



ARCHULETA COUNTY
BOARD OF COUNTY COMMISSIONERS

MEETINGS ARE CONDUCTED IN PERSON, BUT WILL CONTINUE TO BE BROADCAST VIA ZOOM FOR OBSERVATION PURPOSES ONLY. NO PUBLIC INPUT WILL BE ALLOWED THRU THE ZOOM PORTAL. VIEW THE ZOOM MEETING AT <https://zoom.us/j/91609048375?pwd=dIFFV0J1cGVKa1NHWHFsa2taeGxtZz09> - Meeting ID 916 0904 8375 - Passcode 4141885

CALL TO ORDER THE REGULAR MEETING OF THE BOARD OF COUNTY COMMISSIONERS OF JANUARY 4, 2022 AT 1:30 P.M.

PLEDGE OF ALLEGIANCE

MOMENT OF SILENCE

DISCLOSURES AND/OR CONFLICT OF INTEREST

APPROVAL OR ADJUSTMENTS TO AGENDA

* Executive Session - Specific Agenda Topic

PUBLIC COMMENTS FROM THE FLOOR

This is an opportunity during the session for the public to address the Commissioners. Please complete the Public Comment Request Form and submit to an Administrative Staff member prior to the beginning of the meeting. Please keep your comments to three (3) minutes. The Board is not required to discuss or reply to your comment.

Documents:

[PUBLIC COMMENT REQUEST FORM.PDF](#)

CONSENT AGENDA

A. PAYABLE WARRANTS AND PURCHASE CARDS

December 22, 2021 - January 4, 2022

B. Consideration And Approval Of Resolution 2022-____ Establishing A Location For The Posting Of Official County Notices, Setting Meeting Dates For The 2022 Calendar Year And Establishing Days And Office Hours For County Offices To Transact County Business For Fiscal Calendar Year 2022

Pursuant to C.R.S. 24-6-402, the Board of County Commissioners ("BoCC"), at their first regular meeting of the calendar year, shall designate a public posting place(s) for notice of agendas. Pursuant to C.R.S. 30-10-109, the BoCC is required to establish the days and office hours for county offices to be kept open for the transaction of county business. Pursuant to C.R.S. 30-10-303, at the first meeting of the year, the BoCC sets the dates and times for BoCC meetings. This resolution complies with these three statutory requirements.

Documents:

[RESOLUTION 2022-_____ - DESIGNATING MEETING DATES AND OFFICE HOURS.PDF](#)

C. Consideration Of The Appointment Of A Budget Officer For Fiscal Year 2022

Pursuant to C.R.S. 27-1-104, the governing body of each local government shall designate or appoint a person to prepare the annual budget for submittal to that governing body. The County Administrator/Manager has historically been designated as the Budget Officer for Archuleta County.

D. Consideration Of Resolution 2022-_____ To Consolidate 2 Lots Into 1 Lot In Ridgeview Subdivision, Owned By OGI Real Estate Holdings, LLC

This request is to consider a Resolution authorizing the consolidation of Tract C RV and Tract C PORTION RV, in Ridgeview, to become Tract CX, owned by OGI Real Estate Holdings, LLC. This consolidation has been reviewed and is recommended for approval by the Development Services Director. The impact to the County budget includes fees paid per the County Fee Schedule, generally balanced by reduction in property taxes. Responsible Staff Member: Brandon Wolff, Planner.

Documents:

[OGI RESOLUTION.PDF](#)

E. Consideration Of Resolution 2022-_____ To Consolidate 2 Lots Into 1 Lot In Lake Hatcher Park, Owned By Thomas E. And Judith T. Brennen

This request is to consider a Resolution authorizing the consolidation of Lots 241 and 242, in Lake Hatcher Park, to become Lot 241X, owned by Thomas E. Brennen and Judith T. Brennen. This consolidation has been reviewed and is recommended for approval by the Development Services Director. The impact to the County budget includes fees paid per the County Fee Schedule, generally balanced by reduction in property taxes. Responsible Staff Member: Brandon Wolff, Planner.

Documents:

[BRENNEN RESOLUTION.PDF](#)

F. Consideration Of Resolution 2022-_____ To Un-Consolidate 1 Lot Into 2 Lots In Block 5 Of Lake Pagosa Park, Owned By Gregory L. And Joni L. Landrum

This request is to consider a Resolution authorizing the un-consolidation of Lot 22X, Block 5, in Lake Pagosa Park, to become Lots 22XA and 23A, owned by Gregory L and Joni L. Landrum. This un-consolidation has been reviewed and is recommended for approval by the Development Services Director. The impact to the County budget includes fees paid per the County Fee Schedule. Responsible Staff Member: Brandon Wolff, Planner.

