



**ARCHULETA COUNTY  
BOARD OF COUNTY COMMISSIONERS**

**CALL TO ORDER THE REGULAR MEETING OF THE BOARD OF COUNTY  
COMMISSIONERS OF FEBRUARY 4, 2020 AT 1:30 P.M.**

**PLEDGE OF ALLEGIANCE**

**MOMENT OF SILENCE**

**DISCLOSURES AND/OR CONFLICT OF INTEREST**

**APPROVAL OR ADJUSTMENTS TO AGENDA**

\* Executive Session - Specific Agenda Topic

**PUBLIC COMMENTS FROM THE FLOOR\***

This is an opportunity during the session for the public to address the Commissioner. Please step up to the podium, **STATE YOUR NAME AND ADDRESS FOR THE RECORD** and keep your comments to 3 minutes (**the Board is not required to discuss your comment or make a decision regarding your comment, under this section**).

**REPORTS**

**A. Semiannual Report By Archuleta County Treasurer**

Pursuant to C.R.S. 30-10-709, the County Treasurer is required to give a report to the Board of County Commissioners twice each year. This is the report for the period July 1 thru December 31, 2019.

Presenter	Elsa White
Presenter's Title	County Treasurer

Documents:

[TREASURER REPORT.PDF](#)

**LIQUOR BOARD**

**A. Consideration Of A Special Events Permit For Pagosa Crisis Pregnancy Center, INC.**

This is an application for a Special Events Permit for Pagosa Crisis Pregnancy Center, INC., to sell malt, vinous, spirituous liquor at the PLPOA Clubhouse located at 230 Port Ave for a fundraiser on February 14th, 2020. The Sheriff has been notified of this event. the proper fees were collected and the premises was posted for the required ten (10) days prior to today's hearing. The financial impact to the County is the fees paid per the County Fee Schedule and Staff recommends approval of this Special Events Permit.

Presentor Jamie Jones  
Presentor's Title Administrative Assistant

Documents:

[SPECIAL EVENT PERMIT - FLY ME TO THE MOON - 2-14-2020 \(BLANK\).PDF](#)

**B. Consideration And Approval Of A Hotel & Restaurant Liquor License For Stone & Sky LLC DbA Ole Miners Steakhouse**

This is an application for a new Hotel & Restaurant Liquor License for Stone & Sky LLC dba Ole Miners Steakhouse located at 3821-A E. Hwy 160 in Pagosa Springs, Colorado. The application is complete and the proper fees have been submitted. The Sheriff's Office has completed their background checks and the Building Department has inspected the premises. The financial impact to the County is the fees paid per the County Fee Schedule and staff recommends Approval of this Hotel & Restaurant Liquor License for Stone & Sky LLC.

Presentor Mary Helminski  
Presentor's Title Executive Assistant/Paralegal

Documents:

[COMPLETE APPLICATION - REDACTED.PDF](#)

**C. Consideration & Approval Of A Ninety (90) Day Temporary Liquor Permit For Stone & Sky LLC DbA Ole Miners Steakhouse**

This temporary liquor license will allow Stone & Sky LLC to serve alcoholic beverages during the review period of the State.

Presentor Mary Helminski  
Presentor's Title Executive Assistant/Paralegal

Documents:

[COMPLETE APPLICATION - REDACTED.PDF](#)

**CONSENT AGENDA BY BOCC/LIQUOR BOARD**

**A. Consideration And Approval Of A Hotel And Restaurant Liquor License Renewal For MAS Events, LLC DbA Keyah Grande Guest House**

This is an application to renew a Hotel and Restaurant liquor license for MAS Events, LLC dba Keyah Grande Guest House located at 13211 W. Hwy. 160 in Pagosa Springs. This renewal includes no changes. The application is complete and the proper fees have been submitted. The Sheriff's Office has completed their background check and the Building Department has inspected the premises for changes. The financial impact to the County is the fees paid per the County Fee Schedule and staff recommends approval of this renewal. Responsible staff: Mary Helminski, Paralegal.

