



ARCHULETA COUNTY
BOARD OF COUNTY COMMISSIONERS

MEETINGS ARE CONDUCTED IN PERSON, BUT WILL CONTINUE TO BE BROADCAST VIA ZOOM FOR OBSERVATION PURPOSES ONLY. NO PUBLIC INPUT WILL BE ALLOWED THRU THE ZOOM PORTAL. VIEW THE ZOOM MEETING AT <https://zoom.us/j/91609048375?pwd=dIFFV0J1cGVKa1NHWHFsa2taeGxtZz09> - Meeting ID 916 0904 8375 - Passcode 4141885

CALL TO ORDER THE REGULAR MEETING OF THE BOARD OF COUNTY COMMISSIONERS OF FEBRUARY 1, 2022 AT 1:30P.M.

PLEDGE OF ALLEGIANCE

MOMENT OF SILENCE

DISCLOSURES AND/OR CONFLICT OF INTEREST

APPROVAL OR ADJUSTMENTS TO AGENDA

* Executive Session - Specific Agenda Topic

PUBLIC COMMENTS FROM THE FLOOR

This is an opportunity during the session for the public to address the Commissioners. Please complete the Public Comment Request Form and submit to an Administrative Staff member prior to the beginning of the meeting. Please keep your comments to three (3) minutes. The Board is not required to discuss or reply to your comment.

Documents:

[PUBLIC COMMENT REQUEST FORM.PDF](#)

REPORTS

A. Archuleta County Treasurer Semi-Annual Report

Pursuant to C.R.S. 30-10-709, the County Treasurer is required to give a report to the Board of County Commissioners twice each year. This report is for July 01, 2021 to December 31, 2021.

Presenter	Elsa P White
Presenter's Title	Archuleta County Treasurer

Documents:

[20220118105008.PDF](#)

LIQUOR BOARD

A. **Consideration Of A Special Events Permit For The Pagosa Springs Chamber Of Commerce**

This is an application for a Special Events Permit for the Pagosa Springs Chamber of Commerce to sell Malt, Vinous and Spirituous Liquor at the PLPOA Clubhouse located at 230 Port Ave. Pagosa Springs, CO 81147 for the Pagosa Springs Chamber of Commerce Annual Meeting on February 9th, 2022. The Sheriff has been notified of this event. The proper fees were collected and the premises was posted for the required ten (10) days prior to today's hearing. The financial impact to the County is the fees paid per the County Fee schedule and Staff recommends approval of this Special Events Permit.

Presenter Jamie Jones
Presenter's Title Administrative Assistant

Documents:

[APPLICATION FOR CHAMBER OF COMMERCE - BLANKED OUT 2-9-2022.PDF](#)

CONSENT AGENDA BY BOCC/LIQUOR BOARD

A. **Ratification Of The Transfer Of Ownership For The Retail Hotel And Restaurant License For Keep Twoo LLC DbA Coyote Moon Bar & Grill**

The Hotel & Restaurant license for Coyote Moon Bar & Grill was transferred to Keep Twoo LLC in June, 2021. Shortly after county approval of the transfer, a change in the ownership structure of Keep Twoo LLC required a revised Transfer of Ownership. The state approved the revised transfer on January 19, 2022, which required an updated county license. Chairman Schaaf signed the updated license on January 19, 2022. This agenda item is to ratify the signed license.

Documents:

[COYOTE MOON LIQUOR LICENSE.PDF](#)

CONSENT AGENDA

A. **PAYABLE WARRANTS AND PURCHASE CARDS**

January 19, 2022 - February 1, 2022

B. **REGULAR MEETING MINUTES**

Regular Meeting Minutes 1/18/2022

Draft of the Regular Meeting Minutes from January 18, 2022 for approval.

Documents:

[01-18-2022R.PDF](#)

C. **Ratification Of Letter Of Support For 2022 Wood Innovations Funding Opportunity**

This letter to the USDA Forest Service provides the Board of County Commissioners' support of Pagosa Forest Products, LLC's construction of a private biomass plant. Chairman Schaaf signed this letter of support on January 18, 2022.

Documents:

D. Consideration And Approval Of Renewed Ground Lease Agreement For Hangar 511-D

This Ground Lease Agreement between the Board of County Commissioners and Mountain Hangar LLC renews their existing Ground Lease for another twenty-five years for Hangar 511-D, effective on January 1, 2022. The financial impact to the county is the annual rent paid of \$1,560.00, adjusted for CPI increases. Staff recommends approval of this Ground Lease Agreement. Responsible Staff: Chris Torres, Airport Manager.

Documents:

[HANGAR GROUND LEASE AGREEMENT - 511D.PDF](#)

E. Consideration And Approval Of Renewed Ground Lease Agreement For Hangar 511-G

This Ground Lease Agreement between the Board of County Commissioners and Ray or JoAnn Laird renews their existing Ground Lease for another twenty-five years for Hangar 511-G, effective on January 1, 2022. The financial impact to the county is the annual rent paid of \$1,560.00, adjusted for CPI increases. Staff recommends approval of this Ground Lease Agreement. Responsible Staff: Chris Torres, Airport Manager.

Documents:

[HANGAR GROUND LEASE AGREEMENT - 511G.PDF](#)

F. Consideration And Approval Of Assignment Of Hangar Ground Lease For Hangar B-3

This Assignment of Hangar Ground Lease assigns all rights, title and interest in Hangar Site B-3 from Hawk Trust to JR Morton Holdings, LLC effective November 30, 2021. Staff recommends approval of this Assignment of Hangar Ground Lease. Responsible Staff: Chris Torres, Airport Manager.