Documents:

[LANDRUM RESOLUTION.PDF](#)

OLD BUSINESS

A. Consideration And Approval Of Animal Shelter Management And Services Agreement With Humane Society Of Pagosa Springs

On December 7, 2021, the BoCC approved an Animal Shelter Management and Services Agreement with the Humane Society of Pagosa Springs, but did not approve the annual fee increase proposed in that Agreement. The Humane Society has now provided a revised Agreement which increases the annual fee from \$50,000 to \$57,500 in 2022, and compounded by 15% each year through 2026. This agenda item is for the BoCC to reconsider the originally proposed Agreement with an annual fee of

\$62,500 or to accept the five-year proposal.

Presenter Derek Woodman
Presenter's Title County Manager

Documents:

[FIVE YEAR ANIMAL SERVICES AGREEMENT.PDF](#)
[2022 PROPOSED ANIMAL SERVICES AGREEMENT.PDF](#)

NEW BUSINESS

A. Consideration And Award Of Low-Voltage Wiring And Associated Services For DHS Building

An RFP for the low-voltage wiring and other services for the new DHS building was advertised in the newspaper and on the county website. One bid was received and staff recommends awarding this contract to Axxis Audio for a cost not to exceed \$66,575 (sales tax should be removed from the proposals).

Presenter Derek Woodman
Presenter's Title County Administrator/Manager

Documents:

[AXXIS AUDIO LOW VOLTAGE WIRING AND ASSOCIATED SERVICES .PDF](#)

B. Consideration Of A Special Events Use Park Permit For Pagosa Nordic Club

This is an application for a Special Use Park Permit for Pagosa Nordic Club's use of Cloman Park for events on January 8th, 9th, 14th and 22nd and February 5th and 11th (each for 3-4 hours). The Pagosa Nordic Club is requesting a waiver of the permit fees (approximately \$100-\$125 each day) since they provide free community cross-country ski trails at Cloman Park.

Presenter Jamie Jones
Presenter's Title Administrative Assistant

Documents:

[PAGOSA NORDIC CLUB.PDF](#)

C. Consideration And Approval Of Intergovernmental Agreement Of Participating Local Governments

This Intergovernmental Agreement between Archuleta County, Dolores County, La Plata County, Montezuma County and San Juan County provides the manner in which Opioid Funds shall be divided and distributed within Region 17, as defined in the Colorado Opioids Summary Memorandum of Understanding.

Presenter Todd Weaver
Presenter's Title County Attorney

Documents:

D. Consideration Of Approval Of Awarding The Engineering On-Call Services Contract To Bohanan Huston, SEH And Davis Engineering

Following the county-mandated procurement process, the County received six bids for on-call engineering services. Staff evaluated the bids based upon cost and experience. Staff recommends awarding multiple contracts to allow for the best firm to perform the services depending on the scope, timeline and costs. Staff recommends Bohanan Huston, SEH and Davis Engineering as the three on-call engineering firms.

Presenter Laura Vanoni
Presenter's Title Transportation Coordinator

Documents:

[ARCHULETA ON-CALL ENGINEERING SERVICE CONTRACTS.PDF](#)

E. Consideration And Approval Of Amendment To Agreement And Supplemental Letter Agreement With Short Elliott Hendrickson

In January 2021, the Board of County Commissioners ("BoCC") approved a Master Agreement for Professional Services with Short Elliott Hendrickson (SEH) for engineering consulting services related to the county landfill. This Amendment #2 provides for additional work that was done during 2021 related to issues raised by CDPHE. The cost for the work is estimated to be \$16,517.

The Supplemental Letter Agreement authorizes SEH to perform engineering consulting work related to the Cell 4B expansion and Cell 4A repairs. The cost for this work is estimated to be \$172,112.

Presenter Brent Archuleta
Presenter's Title Operations Manager, Public Works Division

Documents:

[SEH AMENDMENT 2 TO ENGINEERING AGREEMENT.PDF](#)
[SEH SUPPLEMENTAL LETTER AGREEMENT.PDF](#)

F. Consideration And Approval Of Resolution 2022-___ Extending The Declaration Of Local Disaster

On December 31, 2021, County Manager Derek Woodman signed the Declaration of Local Disaster. This resolution extends the Declaration until February 2, 2022.

Presenter Derek Woodman
Presenter's Title County Manager

Documents:

[RESOLUTION 2022 - EXTENDING THE DECLARATION OF LOCAL DISASTER.PDF](#)
[DECLARATION OF LOCAL DISASTER.PDF](#)

EXECUTIVE SESSION

Pursuant to C.R.S. 24-6-402(4): The Board reserves the right to meet in executive session for any purposes allowed and announced prior to voting to enter into executive session.

COMMISSIONER COMMENTS**ADJOURNMENT OF THE REGULAR BOCC MEETING**

All meetings to be held in the Archuleta County Administration Offices
398 Lewis Street, unless otherwise stated.
All Regular and Special BoCC Meetings are recorded.