



ARCHULETA COUNTY  
BOARD OF COUNTY COMMISSIONERS

**It is HIGHLY ENCOURAGED for the Public to Join via ZOOM Conference Call**  
as space is limited in the meeting room - Join Zoom Meeting  
at [https://zoom.us/j/92717920596?](https://zoom.us/j/92717920596?pwd=T2I1TjFmWkhINWVNdUw3MTkwQjk4QT09)  
[pwd=T2I1TjFmWkhINWVNdUw3MTkwQjk4QT09](https://zoom.us/j/92717920596?pwd=T2I1TjFmWkhINWVNdUw3MTkwQjk4QT09) - Meeting ID 927 1792 0596,  
Passcode 021621

**CALL TO ORDER THE REGULAR MEETING OF THE BOARD OF COUNTY  
COMMISSIONERS OF FEBRUARY 16, 2021 AT 1:30 P.M.**

**PLEDGE OF ALLEGIANCE**

**MOMENT OF SILENCE**

**DISCLOSURES AND/OR CONFLICT OF INTEREST**

**APPROVAL OR ADJUSTMENTS TO AGENDA**

\* Executive Session - Specific Agenda Topic

**PUBLIC COMMENTS FROM THE FLOOR\***

This is an opportunity during the session for the public to address the Commissioner. Please step up to the podium, **STATE YOUR NAME AND ADDRESS FOR THE RECORD** and keep your comments to 3 minutes (**the Board is not required to discuss your comment or make a decision regarding your comment, under this section**).

**ABATEMENT HEARING**

**A. Petition For Abatement Or Refund Of Taxes**

Account # R018360, Owner EPR Holdings LLC, Address 323 Hot Springs Blvd, Abatement in the amount of \$2,893.56.

I am before you because this Abatement amount exceeds the \$2500 limit authorized for me to sign off on. In 2019 EPR Holdings and myself signed to a stipulation agreement that set the value for this parcel for 2019 and 2020 at \$10,776,490. In November of 2019 EPR Holdings pulled a building permit with the Town of Pagosa Springs and 481 sq ft of covered open porch was converted to base (it was enclosed and basically became heated area similar to the rest of the interior of the hotel. That change resulted in a value increase of \$152,650, solely based on that change. However, it does not appear that the construction was totally complete by Jan. 1 2020 and we were denied access to this project and at least one other for inspections so we just put it as complete. Technically we don't have to abate this as per the stipulation, if the property characteristics are changed, the stipulated value may change. It does not appear that there were any additional rooms available for rent and that the improvement may not necessarily increase the revenue stream of the business. On commercial properties, all 3 approaches to appraisal are used, market, income, cost (vs the 1 for residential, market, as required by statute), so for 2020 there is no evidence for or against that the improvement

would have increased the value. I am asking for your approval to abate the \$2,893.56 for this parcel.

Presentor                   Natalie Woodruff  
Presentor's Title        Assessor

Documents:

[ABATEMENT FOR R018360.PDF](#)

## **LIQUOR BOARD**

### **A. Consideration And Approval Of A Lodging & Entertainment Liquor License For A Body Of Art Gallery LLC DbA ABOA Gallery & Lounge**

This is an application for a Lodging & Entertainment Liquor License for A Body of Art Gallery LLC dba ABOA Gallery & Lounge located at 333 Bastille Drive, Building B, Units 1, 2 and 3 in Pagosa Springs, Colorado. The applicant previously applied and was approved for a Beer & Wine Liquor License, however, they'd now like to offer full bar service. This new application is complete and the proper fees have been paid. The Sheriff's Office and the County Building Department have completed their inspections and found no issues. The financial impact to the county is the fees paid per the county fee schedule and staff recommends approval of this license application.

Presentor                   Mary Helminski  
Presentor's Title        Paralegal/Executive Assistant

Documents:

[APPLICATION\\_REDACTED.PDF](#)

## **CONSENT AGENDA**

### **A. PAYABLE WARRANTS AND PURCHASE CARDS**

**February 3, 2021 - February 16, 2021**

### **B. REGULAR MEETING MINUTES**

**Regular Meeting Minutes 02/02/2021**

Draft of the Regular Meeting Minutes from February 2, 2021 for approval.

