



**ARCHULETA COUNTY
BOARD OF COUNTY COMMISSIONERS**

**CALL TO ORDER THE REGULAR MEETING OF THE BOARD OF COUNTY
COMMISSIONERS OF MARCH 19, 2019 AT 1:30 P.M.**

PLEDGE OF ALLEGIANCE

MOMENT OF SILENCE

DISCLOSURES AND/OR CONFLICT OF INTEREST

APPROVAL OR ADJUSTMENTS TO AGENDA

* Executive Session - Specific Agenda Topic

PUBLIC COMMENTS FROM THE FLOOR*

This is an opportunity during the session for the public to address the Commissioner. Please step up to the podium, **STATE YOUR NAME AND ADDRESS FOR THE RECORD** and keep your comments to 3 minutes (**the Board is not required to discuss your comment or make a decision regarding your comment, under this section**).

PROCLAMATIONS

A. Developmental Disability Awareness Month

Proclamation by the Commissioners of Archuleta County proclaiming March 2019 to be Developmental Disability Awareness Month.

Presenter	Debra Ewing
Presenter's Title	Community Connections, Inc.

Documents:

[PROCLAMATION - DEVELOPMENTAL DISABILITY AWARENESS MONTH.PDF](#)

B. Vietnam War Veterans Day

Proclamation by the Commissioners of Archuleta County, Colorado, proclaiming March 29, 2019 as Vietnam War Veterans Day.

Presenter	Linda Hobbs
Presenter's Title	Vice Regent - Sarah Platt Decker Chapter National Society Daughters of the American Revolution

Documents:

[PROCLAMATION - VIETNAM VETERANS DAY.PDF](#)

REPORTS

A. Fourth Quarter 2018 Financial Report Of Archuleta County

The 2018 Fourth Quarter financial report of Archuleta County.

Presenter Larry Walton
Presenter's Title Finance Director

Documents:

[4TH QRT FINANCIAL - PRESENTATION.PDF](#)
[4TH QRT FINANCIAL REPORT - 2018.PDF](#)

ABATEMENT HEARING

A. Petition For Abatement Or Refund Of Taxes

A petition for Abatement or Refund of Taxes for 2018 in the amount of \$2,844.36 for R011875 parcel number 5699-242-19-013. The property owner being Archuleta Housing for the Elderly at 634 S 8th St. (the housing to the east across 8th St. from the LPEA bldg). This property was granted exempt classification from the Division of Property Taxation (DPT) as of January 1, 2017, however the 2017 taxes were under \$2,500 (\$2,466.24), so we were able to process the exemption. However, approval is needed on the 2018 taxes which are over the \$2,500 limit as set by Resolution 2010-67. This is an administrative approval, since the DPT is charged with approving applications and annual renewals for tax exempt classification.

Presenter Natalie Woodruff
Presenter's Title County Assessor

Documents:

[EXEMPT DETERMINATION R011875.PDF](#)
[ABATEMENT FOR R011875.PDF](#)

LAND USE REGULATION HEARING

A. Public Hearing Of Beckman-Culver Zone Map Amendment, From Agricultural/Ranching (AR) To Agricultural Estates (AE)

Ronald Beckman and Philip Culver have applied to rezone approx. 11.5 acres northeast of County Rd 146 (Turkey Springs Rd), Pagosa Springs, which was created by Resolution 2000-55 and a small remainder in S3 T34N R3W, NMPM, from Agricultural/Ranching (AR) to Agricultural Estates (AE) to match adjacent property in Aspen Springs Subdivision No. 2. (PLN19-045). At their meeting on February 27, 2019, the Archuleta County Planning Commission voted (4-0) to recommend approval.

Presenter John Shepard, AICP
Presenter's Title Planning Manager

Documents:

[PLN19-045_BECKMAN_CULVER_ZMA BOCC-20190319_STAFFREPORT.PDF](#)
[A1-PLN19-045 AREAMAPS.PDF](#)
[A2-PLN19-046_REVIEW_COMMENTS_PC.PDF](#)
[A3-EXEMPTION_RESOLUTION_2000-54.PDF](#)

B. Public Hearing Of The Aspen Springs Subdivision No. 2 Amendment 2019-01 Final Plat, A Replat Of Lots 1-5, 25X And Adding A Tract Of Land, And Vacating Utility Easements

Ronald & Bernice Beckman, and Philip Culver on behalf of the Phillip F. Culver Revocable Trust, have applied for Final Plat review of the Aspen Springs Subdivision No. 2 Amendment 2019-01 re-plat, located in the SW¼ of S2 & SE¼ of S3 T34N R3W, NMPM. This includes Lots 1, 2, 3, 4, 5, and 25X of Block 17, Amended Aspen Springs Subdivision No. 2, the tract created by Resolution 2000-55 and the remainder tract subject to Decree Quieting Title (Rec. No. 21702690). The proposal also vacates unused utility easements. The Amended Plat is intended to correct boundary issues and would result in no increase in permitted residential density (PLN19-046).