Documents:

[ASSIGNMENT OF HANGAR GROUND LEASE B3.PDF](#)

G. Consideration And Approval Of Work And Financial Plan For The 2022 Wildlife Services Program

This Work and Financial Plan provides the objectives, plan of action and budget for the Wildlife Services Program to be conducted during calendar year 2022.

Documents:

[2022 WORK PLAN WILDLIFE SERVICES PROGRAM.PDF](#)

H. Consideration And Approval Of The 2022 County Merit System Certification

In January of 2021, legal requirements were placed upon all Colorado counties when the State-administered county merit system was repealed and transferred to the counties. Colorado counties are now required by both federal and state law to administer and operate their county merit systems consistent with federal "merit system principles". These principles require that county merit system

employees be afforded certain basic protections against political interference, summary discipline/termination, and groundless discipline/termination. Failure to adhere to these merit system principles will place federal and state funding of human services programs at risk. Staff recommends approval of this Certification. Responsible Staff: Isabel Vita, Interim Director of DHS.

Documents:

[2022 MERIT SYSTEM CERTIFICATION .PDF](#)

OLD BUSINESS

A. Consideration Of Resolution 2022- ____ Further Extending The Declaration Of Local Disaster

On December 31, 2021, County Manager Derek Woodman signed the Declaration of Local Disaster. This resolution further extends the Declaration until March 15, 2022.

Presenter	Derek Woodman
Presenter's Title	County Manager

Documents:

[RESOLUTION 2022 - EXTENDING THE DECLARATION OF LOCAL DISASTER.PDF](#)

B. Consideration And Approval Of Grant Subrecipient Agreements

On September 21, 2021, the Board of County Commissioners approved funding from the American Rescue Plan Act to certain eligible entities. This agenda item is requesting approval of the Grant Subrecipient Agreements for Healthy Archuleta, Inc., Habitat for Humanity, A Safe Place in Pagosa, Inc., Archuleta County Housing Authority and the Pagosa Springs CDC (on behalf of Broadband Services Management Office).

Presenter	Todd Weaver
Presenter's Title	County Attorney

Documents:

[GRANT SUBRECIPIENT AGREEMENT - HEALTHY ARCHULETA INC.PDF](#)
[GRANT SUBRECIPIENT AGREEMENT - HABITAT FOR HUMANITY.PDF](#)
[GRANT SUBRECIPIENT AGREEMENT - A SAFE PLACE IN PAGOSA INC.PDF](#)
[GRANT SUBRECIPIENT AGREEMENT - ACHA.PDF](#)
[GRANT SUBRECIPIENT AGREEMENT - CDC-BSMO.PDF](#)

C. Consideration And Appointment Of County Representatives To Rodeo Grounds Management Committee

On January 18, 2022, the Board of County Commissioners ("BoCC") adopted Resolution 2022-10 approving the Rodeo Grounds and Fairgrounds Joint-Use and Development Agreement. Section 3 of that agreement stipulates that a Rodeo Grounds Management Committee be formed, comprised of two members appointed by the BoCC, two members appointed by the Board of Directors of Western Heritage Events Center, Inc. and one member appointed by the Hott Fund. This agenda item is for the BoCC to appoint their two representatives, plus an alternate. Robin Young and Misty Smith have been asked and agreed to serve on this Committee and Tim Harman has agreed to serve as an alternate.

Presenter	Todd Weaver
Presenter's Title	County Attorney

NEW BUSINESS

A. Consideration And Approval Of Resolution 2022-____ Approval Of Designated Institutions

Presenter Elsa P White
Presenter's Title Archuleta County Treasurer

Documents:

[20220118110849.PDF](#)

B. Consideration And Approval Of Resolution 2022-____ Approving The Cancellation Of Uncollectable Tax Assessments

Resolution to Board of County Commissioners for the Approval of Cancellation of Uncollectable Tax Assessments - See Exhibit A

Presenter Elsa P White
Presenter's Title Archuleta County Treasurer

Documents:

[20220119114136.PDF](#)

C. Consideration Of Resolution 2022-____ Approving The Archuleta County Fee Schedule

Pursuant to C.R.S. 30-11-108, the Board of County Commissioners are charged with establishing fees charged for county services. This resolution updates certain fees. Suggested amendments or additions to the fee schedule are highlighted in yellow to ensure transparency in how the county represents changing fees.

Presenter Derek Woodman
Presenter's Title County Manager

Documents:

[RESOLUTION 2022 - ____ AMENDING COUNTY FEE SCHEDULE.PDF](#)
[FEE SCHEDULE - HIGHLIGHTED FOR CHANGES.PDF](#)
[FEE SCHEDULE - CLEAN.PDF](#)

D. Consideration And Approval Of Public Contract For Services With Val's VIP Cleaning

This Public Contract for Services provides the terms and conditions for cleaning services of Archuleta County buildings.

Presenter Matt Archuleta
Presenter's Title Operations Manager, Public Works Division

Documents:

E. Consideration And Approval Of Intergovernmental Agreement With La Plata County For Adult Protective And Child Welfare Services

This IGA provides the terms and conditions for LaPlata County to assist Archuleta County with adult protective and child welfare services.

Presenter	Derek Woodman
Presenter's Title	County Manager

Documents:

[IGA BTWN LPC AND ARCHCO RE HUMAN SERVICES APS CPS SERVICES.PDF](#)

EXECUTIVE SESSION

Pursuant to C.R.S. 24-6-402(4): The Board reserves the right to meet in executive session for any purposes allowed and announced prior to voting to enter into executive session.

COMMISSIONER COMMENTS

ADJOURNMENT OF THE REGULAR BOCC MEETING

All meetings to be held in the Archuleta County Administration Offices
398 Lewis Street, unless otherwise stated.

All Regular and Special BoCC Meetings are recorded.