Documents:

[APPLICATION - REDACTED.PDF](#)

**CONSENT AGENDA**

**A. PAYROLL, PAYABLE WARRANTS AND PURCHASE CARDS**

January 22, 2020 - February 4, 2020

**B. REGULAR MEETING MINUTES**

**Regular Meeting Minutes 01/21/2020**

Draft of the regular meeting minutes from January 21, 2020 for approval.

Documents:

[01-21-20R.PDF](#)

**C. Consideration Of Resolution 2020-\_\_\_ Affirming Legal Lot Status For Nioabra Strickland**

Affirm the Certificate of Designation of Legal Lot Status for property owned by Nioabra Strickland (IDP19-424). No fiscal impact is expected.

Documents:

[RESOLUTION AFFIRMING LEGAL LOT STATUS 19-424 STRICKLAND.PDF](#)  
[IDP CERTIFICATE - 19-424.PDF](#)

**D. Consideration Of Resolution 2020-\_\_\_ Affirming Legal Lot Status For Rodney And Debra Ray**

Affirm the Certificate of Designation of Legal Lot Status for property owned by Rodney and Debra Ray (IDP19-469). No fiscal impact is expected.

Documents:

[RESOLUTION AFFIRMING LEGAL LOT STATUS 19-469 RAY.PDF](#)  
[IDP CERTIFICATE - 19-469.PDF](#)

**E. Consideration Of Resolution 2020-\_\_\_ Affirming Legal Lot Status For Russell Crowley**

Affirm the Certificate of Designation of Legal Lot Status for property owned by Russell Crowley (IDP19-470). No fiscal impact is expected.

Documents:

[RESOLUTION AFFIRMING LEGAL LOT STATUS 19-470 CROWLEY.PDF](#)  
[IDP CERTIFICATE - 19-470.PDF](#)

**F. Consideration Of Resolution 2020-\_\_\_ Affirming Legal Lot Status For Andre And Denise Montz**

Affirm the Certificate of Designation of Legal Lot Status for property owned by Andre and Denise Montz (IDP19-471). No fiscal impact is expected.

Documents:

[RESOLUTION AFFIRMING LEGAL LOT STATUS 19-471 MONTZ.PDF](#)  
[IDP CERTIFICATE - 19-471.PDF](#)

**G. Consideration Of Resolution 2020-\_\_\_ Affirming Legal Lot Status For The Lemon Personal Residence Trust**

Affirm the Certificate of Designation of Legal Lot Status for property owned by the Lemon

Personal Residence Trust (IDP19-472). No fiscal impact is expected.

Documents:

[RESOLUTION AFFIRMING LEGAL LOT STATUS 19-472 LEMON.PDF](#)  
[IDP CERTIFICATE - 19-472.PDF](#)

**H. Consideration Of Resolution 2020-\_\_\_ Affirming Legal Lot Status For James Hately**

Affirm the Certificate of Designation of Legal Lot Status for property owned by James Hately (IDP19-473). No fiscal impact is expected.

Documents:

[RESOLUTION AFFIRMING LEGAL LOT STATUS 19-473 HATELY.PDF](#)  
[IDP CERTIFICATE - 19-473.PDF](#)

**I. Consideration Of Resolution 2020-\_\_\_ Affirming Legal Lot Status For Archer Hoyt**

Affirm the Certificate of Designation of Legal Lot Status for property owned by Archer Hoyt (IDP19-474). No fiscal impact is expected.

Documents:

[RESOLUTION AFFIRMING LEGAL LOT STATUS 19-474 HOYT.PDF](#)  
[IDP CERTIFICATE - 19-474.PDF](#)

**J. Consideration Of Resolution 2020-\_\_\_ Affirming Legal Lot Status For Heritage House Acres, LLC**

Affirm the Certificate of Designation of Legal Lot Status for property owned by Heritage House Acres, LLC (IDP19-475). No fiscal impact is expected.