On February 27, 2019, the Archuleta County Planning Commission voted (4-0) to recommend approval.

Presenter John Shepard, AICP
Presenter's Title Planning Manager

Documents:

[PLN19-046_AS2_AMEND_2019-01_BOCC-20190319_STAFFREPORT.PDF](#)
[A1-PLN19-046 AREAMAPS.PDF](#)
[A2A-PLN19-046_REVIEW_COMMENTS_BOCC.PDF](#)
[A2B-PLAT_CERTIFICATIONS-DRAFT_20180827.PDF](#)
[A3-EXEMPTION_RESOLUTION_2000-54.PDF](#)
[A4-PLN19-046 AS2_AMEND_2019-PLAT_NARRATIVE_20190130.PDF](#)
[A5-PLN19-046 AS2_AMENDMENT_2019-01-FINALPLAT_20180306.PDF](#)

C. Consideration And Approval Of First Amendment To Development Agreement With Fairway Land Trust

A Development Agreement between the Board of County Commissioners of Archuleta County and Fairway Land Trust was executed on September 1, 2009. this Amendment resolves issues between the parties regarding the extension of the vesting period.

Presenter Todd Weaver
Presenter's Title County Attorney

Documents:

[STAFF REPORT FOR FAIRWAY LAND TRUST.PDF](#)
[FAIRWAY LAND TRUST DEV AGRMT AMENDMENT.DOCX](#)

CONSENT AGENDA

A. PAYROLL, PAYABLE WARRANTS AND PURCHASE CARDS

March 6, 2019 - March 19, 2019

B. REGULAR MEETING MINUTES

Regular Meeting Minutes 03/05/2019

Draft of the Regular Meeting Minutes from March 5, 2019 for approval.

Presenter Consent

Presenter's Title Consent

Documents:

[03-05-19R.PDF](#)

C. Appointments To Archuleta County Fair Board

Joyce Gardner and Tonya Steadmon have submitted applications for appointment to the Fair Board for a three year term. The Fair Board approved their requests and now requests approval from the Board of County Commissioners.

Documents:

[FAIR BOARD - GARDNER.PDF](#)
[FAIR BOARD - STEADMAN.PDF](#)

D. Appointment Of John Egan To The Board Of Housing Solutions For The Southwest

This item is the consideration of appointing John Egan as the Archuleta County representative to the Board of Directors of Housing Solutions of the Southwest.

E. Consideration And Approval Of A Hotel And Restaurant Liquor License Renewal For Ho's ShangHai Corp DBA Shang Hai Restaurant

This a renewal of a Hotel and Restaurant Liquor License for Ho's ShangHai Corp Dba Shang Hai Restaurant located at 20 Village Dr. Pagosa Springs, Colorado. This renewal includes no changes. The application is complete and proper fees have been submitted. The Sheriff's Office has completed their background check and the Building Department has inspected the premises for changes.

Responsible Staff: Flora Goheen, Administrative Assistant

Documents:

[SHANGHAI RENEWAL 2019.PDF](#)

F. Consideration Of Resolution 2019- ____ To Consolidate 4 Lots Into Pagosa Highlands Estate Owned By Mardell Irene Miller And Daniel Forrest Adams

This request is to consider the Resolution authorizing the consolidation of Lots 507, 508, 509 and 510 Pagosa Highlands Estate to become Lot 508X owned by Mardell Irene Miller and Daniel Forrest Adams

Documents:

[LOT CONSOLIDATION - MARDELL IRENE MILLER AND DANIEL FORREST ADAMS.PDF](#)
[MILLER ADAMS TITLE WORK.PDF](#)

G. Consideration Of Resolution 2019- ____ Affirming Legal Lot Status For Halverson

Consideration to affirm legal lot status of property owned by Michael Halverson and Cynthia G. Halverson, an approx. 4.95-acre tract of land in the N½ NW¼ of S16 T34N R1W, NMPM. (IDP19-089)

Documents:

[RESOLUTION_2019-XX_AFFIRMING_LEGAL_LOT_STATUS_IDP19-089.PDF](#)
[IDP19-089 CERTIFICATE.PDF](#)

H. Consideration Of Resolution 2019-___ Affirming Legal Lot Status For Heist

Consideration to affirm legal lot status of property owned by Peter Adams Heist, an approx. 3.6-acre tract being and comprising portions of the South ½ of Tract 116, S36 T34N R1 -½W, NMPM. (IDP19-087)

Documents:

[RESOLUTION_2019-XX_AFFIRMING_LEGAL_LOT_STATUS_IDP19-087.PDF](#)
[IDP19-087_CERTIFICATE_PETER_ADAMS_HEIST.PDF](#)

I. Consideration Of Resolution 2019-___ Affirming Legal Lot Status For Holman

Consideration to affirm legal lot status of property owned by Todd R. Holman & Eugenie C. Holman, an approx. 5.27-acre tract of land in the N½ NW¼ of S16 T34N R1W, NMPM. (IDP19-090)

