

Archuleta County Fair Board Meeting

Agenda

Wednesday, March 9, 2022 @ 6:00pm

Meets in-person @ CSU Extension Building, 344 Highway 84, Pagosa Springs

- A. Call meeting to order
- B. Welcome and Introduction of Guests
- C. Roll Call (quorum = 6 of 10)
- D. Special Item/Open Forum (items not on agenda)
- E. Minutes – February 9, 2022
- F. Treasurer’s Report
- G. Committee Reports
 - 1) Musical Entertainment: a) PowerDriveUSA b) San Juan Mountain Boys \$600 c) Out on Work Release-Th or Fri
Other Entertainment?
 - 2) Honorees: Budget increase, Contact information
 - 3) Royalty:
 - 4) Parking/Logistics:
 - 5) Rodeo:
 - 6) Livestock Committee: Sunnyside Meats, Judges & Rooms
- H. Old Business –
 - a. CPR Closet Cleanup
 - b. Update on 501(c)(5) organization
 - c. New Board Member application
 - d. Update Board Member Responsibility spreadsheet
 - e. Regalia Order status
 - f. Budget meeting for individual Fair events
 - g. Update all Financial spreadsheets- Budget and Deposits
 - h. Tent Rental status
 - i. Kids Train Repair Status
 - j. Ranch Brand project status
 - k. Janitorial Bid Status
 - l. Photographer Bid Status
 - m. Fair Poster Status
 - n. Extension Viewpoints Write-Up (Alexa, Kerry)
 - o. Kids Games Coordinator
 - p. Education Booth Space: Update Info/Contract form & Website, Compile Contacts list, Mail to known contacts
 - q. Status of new Board T-shirts
- I. New Business –
 - a) Sound Technician: a) Brad Sumpter b) Other
 - b) Stimulus Funds: Orders f/Display racks, 6’ Tables, Traffic Cones (if needed), Other
 - c) Fair Book: Update Welcome page, set deadline for Fair content
 - d) Vendor Application must be updated, copied to Website
 - e) Update Fairgrounds layout map
 - f) Liquor License: Kenny Rodgers/Mountain Rotary 903-5340
 - g) Quote for Port-A-Johns (6) and Hand Washing Stations (2) – Tawnie 759-1231, 264-2040, tawnielucero@yahoo.com
 - h) Exhibit Hall Judges Contracts (obtain mileage)
 - i) Mail Ranch Brand letters
 - j) Initial Sponsorship Letters mailed (2nd delivery will be hand-delivered)

Next Meeting: April 13@ 6:00pm 2022 Fair Board Meetings: **April 13, May 11, June 8, July 6, 13, 20, 27, Sept 14**

2022 Fair Dates: Thursday – Sunday, August 4 - 7, 2022