

**Archuleta County Fair
Board Meeting Agenda
CSU Extension, 344 Highway 84, Pagosa Springs, CO
Wednesday, May 11, 2022 at 6:00 PM**

Call to Order –

Welcome and Introduction of Guests – Kenny Rogers

Special Items (not on Agenda) –

Minutes Approval – March 9 and April 13

Treasurer's Report –

1. Meeting Results with County Finance a) Signature Authority, b) P-Card
2. Stimulus Funds – What else needs to be ordered?
3. Budget –

Committee Reports

1a) Musical Entertainment –

1b) Other Entertainment –

2. Honorees -

3. Parking/Logistics –

4. Rodeo –

5. Royalty –

6. Exhibit –

7. Livestock Committee –

Old Business –

1. New Board Members – Board needs to decide if an application and/or background check are required.
2. Fair Responsibility Assignments – Sign up to be the coordinator of one or two Fair events and activities to ensure they are on track and staffed for Fair.
3. Kids Games status –
4. Kids Train Repair & Mule Repair status –
5. Ranch Brand updates –
6. Janitorial Service –
7. Legit Outdoors Quote –
8. Fair Poster –
9. Extension Viewpoints article –
10. Education Booth –

11. T-Shirts and/or Hoodies (Board, Royalty, Mutton Busting, Fair Supporter) –
12. Vendor Form Update & Vendor Instruction Manual –
13. Grounds/Tent Layout –
14. Sanitation Services (Port-A-Johns & Hand Washing Stations) –
15. Sponsorship letters –
16. Rodeo Grounds meeting –
17. Sign-Up Genius –
18. Fair Logo -
19. Fair Book Updates – a) Welcome Page, b) Education Booth form, c)
20. Website Updates –

New Business

1. Notices in the Pagosa Sun newspaper and on KWUF Radio Station
2. Order Large Dumpster – County Solid Waste 264-5660 and Email list of needs to Matt Archuleta, etc.
3. Order 15 Push Carts – At Your Disposal 731-4892. Check our stock of trash bags & bands.
4. Request Wood Chips – JR Ford 264-5000 or 946-5000
5. Updates to Fair page on the Archuleta County website
6. Review & Update Fair Bylaws – Submit .pdf for County website

Next Fair Board meeting – Wednesday, June 8 at 6:00pm at the CSU building.

2022 Fair Board Meetings	June 8	July 6, 13, 20, 27	September 14
2022 Fair Dates	Thursday through Sunday, August 4 through 7, 2022		
Overall Theme	A Timeless Tradition		