Documents:

[RESOLUTION_2019-XX_AFFIRMING_LEGAL_LOT_STATUS_IDP19-090.PDF](#)
[IDP19-090_CERTIFICATE.PDF](#)

J. Consideration Of Resolution 2019-___ Affirming Legal Lot Status For Terri Lyn Bell Beecher Revocable Trust

Consideration to affirm legal lot status of property owned by Terri Lyn Bell Beecher Revocable Trust Dated 8/4/2000, an approx. 20-acre tract being the S½ N½ SW¼ SE¼ and N½ S½ SW¼ SE¼ of S14 T34N R1W, NMPM. (IDP19-085)

Documents:

[RESOLUTION_2019-XX_AFFIRMING_LEGAL_LOT_STATUS_IDP19-085.PDF](#)
[IDP19-085_CERTIFICATE_BEECHER.PDF](#)

K. Consideration And Approval Of Resolution 2019-___ In Support Of The McCabe Creek Culvert Improvement Project

A Resolution to convey to the Colorado Department of Transportation the County's support for the funding of the McCabe Creek Project at the earliest possible juncture.

Presenter	Gregory J. Schulte
Presenter's Title	Interim County Administrator

Documents:

[RESOLUTION 2019-___ SUPPORT FOR MCCABE CREEK CULVERT PROJECT V2.PDF](#)

L. Consideration And Approval Of Resolution 2019-___ Correcting Scrivener's Error

A scrivener's error on Resolution 2018-28 was discovered and this resolution corrects the error.

Documents:

[RESOLUTION 2019-___ CORRECTING RESOLUTION ESTABLISHING THE MMJ IMPACT FUND.PDF](#)

NEW BUSINESS

A. Consideration And Approval Of Awarding The 2019 Gravel Contract To C&J Gravel Products

On Thursday February 28, 2019, the Public Works Department received bids for the supply of gravel for the 2019 Road Program. Staff evaluated the bids based upon cost and pit location in proximity to the roads we will be applying gravel.

Staff recommends awarding the 2019 Gravel Supply contract to C&J Gravel Products for \$10.70 for 3/4" minus. Bid price not to exceed \$144,450.00. The total quantity amount is 13,500 tons of 3/4" minus.

Presenter Robert Perry
Presenter's Title Public Works Director

Documents:

[CONTRACT FOR 2019 AGGREGATE SUPPLY.PDF](#)

B. Consideration Of A Joint Agreement Between Archuleta County And The Town Of Pagosa Springs Regarding Parks & Recreation

This item is the consideration of a Joint Agreement between Archuleta County and the Town of Pagosa Springs regarding the creation of a joint advisory body in a cooperative effort to promote parks and recreation activities and facilities for all communities within Archuleta County.

Presenter Gregory J. Schulte
Presenter's Title Interim County Administrator

Documents:

[PARKS REC JOINT AGREEMENT.PDF](#)

C. Consideration And Approval Of Resolution 2019-___ Amending The County Personnel Policy And Procedures Handbook

This Resolution amends Section 214 of the Archuleta County Personnel Policy and Procedures Handbook regarding On-Call/Standby Pay to set one rate of pay for all departments.

Presenter Robert Smith
Presenter's Title Human Resources Administrator

Documents:

[STAFF REPORT FOR ONCALL STANDBY PAY PERSONNEL HANDBOOK AMENDMENT.PDF](#)
[RESOLUTION 2019-___ AMENDING SECTION 214 OF THE AC EMPLOYEE HANDBOOK.PDF](#)
[ONCALL STANDBY POLICY.PDF](#)

EXECUTIVE SESSION

Pursuant C.R.S. 24-6-402(4): The Board reserves the right to meet in executive session for any purposes allowed and announced prior to voting to enter into executive session.

A. Executive Session

Pursuant to C.R.S. 24-6-402(4)(d) Specialized details of security arrangements or investigations

regarding the 1033 assets and C.R.S. 24-6-402(4)(b) Conferences with an attorney for the public entity for the purposes of receiving legal advice on specific legal questions regarding possible funding for the Courthouse facilities and C.R.S. 24-6-402(4)(e) Determining positions relative to matter that may be subject to negotiations, developing strategy for negotiations and instructing negotiators in connection with leasing property for the Sheriff's department.

Presenter	Gregory J. Schulte
Presenter's Title	Interim County Administrator

PUBLIC COMMENTS FROM THE FLOOR

This is an opportunity during the session for the public to address the Commissioners on a subject not covered on the agenda. Please step up to the podium, **STATE YOUR NAME AND ADDRESS FOR THE RECORD** and keep your comments to 3 minutes **(the Board is not required to discuss your comment or make a decision regarding your comment, under this section).**

COMMISSIONER COMMENTS

ADJOURNMENT OF THE REGULAR BOCC MEETING

All meetings to be held in the Archuleta County Administration Offices
398 Lewis Street, unless otherwise stated.
All Regular and Special BoCC Meetings are recorded.