Documents:

[02-02-2020R.PDF](#)

### **C. Ratification Of The Chairman's Signature On A Request For Extension Of Time To Distribute Award Funding From The Small Business Relief Program**

Archuleta County was allocated \$267,408 in grant funding from the Small Business Relief Program. The Dept. of Local Affairs was accepting formal requests to extend the deadline date to distribute the awards granted to eligible small businesses until April 1, 2021 to allow the county to accept and process applications. Chairman Schaaf signed this request and DOLA granted it on February 4, 2021.

Documents:

[LETTER TO DOLA FOR EXTENSION.PDF](#)

## NEW BUSINESS

### A. Consideration And Approval Of Grant Award Letter For Airport Crack Seal Project

The Colorado Department of Transportation, Colorado Aeronautical Board, Division of Aeronautics has awarded Archuleta County a grant of \$40,218 for airfield pavement maintenance. The grant requires a local match by the county in the amount of \$4,469.00.

Presenter                      Chris Torres  
Presenter's Title              Airport Manager

Documents:

[RESOLUTION 2021-\\_\\_\\_ REQUESTING GRANT FUNDING.PDF](#)  
[CDOT AERONAUTICS GRANT.PDF](#)

### B. Consideration And Approval Of Proposal From Echo IT Consulting LLC For County IT Services

After years of fantastic service with Mitchell & Company, the county decided to reevaluate its contract for high-tier IT support and opened it up to other companies. A Request for Proposals was advertised and 4 proposals were received: Mitchell & Company, SogtHQ, iTOD and Echo Consulting. All things tech being equal, here was the difference:

#### Mitchell & Company:

- Long standing impeccable relationship
- Understands the county's needs
- Knows our infrastructure completely (they helped design it)
- Annual cost = \$16,626

#### Echo Consulting:

- Local company
- Comes highly recommended by local entities we trust and work with on a daily basis
- Already an integral part of the county's fiber and network structure
- Annual cost = \$7,416

Continuing with Mitchell & Company was tempting due to the years of working together, but seeing that a local company that could also do everything that was needed, with the benefit of being economically more reasonable, the IT Department recommends that the BoCC award the contract to Echo Consulting.

Presenter                      Gabriel Cersonsky  
Presenter's Title              IT Director

Documents:

[ECHO CONSULTING PROPOSAL.PDF](#)

### C. Consideration And Approval Of A Grant Application To DOLA

Consideration of a Grant Application to DOLA, to cover part of the cost associated with finishing a third courtroom and a commons room. Those two rooms were recently added to the scope of work of the Court Facility construction project, but there are currently only enough funds to "shell out" the rooms, not enough to finish them completely.

Presenter Larry Walton  
Presenter's Title Finance Advisor

Documents:

[AGENDA REPORT - CONSTRUCTION FINISHING - DOLA.PDF](#)  
[EIAF CYCLE 21-05 APPLICATION.PDF](#)

#### **D. Consideration Of Resolution 2021- \_\_\_\_ Approving The Archuleta County Fee Schedule**

Pursuant to C.R.S. 30-11-108, the Board of County Commissioners are charged with establishing fees charged for county services. As has been the practice in the past, any suggested amendments or additions to the fee schedule are highlighted to ensure transparency in how the county represents changing fees.

Presenter Scott Wall  
Presenter's Title County Administrator

Documents:

[RESOLUTION 2021 - \\_\\_\\_ AMENDING COUNTY FEE SCHEDULE.PDF](#)  
[FEE SCHEDULE - HIGHLIGHTED TO SHOW REVISIONS.PDF](#)  
[BUILDING PERMIT INFO PACKET FEES PAGE.PDF](#)  
[FEE SCHEDULE - CLEAN.PDF](#)

#### **EXECUTIVE SESSION**

Pursuant to C.R.S. 24-6-402(4): The Board reserves the right to meet in executive session for any purposes allowed and announced prior to voting to enter into executive session.

#### **PUBLIC COMMENTS FROM THE FLOOR**

This is an opportunity during the session for the public to address the Commissioners on a subject not covered on the agenda. Please step up to the podium, **STATE YOUR NAME AND ADDRESS FOR THE RECORD** and keep your comments to 3 minutes (**the Board is not required to discuss your comment or make a decision regarding your comment, under this section**).

#### **COMMISSIONER COMMENTS**

#### **ADJOURNMENT OF THE REGULAR BOCC MEETING**

All meetings to be held in the Archuleta County Administration Offices  
398 Lewis Street, unless otherwise stated.  
All Regular and Special BoCC Meetings are recorded.