

**Archuleta County Fair Board**  
**344 Highway 84, Pagosa Springs, CO 81147**  
**March 11, 2020 6:00 pm**  
**Agenda**

- 1. Welcome & Introductions**
- 2. Sign-In (7 of 12 members = a quorum)**
- 3. Special Item**
- 4. Minutes-Approval/Corrections**
- 5. Budget/Financials**
- 6. Committee Reports**
  - a. Rodeo
    - i. Ranch Rodeo, Bulls/Broncs/Bears
    - ii. Kids Rodeo
      1. Time Change Survey
  - b. Livestock
  - c. Entertainment
    - i. Band Updates
    - ii. Other
- 7. Old Business**
  - a. Fair Ideas
  - b. Honorees
    - i. Notifications/Interviews/Bios/Pictures (need info for Fair Book)
  - c. Royalty
    - i. Advertising (set contest dates) / Schedule Interview Dates
  - d. Form Updates
    - i. Vendor
    - ii. Sponsorship
    - iii. Ranch Brands
  - e. Banner and Yard Sign Date revisions completed?
  - f. Inventory Orders completed?
    - i. T-Shirts, Ribbons, Wristbands
      1. Wristband Sponsor?
  - g. Belt Buckle Orders placed?
  - h. Judges Contract Revisions status
  - i. Photographer RFP status
  - j. Electrician confirmed?
  - k. Ranch Brands project status (this is urgent)
  - l. Bylaws Review
  - m. Fair Coordinator
- 8. New Business**
  - a. Fair Poster needs to be created (also needed for Fair Book cover)
  - b. Bulk Mailer form needs to be created and mail project scheduled
  - c. Light Tower order to be placed
  - d. Fencing order to be placed
  - e. Vendor applications to be sent out
  - f. Sponsorship forms to be sent out
  - g. Judges Contracts to be sent out
  - h. Rotary Club (contact Kenny Rogers to confirm liquor license)
  - i. Wristband order to be placed
  - j. Sign-Up Genius status (ready for use?)

**Meeting Dates for 2020 Fair:** April 8                      May 13                      June 10                      July 1, 8, 15, 22, 29  
**Fair Dates:** Thursday – Sunday    July 30, 31 and August 1, 2