL RESOLUTION.PDF](#)

F. Consideration Of Resolution 2022-_____ To Consolidate 4 Lots Into 1 Lot In Block 13 Of Aspen Springs Subdivision No 4, Owned By Silverhawk Whiteswan

This request is to consider a Resolution authorizing the consolidation of Lots 5, 6, 7, and 8, Block 13 of Aspen Springs Subdivision No. 4, to become Lot 5X, owned by Silverhawk Whiteswan. This consolidation has been reviewed and is recommended for approval by the Development Services Director. The impact to the County budget includes fees paid per the County Fee Schedule, generally balanced by reduction in property taxes. Responsible Staff Member: Brandon Wolff, Planner.

Documents:

[WHITESWAN RESOLUTION.PDF](#)

G. Consideration Of Resolution 2022-_____ To Consolidate 3 Lots Into 1 Lot In Rio Blanco Valley Re-Subdivision Of Unit Two, Owned By Christopher Durfee

This request is to consider a Resolution authorizing the consolidation of Tracts 14A, 14B, and 14C, in Rio Blanco Valley Re-Subdivision of Unit Two, to become Tract 14CX, owned by Christopher J. Durfee. This consolidation has been reviewed and is recommended for approval by the Development Services Director. The impact to the County budget includes fees paid per the County Fee Schedule, generally balanced by reduction in property taxes. Responsible Staff Member: Brandon Wolff, Planner.

Documents:

[DURFEE RESOLUTION.PDF](#)

H. Consideration Of Resolution 2022-_____ To Consolidate 2 Lots Into 1 Lot In Rio Blanco Cabin Sites Unit One, Owned By Jack Harmon And Christopher Gallagher

This request is to consider a Resolution authorizing the consolidation of Lots 14 and 15, in Rio Blanco Cabin Sites Unit 1, to become Lot 14X, owned by Christopher T. Gallagher and Jack Michelson Harmon. This consolidation has been reviewed and is recommended for approval by the Development Services Director. The impact to the County budget includes fees paid per the County Fee Schedule, generally balanced by reduction in property taxes. Responsible Staff Member: Brandon Wolff, Planner.

Documents:

[HARMON RESOLUTION.PDF](#)

I. Ratification Of The Chairman's Signature On Resolution 2022-43 To Implement A Stage 1 Fire Ban

This resolution was for the implementation of a Stage 1 Fire Restriction for Archuleta County, effective as of 9:00 a.m. on Wednesday, May 18, 2022. The Chairman signed this resolution on May 18, 2022.

Documents:

J. Ratification Of The Chairman's Signature On A Letter To The FAA Declining CARES Act Grant Funds

This letter from the Board of County Commissioners declines the CARES Act grant funding for the airport. The Chairman signed this letter on May 17, 2022.

Documents:

[LETTER DECLINING CARES ACT FUNDING AIRPORT.PDF](#)

K. Ratification Of The Chairman's Signature On A Letter Of Interest To Purchase Property

This letter to Xcel Energy provides the Board of County Commissioners' interest in discussing a potential purchase of vacant land in Harman Park. The Chairman signed this letter on May 18, 2022.

Documents:

[LETTER TO XCEL ENERGY FOR PROPERTY PURCHASE.PDF](#)

L. Ratification Of The Chairman's Signature On An Emergency Facilities & Land Use Agreement

This agreement is for the San Juan National Forest and other firefighting entities to use the Archuleta County CSU Extension building, parking lot(s) and bare ground during the Plumtaw fire. The Chairman signed this agreement on May 23, 2022.

Documents:

[LAND USE AGREEMENT PLUMTAW.PDF](#)

M. Ratification Of The Chairman's Signature On A Proxy For Park Ditch Company

Park Ditch Company's annual meeting is on June 13, 2022. The Board of County Commissioners appointed Bob Formwalt as their proxy. The Chairman signed this proxy on May 24, 2022.

Documents:

[PARK DITCH COMPANY PROXY.PDF](#)

N. Ratification Of The Chairman's Signature On An Emergency Equipment Use Invoice

This invoice to the U.S. Forest Service is for the use of the Archuleta County Airport as a LUA Helibase during the Plumtaw fire. The Chairman signed this letter on May 31, 2022.

Documents:

[EMERGENCY EQUIPMENT USE INVOICE.PDF](#)

NEW BUSINESS

A. Consideration And Selection Of Archuleta County's Employee Of The Month For June 2022

The Employee of the Month program was created as a way to show county employee's how much they are appreciated. All county employees were invited to nominate a co-worker who provides service above and beyond the call of duty and/or exhibits core values that other employees observe and aspire to emulate. The nomination forms were shared with the BoCC and this agenda item is for the BoCC to select this month's Employee of the Month, who will be presented with a Certificate of Appreciation at the next scheduled work session.

Presenter Tina Woodman
Presenter's Title Human Resources Director

B. Consideration Of A Special Events Park Use Permit For Master Class Productions, LLC.

This is an application for a Special Events Park Use Permit for Master Class Productions, LLC. to use Cloman Park for the Pagosa Open Disc Golf Tournament on September 10th and 11th, 2022. The proper fees were paid per the County Fee Schedule. Staff recommends approval of this park permit, contingent on the applicant providing a proper Certificate of Insurance.

Presenter Jamie Jones
Presenter's Title Administrative Assistant

Documents:

[APPLICATION - PAGOSA OPEN 22 - FOR AGENDA.PDF](#)

C. Consideration And Approval Of Design Firm For Bus Facility

An RFP for the design of the bus facility to be located at Harman Park was submitted May 13, 2022. Two submissions were received - one from Reynolds Ash + Associates for \$224,980, including NEPA requirements, and the other from SEH for \$447,694. The review team recommends the bus facility design be awarded to the low bidder, Reynolds Ash + Associates. Design will be due and completed four months from the date of the contract execution.

Presenter Laura Vanoni
Presenter's Title Transportation Coordinator

D. Consideration And Approval To Allocate Secure Rural Schools Funding To Public Schools

On May 6, 2022, the State of Colorado disbursed \$302,072.42 to Archuleta County, being the County's share of 2022 Secure Rural Schools (SRS) funding. The funding has two potential uses - distribution to public schools teaching students who reside within Archuleta County, or distribution to the County's own Road and Bridge fund. Each year, a decision must be made regarding how much of the funding will be retained by the County, versus given to the public schools. Current rules require that a minimum of 25% be given to the public schools. This agenda item is to seek a decision on the allocation of these funds.

Presenter Louise Sumner Woods
Presenter's Title Finance Director

Documents:

[SRS FUNDING.PDF](#)

E. Consideration And Approval Of Resolution 2022- ____ Approving The Archuleta County Fee Schedule

Pursuant to C.R.S. 30-11-108, the Board of County Commissioners are charged with establishing fees charged for county services. This resolution updates certain fees. Suggested amendments or additions to the fee schedule are highlighted in yellow to ensure transparency in how the county represents changing fees.

Presenter	Derek Woodman
Presenter's Title	County Manager

Documents:

[RESOLUTION 2022 - ____ AMENDING COUNTY FEE SCHEDULE.PDF](#)
[FEE SCHEDULE - JUNE 2022 - HIGHLIGHTED TO SHOW CHANGES.PDF](#)

EXECUTIVE SESSION

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COMMISSIONER COMMENTS

ADJOURNMENT OF THE REGULAR BOCC MEETING

All meetings to be held in the Archuleta County Administration Offices
398 Lewis Street, unless otherwise stated.
All Regular and Special BoCC Meetings are recorded.