Documents:

[RESOLUTION AFFIRMING LEGAL LOT STATUS 19-475 HERITAGE.PDF](#)  
[IDP CERTIFICATE - 19-475.PDF](#)

**K. Consideration Of Resolution 2020-\_\_\_ To Consolidate 2 Lots Into 1 At Lakewood Village Owned By Brian R. Bazay And Cheryl R. Bazay**

This request is to consider a Resolution authorizing the consolidation of Lots 211 and 212X in Lakewood Village to become Lot 212XX owned by Brian R. Bazay and Cheryl R. Bazay. This consolidation has been reviewed and is recommended for approval by the Development Services Director. The impact to the County budget includes fees paid per the County Fee Schedule, generally balanced by a reduction in property taxes.

Documents:

[BAZAY LOT CONSOLIDATION RESOLUTION.PDF](#)

**L. Consideration Of Resolution 2020-\_\_\_ To Consolidate 2 Lots Into 1 At Lake Hatcher Park Owned By Craig T. Teraji And Lisa W. Teraji**

This request is to consider a Resolution authorizing the consolidation of Lots 291X and 292 in Lake Hatcher Park to become Lot 291XX owned by Craig T. Teraji and Lisa W. Teraji. This consolidation has been reviewed and is recommended for approval by the Development Services Director. The impact to the County budget includes fees paid per the County Fee Schedule, generally balanced by a reduction in property taxes.

Documents:

[TERAJI LOT CONSOLIDATION RESOLUTION.PDF](#)

**M. Consideration And Approval Of Appointment Of Steve Hartvigsen To The San Juan Headwaters Forest Health Partnership**

This is to appoint Steve Hartvigsen as the Board's representative on the San Juan Headwaters Forest Health Partnership.

Documents:

[BOARD APPLICATION FORM STEVEN HARTVIGSEN\\_REDACTED.PDF](#)

**N. Consideration Of Amendment To The Boards And Committees Appointments For 2020**

The Board of County Commissioners approved appointments to various Boards and Committees for local and regional organizations at their regular meeting on January 21, 2020. The list needs to be amended to correct the name from "Town Tourism Committee" to "Pagosa Springs Area Tourism Board" and to add the San Juan Headwaters Forest Health Partnership.

Documents:

[2020 COMMISSIONERS BOARDS AND COMMITTEES - PROPOSED AMENDED.DOCX](#)

**O. Consideration Of Second Intergovernmental Agreement With La Plata County For Social Services**

La Plata County and Archuleta County Departments of Human Services have an existing agreement in place. Attached is an addendum to that agreement which extends the agreement and updates the base pay to Archuleta County for Services rendered by the Archuleta County Eligibility Technicians. The rate is \$29.60 per hour for regular and \$39.99 per hour for overtime. The dates are extended through January 31, 2021. Staff recommends Board approval of this addendum.

Documents:

[SECOND IGA LA PLATA-ARCHULETA 1-2020.PDF](#)

**P. Ratification Of The Chairman's Signature On A Letter Of Support For A Water Smart Efficiency Grant**

This letter of support to the U.S. Bureau of Reclamation provides the Board of County Commissioners' full support of the Piedra Park Metropolitan Improvement District's application for a Water Smart Efficiency Grant. The letter was discussed at the Board's work session on January 28, 2020 and was signed by Commissioner Maez following the work session.

Documents:

[WATER SMART EFFICIENCY GRANT LETTER OF SUPPORT.PDF](#)

**NEW BUSINESS**

**A. Consideration And Approval Of Resolution 2020-\_\_\_ Endorsing An Application To The Public Utilities Commission For An Increase To The 9-1-1 Surcharge For Emergency Communication Services**

This request is to consider the Resolution endorsing an application submittal to the Public Utilities Commission to increase the Archuleta County monthly 911 surcharge by \$1.00/month.

Presenter

Kati Harr

Presenter's Title      Emergency Communications Director

Documents:

[RESOLUTION 2020-\\_\\_\\_ ENDORSING THE APPLICATION OF A 9-1-1 SURCHARGE INCREASE.PDF](#)

[STAFF REPORT FOR BOCC REG MTG 2 4 20 911 SURCHARGE INC.PDF](#)

[1 POTENTIAL DISPATCH REVENUE SOURCES.PDF](#)

[2 ARCHULETAC COUNTY 911 SURCHARGE WORKSHEET V3.PDF](#)

**B. Consideration Of CDOT 5304 Grant Funding For Planning/Research - Pagosa Springs To Durango Fixed-Route Plan**

The purpose of the 5304 Planning Grant is to investigate the viability of a route between Archuleta County and La Plata County. This study is to include an analysis of how the route/service should be operated and funded, identification of the potential route (stop locations, etc.) and operations aspects of the route (timing, number of runs per day, etc.). CDOT has awarded Archuleta County \$24,000 for this study with the County contributing \$6,000. Since this was requested but not approved in the 2020 budget, approval of this grant will also require Board approval of a \$6,000 transfer from Commissioner contingency to cover the match.

Presenter                      Debbie Condrey

Presenter's Title          Transportation Program Coordinator

Documents:

[CDOT GRANT FUNDING AWARD SUMMARY.PDF](#)

**C. Consideration Of Resolution 2020-\_\_\_ Approving The Cancellation Of Uncollectable Tax Assessments**

This resolution identifies certain tax assessments that have been delinquent and are now subject to cancellation by the Board of County Commissioners.

Presenter                      Elsa White

Presenter's Title          County Treasurer

Documents:

[RESOLUTION 2020-\\_\\_\\_ APPROVING UNCOLLECTIBLE TAXES.PDF](#)

**D. Consideration Of Resolution 2020-\_\_\_ Approving And Designating Institutions With Which The County Treasurer May Bank And Invest County Funds**

The Board of County Commissioners is required to annually approve banking and investment options for the County Treasurer to use in depositing and investing county monies. The Treasurer has researched the suitability of several organizations and presented them to the Commissioners with her recommendations.

Presenter                      Elsa White

Presenter's Title          County Treasurer

Documents:

[RESOLUTION 2020-\\_\\_\\_ DESIGNATING INSTITUTIONS TO BANK AND INVEST COUNTY](#)

**E. Consideration Of Resolution 2020-\_\_\_ Amending The Meeting Dates For Calendar Year 2020**

The Commissioners Meeting Room is designated as the alternate elections room in the event of an emergency at the actual elections room. This resolution changes the first Tuesday of the month regular meeting dates of the Board of County Commissioners for the months of March and November to be March 2, 2020 and November 2, 2020 (both of which are Mondays) to avoid meeting on the two election days in order to keep the Commissioners Room available for such emergency.

Presenter	Scott Wall
Presenter's Title	County Administrator

Documents:

[RESOLUTION 2020-\\_\\_\\_ AMENDING MARCH AND NOVEMBER MEETING DATES.PDF](#)

**PUBLIC COMMENTS FROM THE FLOOR**

This is an opportunity during the session for the public to address the Commissioners on a subject not covered on the agenda. Please step up to the podium, **STATE YOUR NAME AND ADDRESS FOR THE RECORD** and keep your comments to 3 minutes (**the Board is not required to discuss your comment or make a decision regarding your comment, under this section**).

**COMMISSIONER COMMENTS**

**EXECUTIVE SESSION**

Pursuant to C.R.S. 24-6-402(4): The Board reserves the right to meet in executive session for any purposes allowed and announced prior to voting to enter into executive session.

**ADJOURNMENT OF THE REGULAR BOCC MEETING**

All meetings to be held in the Archuleta County Administration Offices  
398 Lewis Street, unless otherwise stated.  
All Regular and Special BoCC Meetings are recorded.